

Program Description

The Wastewater Division is responsible for the collection and treatment of domestic and industrial wastewater generated in the Missoula sewered areas. Administration, maintenance, operation, monitoring, testing and the pretreatment program are the primary functions of the Division. These activities are conducted under the Montana Pollution Discharge Elimination System (MPDES) issued by the Montana Department Environmental Quality (MDEQ) and the National Pollution Discharge Elimination System (NPDES) issued by the United States Environmental Protection Agency (USEPA). Additionally, the Division strives for beneficial reuse of residual byproducts of wastewater treatment.

The Wastewater Division is separated into four distinct sections:

- Wastewater Collection
 - Wastewater Treatment
 - Wastewater Administration
 - Wastewater Pretreatment / Laboratory
-

Goals & Objectives

Wastewater Collection Goals and Objectives

- Maintain clean and free-flowing conditions in all sewer mains at all times.
- Video inspect all sewer mains every 20 years
- Hydro-clean and root cut all sewer mains in the City bi-annually.
- Maintain all individual and community Septic Tank Effluent Pumping systems throughout the sewer service area including STEP tank solids pumping.
- Implement new technologies for maintenance and maintenance management as they become available.
- Provide around the clock emergency response to all sewer emergency calls.
- Minimize inflow and infiltration of ground water into sewer lines to minimize unnecessary hydraulic flows in to the treatment facility with line repair and rehabilitation.
- Identify projects and assist the Engineering Division in implementing collection system spot repair, line and manhole rehabilitation work.
- Investigate and report all sewer damage claims.

Wastewater Treatment Goals and Objectives

- Comply at all times with the requirements of the MPDES and NPDES permits.
- Exceed the water quality requirements in the discharge permit for all parameters.
- Perform preventive maintenance to all treatment facility equipment.
- Provide around the clock emergency response for the treatment facility.
- Involve all treatment staff in process control, maintenance and improvements made of the facility.
- Implement new technologies for improved water quality and maintenance management as they become available.
- Provide educational outreach of the treatment facilities for area schools and other interested citizens.

Wastewater Administration Goals and Objectives

- Provide oversight supervision and direction for the entire Wastewater Division.
- Comply with Environmental Protection Agency mandates as they relate to the pretreatment of wastes accepted at the wastewater facilities.
- Provide training opportunities for all staff, emphasizing communication, teamwork, leadership, management and safety.
- Identify, plan and oversee upgrade and improvement projects including alternative treatment strategies.
- Participate with Federal, State regarding future changes to MPDES permit such as Total Maximum Daily Load allocations.
- Participate with local and regional environmental organizations such as the Clark Fork Coalition and the Tri-State Water Quality Council.
- Implement new (2006) MPDES permit requirements in accordance with compliance schedules

Wastewater Pretreatment / Laboratory Goals and Objectives**Laboratory**

- Perform permit required in-house sampling and analysis including and arrange for outside contract analysis.
- Prepare MPDES and NPDES monthly, quarterly and annual reports.
- Perform maintenance, calibration of lab equipment and maintain a QA/QC (quality assurance/quality control) program to ensure analytical accuracy.
- Research new equipment and methods.
- Support wastewater treatment process control with sampling and analysis

Pretreatment Program

- Prevent interference with treatment, operations, pass through, and contamination of sludge through,
 - Maintaining legal authority and an enforcement response plan
 - Annually review local limits
 - Prepare annual pretreatment and sludge reports
 - Identify, permit, monitor, and inspect all Significant Industrial Users (SIU) and Minor Industrial Users (MIU)
- Work with other City departments concerning SIU and MIU variances and sewer billing.
- Oversee hauled waste program (septic system wastes)
- Investigate reported issues concerning SIUs and MIUs.
- Identify all new SIUs and MIUs
- Sample sectors of the collection system to identify localized conditions.
- Provide sampling, analysis and support for outside organizations such as the Tri-State Water Quality Council, the Missoula Water Quality District and the City County Health Department Household Hazardous Waste Program.
- Provide plant data to the public through requests and the City web page.

FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2007	Amended FY 2008	Actual FY 2008	Adopted FY 2009	Increase * (Decrease)	Percent Change
Personal Services	\$ 1,232,327	\$ 1,305,953	\$ 1,298,917	\$ 1,376,557	\$ 70,604	5%
Supplies	328,340	335,070	377,034	413,070	78,000	23%
Purchased Services	1,005,300	1,055,784	1,125,427	1,153,784	98,000	9%
Miscellaneous	760,656	793,850	3,279,869	885,284	91,434	12%
Debt Service		-			-	
Capital Outlay	62,719	180,000	70	-	(180,000)	-100%
Total	\$ 3,389,342	\$ 3,670,657	\$ 6,081,317	\$ 3,828,695	\$ 158,038	4%

STAFFING SUMMARY

Title	Actual FY 2006	Actual FY 2007	Adopted FY 2008	Adopted FY 2009
WASTEWATER SUPERINTENDENT	1.00	1.00	1.00	1.00
COLLECTION SUPERVISOR	1.00	1.00	1.00	1.00
TREATMENT SUPERVISOR	1.00	1.00	1.00	1.00
PRE-TREATMENT LAB SUPERVISOR	1.00	1.00	1.00	1.00
LAB TECHNICIAN	1.00	1.00	1.00	1.00
LAB TECHNICIAN	1.00	1.00	1.00	1.00
PLANT OPERATOR	1.00	1.00	1.00	1.00
PLANT OPERATOR	1.00	1.00	1.00	1.00
PLANT OPERATOR	1.00	1.00	1.00	1.00
PLANT OPERATOR	1.00	1.00	1.00	1.00
PLANT OPERATOR	1.00	1.00	1.00	1.00
COLLECTION SYS MAINT TECH	1.00	1.00	1.00	1.00
COLLECTION SYS MAINT TECH	1.00	1.00	1.00	1.00
COLLECTION SYS MAINT TECH	1.00	1.00	1.00	1.00
COLLECTION SYS MAINT TECH	1.00	1.00	1.00	1.00
COLLECTION SYS MAINT TECH	1.00	1.00	1.00	1.00
COLLECTION SYS MAINT TECH	1.00	1.00	1.00	1.00
COLLECTION SYS MAINT TECH	1.00	1.00	1.00	1.00
COLLECTION SYS MAINT TECH	1.00	1.00	1.00	1.00
MECHANIC	1.00	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	1.00
INTERMITTENT LABORERS	1.20	1.20	1.20	1.20
Total	22.20	22.20	22.20	22.20

2009 Budget Highlights

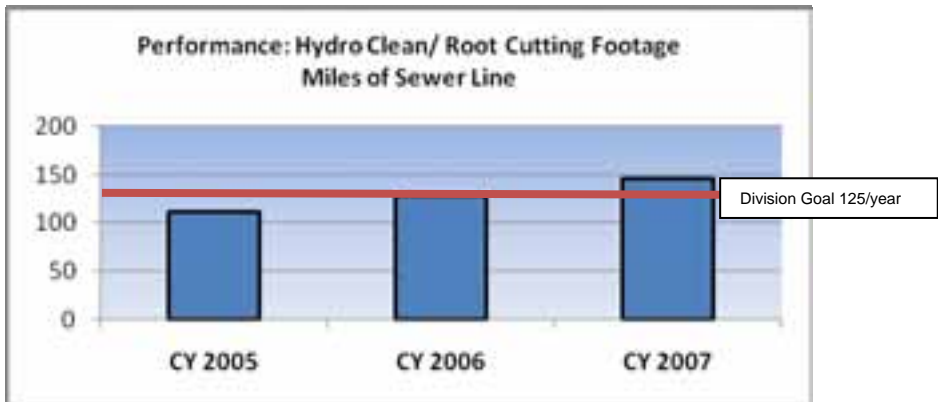
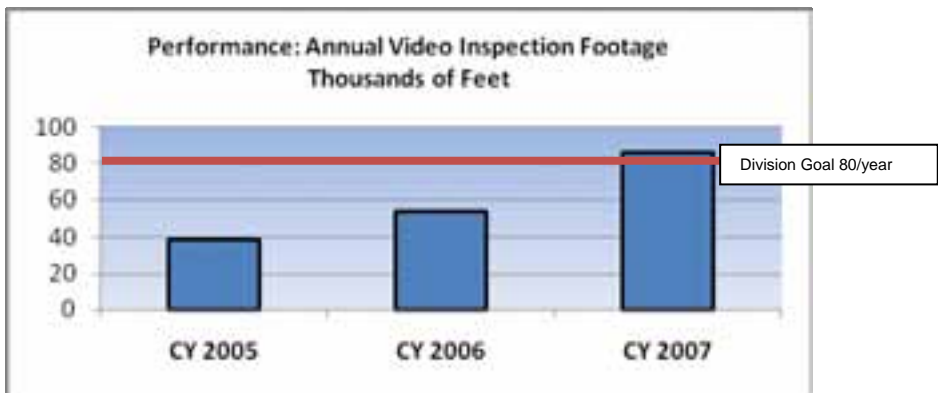
Purchased Services:

