

Missoula Public Library
BOARD OF TRUSTEES MEETING
April 21, 2010
6:00 P.M.

- ORDER** The meeting was called to order at 6:00 by Chair, Neal Leathers
- ROLL CALL** Members present were: Christine Prescott, Beth Antonopulos, Neal Leathers, Rita Henkel, Brenda Jackson, Margaret Wafstet and Honore Bray.
- OTHERS** NA
- MINUTES** Beth Antonopulos made a motion to accept the minutes as corrected. Motion passed
The catalog is slow in the building and remotely.
- CITIZENS COMMENTS** None
- CLAIMS** Rita Henkel made a motion to accept the claims as presented. Motion carried
- STATISTICS** Honore reported that the stats may start looking differently. The reference staff will be collecting the stats rather than IT department so they will be analyzing which databases have similar information to report. More information at a later date concerning the statistics.
- DIRECTOR'S REPORT**
Written report in packet
Additions:
The Big Read Grant has been awarded to MPL
2 staff received SWIM Scholarships for 2010 fall start dates with the University of North Texas
Tamarack Federation meeting is in Superior on April 30 if anyone interested in attending Frenchtown Board Meeting would work on June 16 at 6:00 at the FT Library
Lyndy Bartlett has received her State Certification
- We have started using a phone service for notifications rather than mail. This includes holds and overdue notices. If a patron does not have email or a phone number they will not receive notification until the item is long overdue and then they will receive a letter. Notices are a courtesy to users and the cost is getting prohibitive to mail them.
- MPL will partner with Easter Seals to provide a monthly movie to families with disabled children. First one will be this month and we will then evaluate it and see if it is going to work. One staff member from MPL and Easter Seals staff will chaperone the event. This is an opportunity for the families to attend a movie function in an environment where the children can be themselves and the parents don't feel they need to remove the child if they act out.
- The library staff experienced another problem with meetings starting prior to the library open hours. Therefore; we will no longer allow meetings in the library prior to opening. This was discussed at the March meeting and recommended if we continued to have issue the practice change to open hours.

OLD BUSINESS

Long Range Plan Discussion – This document will continue to be a working document and adjusted as the needs arise. An example is the Reference Departments goal to increase the usage of Virtual Reference. The state will no longer support Virtual Reference as we know it and MPL Reference staff will redefine what VR will be in the future. Honore will ask departments to report on their monthly progress.

Policy – Joyce is working on different wording for the photo release section of the Media Policy.

Planning for Library Growth – The Big Sky Library Branch is a go for the fall of 2010. Details are being worked out.

Coffee Cart – Construction has started and a ball of wire was found in the sewer pipe. Jim McDonald will remove it when they cut into the pipe to tie the new drain in.

Budget 2011 –

After discussing the preliminary budget line by line, Beth Antonopulos made a motion to accept the preliminary budget as presented. Motion carried.

Director’s Evaluation – Honore Bray was presented with her evaluation.

Neal suggested that in Sept or October the Board talk about the form that is being used and make it more specific to the Director’s duties.

Other Old Business-

NEW BUSINESS

Term Limits and Board Bylaws – Honore will work on the bylaws. Once they are complete she will email them to the members for the following meeting.

Other New Business –

Board Member Report on Continuing Education

Christine Prescott reported on the DVD she borrowed from the State Library Dupage Series.

“Making Most of Shrinking Budgets”

- Think about the Red Box to help shrinking budget in AV. Put a Red Box outside your library for users that don’t want to wait for holds.
- Checkout museum passes to users

NEXT MEETING

May 19, 2010 in the Directors Office

June 16 at the Frenchtown Branch

ADJOURNMENT

Respectfully submitted by: _____
Honore D. Bray, Director Date

Board representative: _____
Neal Leathers, Chair Date