

**PUBLIC WORKS COMMITTEE REPORTS**  
**June 15, 2011 10:35 AM**  
**City Council Chambers**

**Members Present:** Jason Wiener (chair), Ed Childers, Dick Haines, Lyn Hellegaard, Bob Jaffe, Renee Mitchell, Pam Walzer, Jon Wilkins, Cynthia Wolken

**Members Absent:** Marilyn Marler, Dave Strohmaier

**Others Present:** Steve King, Kevin Slovarp, Doug Harby, Phil Smith, Gregg Wood, Rod Austin, Don MacArthur

**I. ADMINISTRATIVE BUSINESS**

- A. Approval of the minutes of – [June 8, 2011](#) Approved as submitted
- B. Announcements –Jason Wiener removed item No. 7-Emergency ordinance amending Missoula Municipal Code Chapter 3.18 from the Held and Ongoing Agenda Items.
- C. Public Comment on Non-Agenda items – None

**II. CONSENT AGENDA ITEMS**

1. City right-of-way encroachment permit for Holiday Inn sign, awnings and raised planters at the East Front parking structure. ([memo](#))—Regular Agenda (Doug Harby) (Referred to committee: 06/13/11)

**Motion:** The committee recommends the City Council approve and authorize a City right-of-way encroachment permit for the Holiday Inn Sign, awnings, and raised planters at the south east corner of the intersection of East Front Street and Pattee Street, adjacent to the East Front Parking Structure.

Doug Harby, Project Manager, said the Parking Commission is requesting a right-of-way encroachment permit for a pole mounted Holiday Inn sign, awnings and raised landscape planters at the southeast corner of the intersection of East Front Street and Pattee Street. The offsite sign for the Holiday Inn as part of the parking structure development is unique and he introduced Don MacArthur from MMW Architects to explain this part of the request.

Don MacArthur said this sign was a discussion issue going back to the acquisition of the property. Holiday Inn was concerned that the completed parking structure would block the view of their main monument sign and as part of the original agreement there was a stipulation that a Holiday Inn sign would be placed on the face of the parking structure building on the northwest corners facing Front and Pattee Streets. It was a concern that those signs could be a confusing issue with signs for a business on the parking structure it might look like this was parking for the Holiday Inn. It was negotiated with Holiday Inn to put a monument sign the same size as the previously approved signs for the face of the building on a pole; this would limit confusion and make the Holiday Inn sign clearly a separate entity and not connected with the parking structure.

Bob Jaffe asked if this type sign could be turned into a reader or electronic sign at some future date. Jason Wiener said electronic reader boards are not permitted in this district.

Jon Wilkins made the motion to recommend the City Council approve a right-of-way encroachment permit for the Holiday Inn sign, awnings and raised planters at the southeast corner of the intersection of East Front Street and Pattee Street adjacent to the Parking Structure.

Jason Wiener stated he understands the negotiations with the Holiday Inn and this was a unique situation. Going forward with building on lots we would need to provide sight lines for existing buildings; could those situations be dealt with in a more comprehensive way such as using "City Way Finding", this solution of putting signs on poles would not be appropriate for a proliferation of signs like this one.

The motion was passed unanimously.

2. Approve the Safe Routes to School Infrastructure Contract agreement with the Montana Department of Transportation for the fiscal year ending June 30, 2012. ([memo](#))—Regular Agenda (Phil Smith) (Referred to committee: 06/13/11)

**Motion: The committee recommends the City Council authorize the Mayor to sign the "Project Agreement Modifications" with the Montana Department of Transportation for \$129,642.00 for Safe Routes to School infrastructure work for the fiscal year ending June 30, 2012.**

Phil Smith, Bike/Pedestrian Program Manager, used a power point presentation to explain the referral and give some background information. The October 2009 approved and signed agreement between the City and the Montana Department of Transportation (MDT) provided \$49,742.00 for curb ramps and bulb outs at Paxson School and to enhance crossings at Lewis and Clark School. The modifications add \$79,900.00 to the previously approved project to add curb ramps at Lowell and Franklin schools, move a crossing light at Chief Charlo School and add crosswalk protectors to keep vehicles from parking within the crosswalks. The total improvements include replacing curbing, install ramps at thirty one corners, and install crosswalk protectors at two locations. All the costs are covered by the Federal grant.

Doug Harby said it was very important to prevent vehicles from parking close to the crosswalks; he explained the crosswalk protectors are physical structures that would be precast and designed to be removable. If roadwork needed to be done a forklift would remove the structures and replace them when the work was completed.

Jon Wilkins made the motion for the committee to recommend the City Council approve the Project Agreement Modifications with the Montana Department of Transportation for \$129,642.00 for Safe Routes to School infrastructure work for the fiscal year ending June 30, 2012.

Bob Jaffe asked if there had been any consultation with the Bicycle Pedestrian Committee to see if they had any concerns. Phil Smith said this specific design was not discussed with the Bike/Ped Board, but in general discussions about bulb outs all the concerns have been met. The next Bicycle Pedestrian Advisory Board meets on July 5, 2011, and Phil Smith will put this on their agenda for discussion.

