

# MISSOULA PARKING COMMISSION

Minutes  
July 10, 2009  
**REVISED**

A Board of Directors' meeting was held in the Jack Reidy Conference Room, 140 W. Pine at noon. Those attending the meeting were Board members Theresa Cox, Jinny Iverson, John Smith, and Carol Williams. From the Parking Commission office was Anne Guest, Director and Kathy Lathrop, Administrative Services Manager. Also in attendance were the following: Jim Galipeau, JCCS and Jim Dayton.

**I. Call to Order**

The meeting was called to order by John Smith.

**II. Welcome and Introductions**

John had everyone introduce themselves.

**III. Public Comments and Announcements – None.**

**IV. Approval of Minutes**

**A. May Board meeting held 5-7-09.**

The minutes of the May Board meeting held 5-7-09 were unanimously approved.

**B. June Board meeting held 6-4-09.**

The minutes of the June Board meeting held 6-4-09 were unanimously approved.

**V. Presentations – Missoula Ravalli Transportation Management Association (MRTMA) – Lyn Hellegaard**

Lyn began by giving an overview of MRTMA and the various programs and services. Currently they have 14 van pools in their system – 10 in the Bitterroot, 2 in the Mission Valley, 1 in Alberton and 1 in the Flathead area. They also have employer sponsored routes for Salish Kootenai College, Smurfit Stone and Yellow Bay University of Montana research lab.

There are 148 riders (a 2% increase from last year) representing 86 worksites (a 7% increase from last year). There is a substantial waitlist of folks who want to be in a van pool which shows an increase in awareness and interest in the program. MRTMA has also had requests from other Montana communities to start employer sponsored vans in their communities.

All the vans are equipped with bike racks for those that want to ride them when they are in town. The Guaranteed Ride Home program is offered to all the riders which adds a level of comfort for emergency situations.

MRTMA started in August, 1997 and has had a major impact on reducing number of trips and miles travelled and reducing tons of emissions. Over the years, MRTMA has become more "green" in its operations.

Lyn spoke about carpool operations and explained the concept of "Slug Lines". Park and Rides are set up for carpoolers and carpoolers pick up slugs (riders) This concept is a possibility for Highway 93 because so many governmental employees use this route.

The School Outreach Program has been very effective having done 1,688 presentations to 40,661 students. "Pool to School" is one of the strategies used in the education outreach.

The Parking Commission Board members complimented Lyn for doing such a good job. They feel that increasing the rolling stock and expanding the program are a priority.

Lyn said that she is request \$6,000 which is the same as the previous years. With little discussion, **the Board unanimously approved to fund MRTMA \$6,000.**

**VI. Action Items**

**A. CO2 System for Central Park**

Anne reported to the Board that the CO2 system for Central Park is no longer functioning properly and it needs to be brought up to standards. There is only one company in Missoula that is certified to do this work. Anne will get a proposal and have the Board approve it at a later meeting.

**VII. Non-Action Items**

**A. New Business – None.**

**B. Old Business**

**1. Front Street Parking Structure Update**

Anne said that there isn't anything new to report at this time.

**2. Downtown Master Plan**

Anne reported that the Downtown Master Plan will be discussed in the City Council's Planning and Zoning Committee next. There may be some issues to work out but nothing major is anticipated.

**VIII. Director's Report**

**A. Financial statement – May, 2009**

**B. Next meeting date – August 6, 2009 (Jack Reidy Conference Room)**

**IX. Other Business – None.**

**X. Adjournment**

Respectfully submitted,

Anne P. Guest  
Director