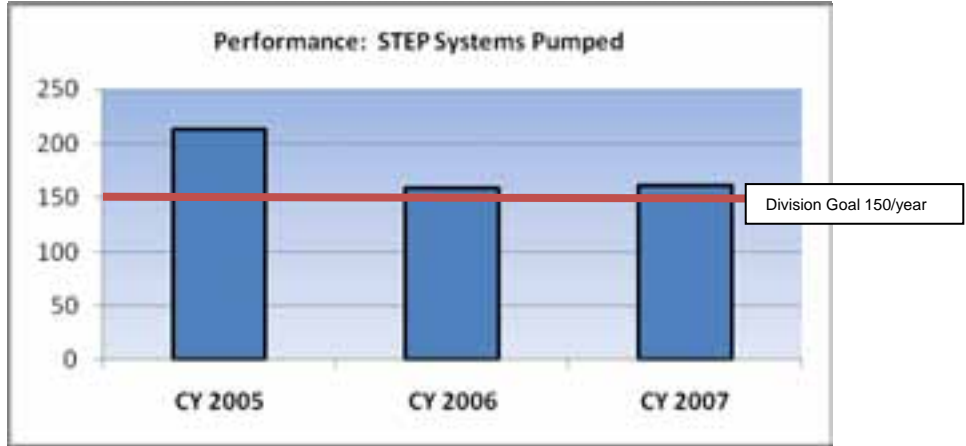
- The treatment plant will increase electrical costs \$66,000 annually to provide year round ultra-violet disinfection of the plant effluent as required by the new MPDES permit and extend a safer recreational period for the Clark Fork River.

New Operating Requests Funded:

- Salary Reserve \$36,155
- Chemical Polymer costs \$45,000
- Sludge Disposal Fees \$82,000
- Effluent Disinfection Electrical Cost \$66,000

Total \$247,155





City Council Strategic Goals & Department's Implementation Strategy

The City Council established a set of Strategic Goals for city government. Listed below are the Council's goals, followed by the methods by which the Wastewater Department is striving to fulfill the Council's goals.

Goal 1 – Organizational Management – *Sustain and enhance our ability to be an efficient, effective, accountable, responsive and respected City Organization.*

- Assist in adding the phases of the Maintenance Management System (MMS) implemented in FY 2006. Develop criteria for ongoing management, data input and reporting.
- Assist Public Works in adding new layers to the Geographical Information System (GIS) for the Wastewater collection system.
- Continue preventing Sanitary Sewer Overflows (SSO) in sewer area.
- Comply at all times with the requirements of the MPDES and NPDES permits

Goal 2 – Community Livability – *As a community we promote a safe, healthy, economically and environmentally sustainable Missoula.*

- Maintain clean and free-flowing conditions in all sewer mains at all times.
- Continue pursuing the goals for septic system reduction and sewer main repair to protect ground water and drinking water sources.
- Plan for sewer service expansion as recommended in the Wastewater Facilities plan.
- Exceed the water quality requirements in the discharge permit for all parameters to ensure recreational use of the Clark Fork River.

Goal 3 – Community Involvement – *We encourage citizen involvement and ownership in our community.*

- Continue educational tours and project involvement with area schools.
- Continue participation with local and regional environmental groups.

