

MISSOULA PARK COMMISSION

Minutes

October 1, 2015

A Board of Directors' meeting was held in the Jack Reidy Conference Room, 140 W. Pine at noon. Those attending the meeting were Board members Matt Ellis, Heidi Kendall, John Roemer and John Smith. From the Parking Commission office was Anne Guest, Director, and Mary Meyer, Office Manager. Also in attendance were Carl Posewitz, Paradigm Architects, Mike Schmechel and Matt Schmechel, Thomas Meagher Bar, Jessica Morriss, Transportation Planning Division Manager, and Jim Galipeau of JCCS.

Call to Order – John Smith

Introductions and Welcome to those in attendance

Public Comments and Announcements

Jessica Morriss, Transportation Planning Division Manager announced the kickoff of the Missoula Long-Range Transportation Plan. Long range transportation plans are 4 year plans with the last one being adopted in 2012. Ms. Morriss mentioned that even though the plan does not focus on parking, the Transportation Planning Division welcomes the Missoula Parking Commission participation. She also announced that there is a website that has information and meeting schedules listed – www.activatemissoula.com.

Adjustments to the Agenda - None

Approval of Minutes

The Minutes of the September Board Meeting held 09-03-15 were approved unanimously.

Presentations – Thomas Meagher Bar Proposal – Carl Posewitz, Paradigm Architects

Carl Posewitz has been working with the owners of the Meagher Bar to develop a design for a “bulb-out” in front of the Meagher Bar on W Pine Street that would incorporate the Public Right-of-Way, for the purpose of outdoor patio dining. He presented the architectural drawing showing how the dining area would shift the pedestrian right-of-way along with the removal of the parking spaces on Pine St being permanently filled in as an area for bicycle racks. Carl then introduced the owner of the Thomas Meagher Bar, Mike Schmechel and his son and co-owner Matt Schmechel. Mike began by sharing historical data about a similar project that was approved and implemented in Billings, Montana. He stated that the project had been very successful. Matt Ellis opened up the discussion with the Parking Commission Board by asking where they were in the process involving City Council, etc. Anne Guest commented that the idea had been presented to the Public Works Committee as an informational item. The discussion centered on the fact that there is no public process to the current proposal and no policy on the input from the Parking Commission Board regarding the loss of inventory and revenue.

Action Items

A. Thomas Meagher Bar Proposal –

After the presentation, the Board did not move forward with an approval of this proposal due to the question of public process.

B. Meter Modernization – Placement of new multi-space meters.

Anne Guest presented the detailed maps of the proposed locations of the meters.

John Smith stated that he was not comfortable with approving the document until he

had more time to review it. Mary Meyer agreed to send a pdf copy of the document to the Board.

Non-Action Items

A. New Business – Board Member resignation

Anne Guest referred to the letter from James P. Corrick to Mayor Engen announcing his resignation from the Parking Commission Board effective September 25, 2015. The Board members will discuss possible replacements at a later date.

A. Old Business

1. **Meter Modernization Project** – there was no additional discussion.
2. **Director Recruitment** – Anne Guest updated the board members with information on the job description developed by the City of Missoula Human Resources Dept. She noted that the new Director will need to be someone with a broad skillset and a notable understanding of parking.

Financial Statement - August

Jim Galipeau of JCCS reviewed the August financial statement with the board. He noted that there has been a marked variance in the lease revenue associated with Central Park and believes that part of it is due to a timing issue of the accounts receivable posting. However he has suggested that Mary Meyer look at the detail of the revenue and report back to him. He stated that the overall variance for August was on the positive side.

Next Meeting is scheduled for Thursday, November 5, 2015 (Jack Reidy Conference Room)

Adjournment

Respectfully submitted,

Mary Meyer
Administrative Services Manager