

Missoula Public Library
BOARD OF TRUSTEES MEETING
December 6, 2017
6:00 PM
Director's Office

ORDER The meeting was called to order at 6:00 by Chair Rita Henkel

ROLL CALL Members present were: Audra Loyal Becky Mosbacher, Barbara Berens, Rita Henkel, Margaret Wafstet, and Honore Bray. Matt English was excused.

OTHER Chris Martison, A&E Architects - Dyongjin Lee, Dagmara Larson, Traci Leneski, MSR Design - Barbara Theroux, MPL Friends – Karl Olson, Foundation for MPL

CITIZENS COMMENTS

Architects update on new Library

- *MSR presented an update on the exterior and the interior of the new Library.
- *Soil testing and drilling of the hydrothermal wells will begin in the next two months.
- *Between December and April the Design Team has a great deal of work to do.
- *Iron spot brick will be used on the lower exterior of the building.
- *Anodized mesh gates will lock the garage.
- *Glass curtain wall will be used where there is glazing and it is 11' high
- *A site development tour will happen in the spring
- *Beatle kill wood will be used in the Montana Room and on the stairway
- *Restroom options were discussed. Gang restrooms VS individual rooms on each floor. Mixed feeling about the new style and the cost.

Unfinished Business

Coffee Shop RFP

Trapper Peak Coffee was the only respondent
The RFP was advertised in the Sunday Missoulian on September 17, and 24, 2017
Barbara Berens, and Audra Loyal from the Library Board were on the review committee with Karl Olson from the Foundation, Honore Bray and Elizabeth Jonkel from the Library.

Barbara commented on the fabulous scoring tool that Elizabeth developed for the process. Barbara and Audra wondered if the RFP should be advertised again because there was only one respondent and because Coffee Shops are not Sole Source Providers. The RFP stated that the Library had the right to cancel the RFP. Barbara and Audra both said Trapper Peak scored high on the RFP.

Discussion took place. Barbara Thoreau from the Friends group commented that the Friends tried to find coffee vendors several times and they were unable to keep the service going.

Karl Olson commented that the Foundation is trying to raise money in the community and they feel there would have been more respondents had the library sent letters to vendors and would like to see the RFP go out again.

The contract is for three years and at the end of three years if the Library Trustees are unhappy with Trapper Peak's performance another RFP can go out.

The Architects are at the end of Design Development and there isn't time to redesign the space for a vendor that would want a special design.

The RFP for the Coffee Shop met the letter of the law as all Library RFP's in the past for the WOW bus, redesign of the current building, the Architects bid for the new building. Letters have never been sent to vendors inviting them to bid on the job, RFP's have been posted in the newspaper, scored and awarded to the highest scorer.

Audra Loyal hopes that in the future the Board will be more outward looking in the community when going through an RFP process.

Audra Loyal made a motion to accept the RFP from Trapper Peak. Motion carried.

OTHER OLD BUSINESS:

Margaret and Audra are now getting Library email. Allen was successful in getting it fixed.

NEW BUSINESS

Other New Business

Next meeting: December 27, 2017 in the Directors Office at 6:00 PM

ADJOURNMENT

Respectfully submitted by:

Honore D. Bray, Director Date

Rita Henkel, Chair of the Trustees Date