

**Missoula Public Library**  
**BOARD OF TRUSTEES MEETING**  
**June 22, 2011**  
**6:00 P.M.**  
**Director's Office MPL**

**ORDER** The meeting was called to order at 6:00 by Chair, Neal Leathers

**ROLL CALL** Members present were: Neal Leathers, Rita Henkel, Becky Mosbacher, Margaret Wafstet and Honore Bray. Brenda Jackson and Christine Prescott were excused.

**OTHER**

**MINUTES** May 25, 2011 minutes were approved as submitted. Motion by Rita Henkel

**CITIZENS COMMENTS** None

**CLAIMS** Becky Mosbacher made a motion to accept the claims as presented, motion carried

**STATISTICS**

**DIRECTOR'S REPORT**

In Packets

-Kathy Holt has resigned as a Library Assistant

-Francisco and Michael from the Seattle Passport agency were here for an onsite visit.

They were impressed that we were organized and had a private space to process with the applicants. We have permission to have the BTOP Branch process applications also.

-Whitefish Branch of the Flathead County Library System will become a City Library on July 1, 2011. They are interested in becoming a member of the Partner's group but will have a three month waiting period. Concern was expressed because Whitefish threatened a lawsuit when Flathead belonged to the floating collection and how will that affect the group now. It also appears that they are in conflict with a member library and how will that affect the workings of the Partners.

**Old Business**

**Planning for Growth** – Neal Leathers, Janna Lundquist, and Barbara Theroux will be meeting with Karl Olson and Honore concerning the next steps for the process.

Honore presented the board with a document from the County Attorney's office stating the fundraising efforts one can pursue when on a board with rule making authority.

Honore presented the quote from Associated Construction Engineering for replacement of the Mechanical system in the Library. The projected cost is \$2,490,000.

**BTOP update – Broadband Technology Opportunity Program**

-Jim Semmelroth is still working on the location plan and how the bus will connect to the internet at each site.

-One library staff member met the qualifications for the Librarian position and will be interviewed next week. One library assistant and two pages met the qualifications for the library assistant position and will be interviewed next week.

-The staff will work 9-6 Monday – Friday

-The bus will be used for special events on the weekends

**Budget**

After the budget hearing at the County the 2012 budget for the library needs to cut \$49,000 from ongoing costs. After discussion it was determined that the library will close on Thursday evenings from 6-9 PM. With the addition of the WoW Branch and the Lolo Branch MPL has added 108 hours of service in Missoula County since 2006 and has not cut services at the main branch. This will help to balance the budget for the 2012 fiscal year.

Becky Mosbacher made a motion to close the Main Branch on Thursday evenings at 6 PM beginning July 1, 2011. Motion carried

Continuing the discussion about revenue to balance the 2012 budget a motion was made by Rita Henkel to charge a \$3 return postage fee for Interlibrary Loans after a patron has requested five items in a fiscal year. This will go into effect on July 1, 2011. Motion carried

The policy will be changed to reflect the motion.

**Other Old Business**

Director’s Evaluation –a motion was made by Becky Mosbacher to move the current Director’s evaluation to a two year rotation beginning January 2012. Motion carried. Honore will include a reminder in the November Agenda

**NEW BUSINESS**

Discussion took place concerning the use of the credit card for meals when attending library sponsored events. Staff should not be obligated to use personal cash to cover meals when representing the library at events. Rita Henkel made a motion to allow staff meals to be paid with the MPL Credit Card when attending Library sanctioned functions. The Federal Per Diem rates must be followed and alcohol may not be included. Motion carried. Neal will send a letter to the Auditor’s office.

**Next meeting** – July 27, 2011 in the Director’s office at MPL

**ADJOURNMENT**

Respectfully submitted by:

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Honore D. Bray, Director Date

Board representative:

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Neal Leathers, Chair Date