Performance Measures & Workload Indicators

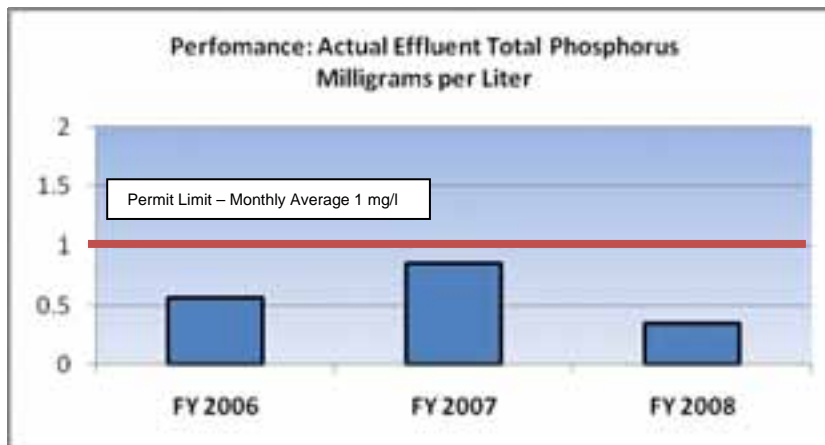
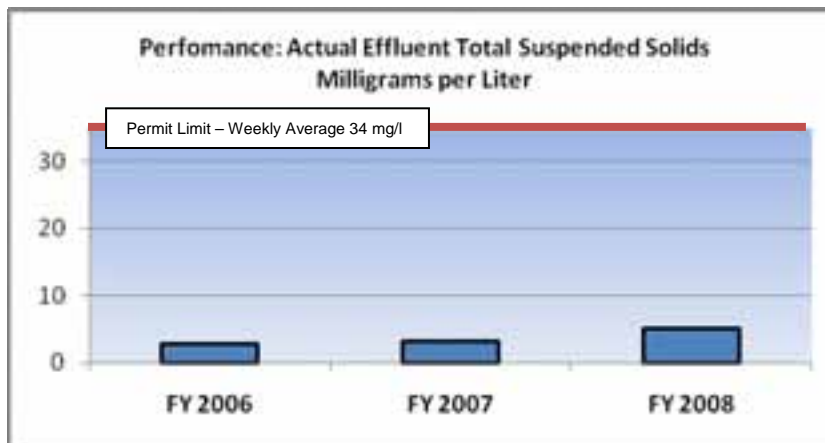
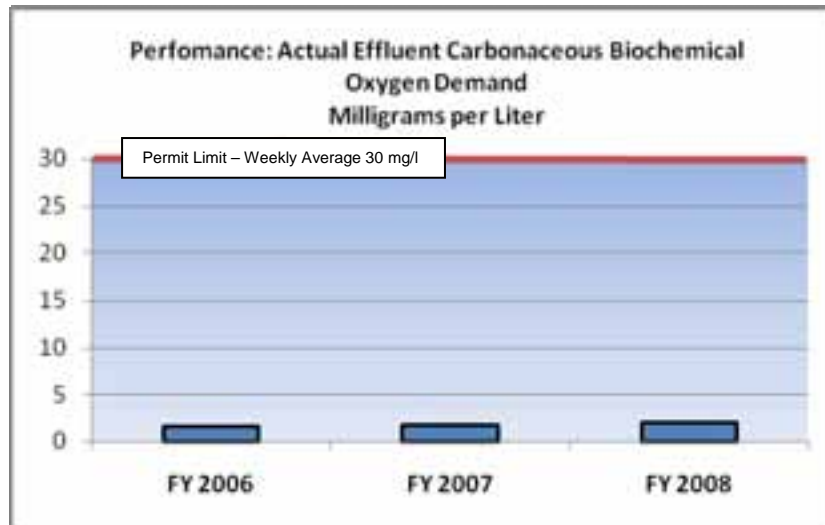
Performance Measures

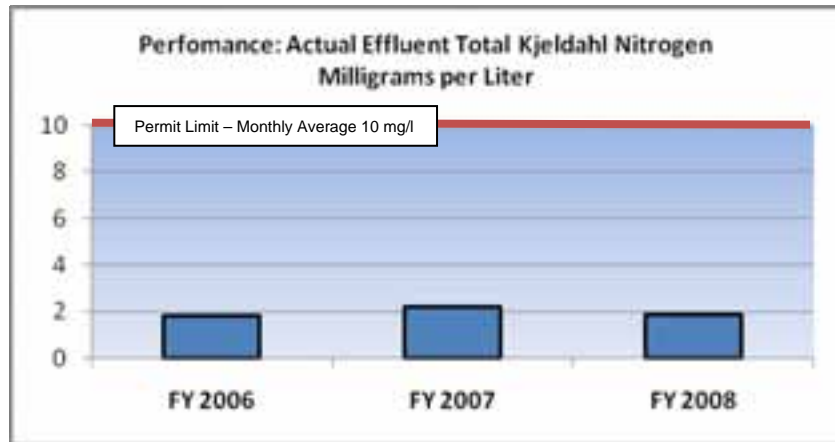
Measure	Actual FY 2007	Amended FY 2008	Actual FY 2008	Adopted FY 2009
1 . Continue scheduled maintenance on the collection system to prevent sanitary sewer over flows, sewer backups and identify and repair sewer lines prone to ground water infiltration.	95%	100%	100%	100%
2 . Continue to remain below MPDES major permit limits discharged into the Clark Fork River and use the Wastewater Facility Plan and other source material to plan for future growth and regulatory changes.	100%	100%	100%	100%
3 . Continue to operate a certified laboratory. Continue 100% compliance with SIU inspections.	100%	100%	100%	100%

