

MISSOULA PARK COMMISSION

Minutes

November 6, 2014

A Board of Directors' meeting was held in the Jack Reidy Conference Room, 140 W. Pine at noon. Those attending the meeting were Board members Theresa Cox, Matt Ellis, John Roemer, John Smith, and Carol Williamson. From the Parking Commission office were Anne Guest, Director and Mary Meyer, Administrative Services Manager. Also in attendance were Jim Galipeau of JCCS, and Jim Dayton, an interested citizen.

Call to Order – Theresa Cox

Introductions and Welcome to those in attendance

Public Comments and Announcements

Jim Dayton wanted to bring to the Board's attention the issue of signage with the upcoming changes in downtown parking. He is hoping that the Missoula Parking Commission can improve on this by providing more signs at the pay stations that indicate types of accepted payment (Visa, MC, coin, etc).

Adjustments to the Agenda

None

Approval of Minutes

The Minutes of the May Board Meeting held 10-2-14 were approved unanimously.

Action Items:

None

Non-action Items –

1. New Business –

a. Missoula Art Museum Art Park

Anne Guest reviewed a memo that she had written to Laura Millin, Director of the Missoula Art Museum. In the memo Anne addressed concerns of the potential loss of 17 parking spaces in the downtown business area due to the placement of the "Art Park". She was able to show that with the cooperation of Adventure Cycling, Scott Cooney, property owners Carol Word and Bill Wyckman, the 17 spaces can be replaced in the surrounding area. She also noted that changes in the Mountain Line system (Fare Free Service) and the availability of parking in the new Park Place structure would also assist with the solution.

2. Old Business –

a. Meter Modernization Project –

Anne reported that the Request For Proposal (RFP) is very close to being finished. It is being reviewed by another department in the City and is expected to be out by the end of December.

b. Downtown Master Plan

Matt Ellis reported that they are waiting on the final report for the Fox Triangle project and fully expect a request for a parking garage. He anticipates the report to be out by the end of December. The Front and Main Street study is due to be done in the next few months. More information on the Wayfinding Project is in and Matt feels that the next step is to discuss implementation.

Financial Statement

Jim Galipeau of JCCS reviewed the August 2014 Financial Statement with the Board. He reported that short-term parking revenue is down from last year, lease revenue is dropping and ticket revenues are showing a slight increase. Expenses are showing an increase, but he is more concerned with the drop in revenue. The board discussed several options on how to address the issue.

Director's Report

Next Meeting is scheduled for Thursday, December 4, 2014 (Jack Reidy Conference Room)

Adjournment

Respectfully submitted,

Mary Meyer
Administrative Services Manager