

# MISSOULA PARK COMMISSION

## Minutes

March 23, 2011

A Board of Directors' meeting was held in the Missoula Redevelopment Agency Conference Room, 140 W. Pine at noon. Those in attending the meeting were Board members Rod Austin, Theresa Cox, Jinny Iverson, John Smith and Carol Williams. From the Parking Commission office was Anne Guest, Director and Kathy Lathrop, Administrative Services Manager. Also was in attendance was Ellen Buchanan, MRA.

### **I. Call to Order**

The meeting was called to order by Rod Austin.

### **II. Introductions and Welcome to those in attendance**

Introductions were made.

### **III. Adjustment to the Agenda – None**

### **IV. Approval of Minutes – None**

### **V. Public Comments and Announcement**

No public comments and announcements were made

### **VI. Presentations – None**

### **VII. Action Items**

#### **A. Revisions to Holiday Inn Reciprocal Agreement**

Ellen led a discussion regarding the fundamental changes to the Holiday Inn reciprocal agreement. The current agreement requires that the Parking Commission dedicate nine parking spaces in the garage to Holiday Inn. It also requires a vehicle entrance/exit from their parking lot.

It was discussed that if an entrance/exit was placed on the south side of the parking garage it would allow access to the lower level only. It was decided that the second entrance/exit would be located on the most southern side of S. Pattee Street as a possibility. This decision would allow for Holiday Inn parking on the south side of the garage and pedestrian access from S. Pattee Street to Clay Street.

It was requested that Missoula Parking Commission reconfigure a portion of Holiday Inn's parking lot in exchange for the dedicated nine allocated parking spaces in the garage. It was mentioned that the \$250,000 to pave Holiday Inn's lot would partially offset the cost of a specialized tower crane that would have to be used otherwise.

It was questioned as to what Missoula Parking Commission would gain from this reconfiguration. First, Missoula Parking Commission no longer would be obligated to provide Holiday Inn nine parking spaces in the new garage. Second, it would allow a construction easement on the SE corner of the building. Third, it would allow a maintenance easement to the south side. Forth, a tower crane could be set in place for construction which is less costly.

**B. Approval of expenditure to pave Holiday Inn parking lot**

A motion was made to approve an amount, not to exceed \$250,000, for the reconfiguration of a portion of the Holiday Inn's parking lot. The motion was unanimously approved.

**VIII. Non-Action Items**

**A. New Business** – None

**B. Old Business** – None

**IX. Director's Report**

**A. Next Meeting Date** – April 7, 2011 (Jacky Reidy Conference Room)

**X. Other Business**

No other business.

**XI. Adjournment**

Respectfully submitted,

Anne Guest  
Director