The motion was passed unanimously.

3. Approve the Safe Routes to School Non-Infrastructure Contract agreement with the Montana Department of Transportation for the fiscal year ending June 30, 2012. ([memo](#))—Regular Agenda (Phil Smith) (Referred to committee: 06/13/11)

**Motion: The committee recommends the City Council authorize the Mayor to sign the agreement with the Montana Department of Transportation for \$39,000.00 for Safe Routes to School non-infrastructure activities for the fiscal year ending June 30, 2012.**

Phil Smith, Bike/Pedestrian Program Manager, stated this is the fifth consecutive year the City has received these Federal funds for the Safe Routes to School non-infrastructure activities. These activities include incentive programs at seven elementary schools and one middle school, increased law enforcement around these schools, and community education about walking to schools. He asked

the committee to approve the Non-Infrastructure Contract agreement with the Montana Department of Transportation.

Jon Wilkins made the motion to have the committee recommend the City Council approve the agreement with the Montana Department of Transportation for \$39,000.00 for Safe Routes to School non-infrastructure activities for the fiscal year ending June 30, 2012.

Bob Jaffe asked if all schools city wide had school zone speed limits and if there was an ordinance for this. He asked Steve King if there was a process to use for changing school speed limits and he requested the information be forwarded to him.

Phil Smith said the 15 MPH school speed limits were removed for a variety of reasons including the difficulty of law enforcement. One exception is the special reduced speed limit on Reserve Street. The City Council has the authority to change speed limits.

Steve King, Public Works Director, said there are both State laws related to school zone traffic and a City ordinance that empowers the City Council on city controlled streets. Many of our schools are on State routes. In all regards the State law limits the minimum school speed limit to 25 MPH. We are interested in children's safety and working with the schools and the council, if there are specific locations or problem areas we can focus on those. He will forward this portion of the Montana Code Annotated (MCA) to the committee.

Pam Walzer asked if all the schools with a few exceptions were on a 25 MPH speed limit. It would be helpful to know the speed limits for each school so the City Council could at least lower the speed limits to 25 MPH.

Bob Jaffe said there is a sign at Hawthorn on 3<sup>rd</sup> Street that says something to the effect that the fines are higher in that school zone. Could we say that the fines for speeding would be doubled? Steve King said he was not aware of anything like that and they would need to check into that.

The Motion was passed unanimously.

### **III. HELD AND ONGOING AGENDA ITEMS**

1. Discussion on the sizes of grease interceptors for the restaurant industry ([Grease Interceptor PowerPoint](#)) ([memo](#)).—Regular Agenda (Stacy Rye and Bob Jaffe) (Referred to committee: 04/21/08)
2. Review infrastructure conditions at the locations of serious and fatal traffic accidents: 2007-2009 ([memo](#)).—Regular Agenda (Jason Wiener) (Referred to committee: 01/25/10)
3. T4 America partner support ([memo](#)) – Regular Agenda (Stacy Rye) (Referred to committee: (Referred to committee: 08/16/10)
4. Presentation from Public Works staff regarding proposed process for finding contractors and awarding bids for reconstruction of Russell Street. ([memo](#))—Regular Agenda (Bob Jaffe) (Referred to committee: 11/15/2010)
5. Resolution to change the speed limit on Reserve Street between Brooks and 39<sup>th</sup> Street. ([memo](#))—Regular Agenda (Wayne Gravatt) (Referred to committee: 01/24/11)
6. Confirm the reappointments of Carol Williams and Theresa Cox to the Missoula Parking Commission for a term commencing May 1, 2011 and ending April 30, 2015.
7. Consider an ordinance and emergency ordinance of the Missoula City Council amending Missoula Municipal Code Chapter 3.18 entitled Sewer Connection Expense Relief Loan Program. ([memo](#))—Regular Agenda (Kevin Slovarp) (Referred to committee: 04/18/11)
8. Update from the Parking Commission. ([memo](#)) ([Parking Fines](#)) ([Policy Review](#)) ([Ltr: Iowa](#)) ([Ltr: Hensley](#)) ([Draft Parking Ordinance](#))—Regular Agenda (Bob Jaffe) (Referred to committee: 03/07/11)
9. Approve the agreement for consultant services with Eli & Associates, Inc. on Project 10-034 England Boulevard right turn lane improvements. ([memo](#)) - Regular Agenda (Kevin Slovarp) (Referred to committee 05/16/2011)

10. Approve the Accela automation contract with the State of Montana for service costs, annual maintenance, licenses and server hosting, and the statement of work outlining the implementation of services. ([memo](#))—Regular Agenda (Dan Jordan) (Referred to committee: 06/13/11)

### **III. ADJOURNMENT**

The meeting adjourned at 11:11 AM

Respectfully Submitted,  
Peggy Diamond, Program Specialist  
City Public Works Department