Workload Indicators

Indicator	Actual FY 2007	Amended FY 2008	Actual FY 2008	Adopted FY 2009
1 . Annual sewer main hydro-cleaning/root cutting (feet)	610,000	650,000	777,800	750,000
2 . Annual sewer main video inspection (feet)	54,000	80,000	86,000	80,000
3 . Annual STEP tanks pumped	220	150	161	150
4 . Treated plant effluent cBOD and TSS	< 5 mg/l	<5 mg/l	<5 mg/l	<5 mg/l
5 . Treated plant effluent phosphorus	0.5 mg/l	<0.5 mg/l	0.7 mg/l	<0.5 mg/l
6 . Treated plant effluent nitrogen	7mg/l	<7 mg/l	7 mg/l	<7mg/l
7 . Laboratory QA/QC certification	Pass	Pass	Pass	Pass
8 . 11 Annual SIU inspections	100%	100%	100%	100%
9 . Annual MIU inspections	5%	5%	5%	5%

Wastewater Treatment Performance Measures





Pretreatment/ Laboratory Performance Measures

Year	Laboratory QA/QC	11 Annual SIU Inspections	Annual MIU Inspections
2005	Passed all	100%	05%
2006	Passed all	100%	05%
2007	Passed all	100%	05%

Program Description – (5311)

This fund receives the revenues of the different Sewer Enterprise funds and distributes them according to need. The primary revenue source is the user fees charged to users of the Sewage system.

Activities and Objectives

To receive and transfer approximately \$6,139,547 in sewer use fees, delinquencies and interest on investments during Fiscal Year 2007.

INTER-FUND TRANSFERS OUT

Transfer to Sewer Operating Budget	\$ 3,828,695
Transfer to Sewer Revenue Bond Series 1992A Bond Debt Service	85,740
Transfer to Sewer Revenue Bond Series 1992B Bond Debt Service	162,040
Transfer to Sewer Revenue Bond Series 1999 Bond Debt Service	133,140
Transfer to Sewer Revenue bond Series 2000 Bond Debt Service	52,560
Transfer to Sewer Revenue Bond Series 2001 Bond Debt Service	32,800
Transfer to Sewer R&D Fund	1,348,290
Transfer to Sewer Revenue Bond Series 2002 Bond Debt Service	95,240
Transfer to Sewer Revenue Bond Series 2002 Bond Debt Service	365,500
Transfer to Sewer Revenue Bond Series 2003 Bond Debt Service	271,638
Transfer to Sewer Revenue Bond Series 2004 Bond Debt Service	264,450
Transfer to Sewer Revenue Bond Series 2005 Bond Debt Service	133,206
Transfer to Sewer Revenue Bond Series 2005 Bond Debt Service	23,815
Transfer to Sewer Loan Fund	43,570

Total	<u><u>\$ 6,807,884</u></u>
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FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2007	Amended FY 2008	Actual FY 2008	Adopted FY 2009	Increase * (Decrease)	Percent Change
Personal Services	\$ -	\$ -			\$ -	
Supplies	-	-			-	
Purchased Services	-	-			-	
Miscellaneous	6,066,020	6,139,547	6,523,913	6,807,884	668,337	11%
Debt Service	-	-			-	
Capital Outlay	-	-			-	
Total	\$ 6,066,020	\$ 6,139,547	\$ 6,523,913	\$ 6,807,884	\$ 668,337	11%

Program Description – (5315)

This fund accounts for the receipts and disbursements made pursuant to the City's loan program to offset the costs of sewer connections for disabled or elderly people who meet income criteria. This loan program was established pursuant to Ordinance Number 2433 in 1985. The loan is placed as a lien on the property. There are two payment alternatives: 1) the loan accrues interest at the rate established for the City's Sidewalk and Curb Warrants (currently 6.5%) and does not have to be paid off until the property is sold or the person dies; or 2) the loan is paid off over eight years and there is no interest charged. The City Council revised the ordinance in 1989 to provide a loan and payment option for any low-income property owner, without any age requirements.

Activities and Objectives

The program was expanded during FY95 to establish a program in conjunction with local financial institutions whereby the financial institutions provide affordable and quick home improvement loans for homeowners to connect their house onto the sewer system and if the loan goes into default, the City would buy the loan and place it as a lien on the property.

