

**Minutes**  
**Missoula Civic Television Advisory Commission**  
**June 20, 2016**  
**Mayor's Conference Room**  
2:00 pm – 3:00 pm

**Commission Members in Attendance:** Ginny Merriam, John Firehammer, John Rettenmayer (Chair), Jen Sauer, Michelle Cares and Bruce Tribbensee

**Commission Members Absent:** Jean Zosel, Julie Armstrong, Katie Klietz and Hatton Littman

**Others in Attendance:** Joel Baird (MCAT Staff), Kay Rabil (MCAT Staff) and Heidi Bakula

1. The minutes of May 16, 2016 were approved as corrected
2. Public Comment - None
3. Old/Continuing Business
  - a. Review current programming schedule that has been recorded/is being recorded  
\*Identify events for MCAT to record/televis

Current Programming

- Preferred Plan for the Fairgrounds – Todd Gharrett
- Jail Diversion Draft Plan – Cynthia Wolken and TJ McDermott
- All high school graduations in our area except for Seeley Lake
- Epinephrine Pen training video for the School District
- Fireworks PSAs

Future Programming Ideas

- More PSAs on Fireworks – Fire Chief, Fire Marshall, Assistant Fire Chief
- Formation of the new housing division at the city – to be filmed in August
- Disabled Parking – on-street parking
- Mercantile Discussions – at this point HPC is not meeting regularly

4. New Business

2015 MCAT Draft Report

The commission reviewed the 2015 draft report and members were asked to send Joel Baird any comments. Ginny Merriam asked the commission to send her ideas in order to write the introduction for the report. The report will not be completed until school is back in session since high school students create the report.

5. MCAT Board Comment

Michelle Cares stated that MCAT should be watching their Twitter account. Joel Baird explained that MCAT only posts once in the morning since one person monitors the account.

6. Set agenda for next meeting

Respectfully Submitted, Heidi Bakula, Executive Assistant