

**Missoula Public Library**  
**BOARD OF TRUSTEES MEETING**  
**January 28, 2009**  
**6:00 P.M.**

- ORDER** The meeting was called to order by Chairman Neal Leathers
- ROLL CALL** Members present were: Neal Leathers, Christine Prescott, Beth Antonopulos, Rita Henkel, Brenda Jackson, Margaret Wafstet and Honore Bray
- Others present: Claire Morton, Ross Best
- CITIZENS COMMENTS** Ross Best stated he may want to make comments during the discussion of some agenda items.
- MINUTES** Minutes of the December 17, 2008 meeting were approved with two corrections. Motion by Rita Henkel, motion carried.  
Corrections: Slate plaque and January
- CLAIMS** Beth Antonopulos made a motion to accept the claims as presented, motion carried.  
Beth requested a total on the redesign. It will be ready for the open house
- STATISTICS** Claire explained that the questions from the info desk and WebAlley will change in February due to the redesign and the way we are handle phone calls at this time.  
Downloadable stats will be down for January because when the upgrade from Workflows to Symphony took place the SIP2 connection was lost. At that point the statistics were lost. Claire is trying to get them back but it may not be possible.  
Question about the Senior Program – were there two programs or 2 people?
- DIRECTOR’S REPORT** In the Board Packets  
Honore testified on the State Library budget (part of HB2) and HB61 the ILL bill  
Testimony went well and the \$400,000 one time money to build the courier backbone was really emphasized. This is money that can only be used for a resource sharing project and it is in the Governor’s budget.  
The MLA reception was successful and we will have READ posters of the Legislators that were there from Missoula.
- OLD BUSINESS**
- REDESIGN – Checkout has had some issues that are being worked on. Patrons have been receptive to the new process. Staff has done a great job introducing everyone to the new process. Emphasizing patron confidentiality is important to this process.  
Fines, ILL pickups and getting DVDs are taken care of at the accounts desk  
Fines and charges won’t show up for the first couple weeks and then people will be alerted they have fines.  
The stealing of DVDs has made the process go backwards but we are looking into a solution. The alarm by the NE door of the library has been strengthened.  
Pawn shops will be notified so they can watch for the DVDs  
Circulation may go down because of the limit of 10 DVDs at a time and because people can’t browse the collection. By the end of the week the empty cases should be back out.  
Claire has asked ID Recall to put a mute button on the screen so people can turn the voice off if they choose.  
If anyone wants to look at the product some libraries are using they can go to [www.libramation.com](http://www.libramation.com) then products and finally the Media Extra.

**Short Break – 7:43 – 7:53**

OPEN HOUSE - February 5, 2009

Unless Joyce has media coverage for the beginning of the OH it will remain casual with tours and database demonstrations during the two hours. When tours and demos start they will be announced. Board members will have name tags and ask me buttons.

RECONSIDERATION POLICY – A motion was made by Rita Henkel to accept the policy, motion carried (copy attached)

POLICY MANUAL 2009 – Beth Antonopulos made a motion to accept the version of the policy manual as received. Discussion took place – when a policy is discussed at a meeting a copy of the policy should be included in the packets because some people miss the email copy sent. Motion carried

LONG RANGE PLAN – The process began prior to the board meeting. The dates for the next three meetings are Feb. 25, March 25 and April 15. Time is 5:00 PM and place is the Board Room. If Board members have schedule conflicts, email Honore the information for the meeting and she can present it.

HOLDS PICKUPS – Feature film DVDs now need to be picked up at the accounts desk.  
CITIZEN COMMENT – Ross Best expressed his concerns about hold pickups and the waiting list for Web Alley. Discussion took place – the library is following the recommendations of the County Attorney and will continue to follow those recommendations until further instructed.

**Other Old Business**

WATER RIGHTS – After weighing the information from the two bids and the comments by Tom Javins, Rita Henkel made a motion to accept the bid from PBS&J, motion carried.

Asst Director position - The HR office accepted the job description and the salary rate of \$20/hr with a 2% increase at the end of probation. The recruitment will take place through the month of February.

**NEW BUSINESS**

OPEN MEETING LAWS – Unless an item is on the agenda it can not be acted on. Discussion can take place but no action.

LEGISLATIVE UPDATE – Both bills have moved from the House to the Senate

BOARD REORGANIZATION - Nominations – Neal Leathers Chair, Christine Prescott, Vice Chair and Tam Fed representative. Beth Antonopulos made a motion to return to the 2009 officers, Neal as Chair and Christine as Vice Chair, motion passed.

**NEXT MEETING** – February 25, 2009 6:00 PM Board Room (LRP meeting at 5:00)

**ADJOURNMENT – 8:10 PM**

Respectfully submitted by: \_\_\_\_\_  
Honore D. Bray, Director Date

Board representative: \_\_\_\_\_  
Neal Leathers, Chairman Date