

Missoula Public Library
BOARD OF TRUSTEES MEETING
February 24, 2010
6:00 P.M.

- ORDER** The meeting was called to order at 6:00 by Chair, Neal Leathers
- ROLL CALL** Members present were: Christine Prescott, Beth Antonopulos, Brenda Jackson, Margaret Wafstet, Neal Leathers and Honore Bray. Absent due to an emergency, Rita Henkel.
- OTHERS** None
- MINUTES** Christine Prescott made a motion to accept the minutes with an addition of Unattended Children added to the age limit policy. Motion passed
- CITIZENS COMMENTS** None
- CLAIMS** Beth Antonopulos made a motion to accept the claims as presented. Motion carried
- STATISTICS** No questions

DIRECTOR'S REPORT

Written report in packet

Additional items:

SWIM – (South Dakota, Wyoming, Idaho, Montana, Library School Program) Honore has been asked to represent MLA on the SWIM Committee and to also join the SWIM Scholarship committee due to the efforts made in getting UNT to partner with Montana State Library and provide an instate Distance Learning Program. It was the consensus of the Trustees that this was in the best interest of MPL and the State so Honore should participate.

BTOP- (Broadband Technology Opportunity Program) library staff is pulling together the information needed for the State grant. Gates is happy with the MPL proposal and the consultants from Boston will be back in March to wrap things up. It is a very quick turn around for the application.

Branch- Missoula Public Schools are excited about becoming partners for a Branch at Big Sky High School. We will continue to work through the process. Jim will be in contact with the IT staff in the near future so they can start a conversation about the computers and access etc.

EBooks – We will be looking at adding the Ebook format to our collection for next year.

OLD BUSINESS

Long Range Plan Discussion – The Board members will be adding some goals to the LRP. Christine Prescott moved to accept the MPL LRP as submitted making #19 more specific. The motion carried. The board expresses their appreciation for all the work everyone put into the process.

Social Media Policy – Third reading of the policy took place. Beth Antonopulos made a motion to accept the Social Media Policy for users and staff with all the ambiguous terms removed. Motion carried.

Planning for Library Growth – Dennis Greeno sent a list of characteristics for people who may be asked to be on the building committee. Once the Board has some answers to a few other questions they will move forward contacting potential members of the committee.

Coffee Cart – New plans were discussed for the coffee cart. The new plans include cupboards for the large meeting room and new components in the electrical box to bring it up to code as well as a different gate. Following a long discussion of pro’s and con’s Beth Antonopulos made a motion to move forward with the plan. The contracting portion of the plan will be granted to Dennis Lower Construction for \$24,770.00 and to Norco Wood Products for\$ 22,965.00. The motion passed on a 3-1 vote. Honore will prepare contracts for the two amounts.

Election of Officers – Neal Leathers was nominated for Chair; Christine Prescott was nominated for Vice Chair. Beth Antonopulos made a motion to elect Neal Leathers as Chair, motion carried. She also made the motion for Christine Prescott for Vice Chair and the motion carried.

Director’s Evaluation – Will be presented at the March meeting
Salary discussion took place. MPL is behind other Montana Libraries in salary of the Director and Assistant Director. The Board requested that the Director collect salary information from the five large Montana libraries. MPL is at the bottom of the list for Director and Assistant Director Salaries. All other salaries are comparable. The board voted to equalize the Directors salary by bringing it in line with other Missoula County Department Heads and to do the same with the Assistant Director’s salary by bringing it in line with other Division Supervisors. Neal will complete the paperwork for the increases and half the amount will be implemented now and the other half in July.

Brenda Jackson made the motion to increase the Director’s salary by \$5.27/hour in March and \$5.26/hour in July and to increase the Assistant Director’s salary \$4.55/hour in March and \$4.54/hour in July. The motion carried. This will bring MPL inline with other large libraries in the state.

Other Old Business-

NEW BUSINESS

Midyear Budget Review – All figures are where they should be at this time of the year. No concerns were shared by the CFO or Commissioners.

Other New Business-

Training Day in early May – Beth made a motion to close the library on a Monday in early May for Customer Service Training, and benefits training. Motion carried.

Amnesty Week – Christine Prescott made a motion to have amnesty of fines for food during National Library Week. A list of accepted items will be made available to the users.

Controversy in Libraries – Christine Prescott took at Webinar from the ALA Office of Intellectual Freedom. They suggested being pro-active and not waiting for a crisis in your library. Libraries should have something for all needs in the community. She recommends people read the Newsletter of Intellectual Freedom. The library subscribes to the newsletter and back issues are on the periodical shelving by the Director’s Office. If the issue is not on the shelf look in the wire basket on the first floor by the staff elevator door.

NEXT MEETING

Tuesday, March 16, 2010

ADJOURNMENT

Respectfully submitted by: _____
Honore D. Bray, Director Date

Board representative: _____
Neal Leathers, Chair Date