TOTAL FUND EXPENDITURES - \$43,570

FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2007	Amended FY 2008	Actual FY 2008	Adopted FY 2009	Increase * (Decrease)	Percent Change
Personal Services	\$ -	\$ -			\$ -	
Supplies	-	-			-	
Purchased Services	-	-			-	
Miscellaneous	4,273	20,000	44,542	43,570	23,570	118%
Debt Service	-	-			-	
Capital Outlay	-	-			-	
Total	\$ 4,273	\$ 20,000	\$ 44,542	\$ 43,570	\$ 23,570	118%

Program Description – (5320)

The Wastewater Treatment Replacement and Depreciation fund was established to account for the Wastewater Treatment Plant's fixed assets, fund balance, and depreciation reserves. The balance of Sewer Use Fees that are not needed for operations or debt service is accumulated in the R & D fund for future capital replacement and improvements.

Activities and Objectives

The projects scheduled for the Wastewater Treatment R & D fund are listed below.

1. **Miscellaneous WWTP Repair Projects** - This appropriation is for repair projects to the existing Wastewater Treatment Plant infrastructure that cannot be anticipated. (\$100,000 – Account 360)
2. **Miscellaneous Sewer Line Repair** – Minor repair projects to the existing collection system (\$150,000— Account 360)
3. **Sewer Line Rehabilitation Project** – Rehabilitate/upgrade old sewer line assets through both excavation and replacement of lines or some type of “slip lining” technique or manhole installations. (\$150,000 – Account 360)
4. **Revision of City STEP Sewer Design Standards**--With the Septic Tank Effluent Pumping (STEP) sewer systems the periodic revision of the design and installation standards is required. (\$5,000 – Account 350)
5. **Lateral Sewer Main Extensions** – Provide lateral mains under new street construction projects to prevent the need to dig up street for future sewer line development. Costs may be recovered when future connections occur. (\$10,000 – Account 930)
6. **Sewer Main Master Plans** – This appropriation will allow the City to retain an engineering firm to model hydraulic loading and capacity of sewer collection system. (\$30,000 – Account 350)
7. **I & I Flow Monitoring** – Monitoring infiltration into sewer lines to determine the amount and need for work. (\$10,000 – Account 350)
8. **Upgrade Community STEP Tanks** – Continue installation of high water alarm systems on community STEP tanks currently without alarms and replace existing effluent lines on existing twenty tanks. (\$5,000 – Account 940)
9. **Caras Park Lift Station Upgrades** – Begin replacement of the motor and pump and upgrade wet well at the Caras Park Lift Station. (\$160,000 – Account 930).
10. **Miller Creek Sewer Interceptor** – Project to expand the capacity of existing sewer systems in the Miller Creek Area estimated at \$750,000 in FY09 and \$750,000 in FY10. (\$750,000 – Account 930)
11. **Portable KVA 300 Generator** – Purchase a generator capable of providing emergency power supply to the treatment facility or any subunit of the plant. (\$50,000 – Account 940)
12. **General Fund/CIP Support** – (\$274,301 – Account 820)

TOTAL TRANSFERS TO OTHER FUNDS - \$ 274,301
 TOTAL EXPENDITURES - \$ 1,430,000

FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2007	Amended FY 2008	Actual FY 2008	Adopted FY 2009	Increase * (Decrease)	Percent Change
Personal Services	\$ -	\$ -			\$ -	
Supplies	-	-			-	
Purchased Services	1,212,622	810,000	215,563	455,000	(355,000)	-44%
Miscellaneous		180,309	169,693	274,301	93,992	52%
Debt Service					-	
Capital Outlay	313,391	1,825,000	13,141	975,000	(850,000)	-47%
Total	\$ 1,526,013	\$ 2,815,309	\$ 398,397	\$ 1,704,301	\$ (1,111,008)	-39%

Program Description – **(5361, 5362, 5363, 5364, 5365, 5371, 5373, 5375, 5377, 5379, 5381)**

These funds account for the three existing Sewer Revenue Bonds, two 1992 bond issues to the State of Montana SRF revolving loan program, a 1999 bond issue to the State of Montana SRF revolving loan program and a 2000 bond issue to the State of Montana SRF revolving loan program. Expenditures from the funds are for the yearly debt service payments.

Activities and Objectives

2001 Sewer Revenue Bond (5361) - To make yearly debt service on the bonds that were issued to finance the installation of the Bellvue Interceptor. **\$32,800**

2000 Series B Sewer Revenue Bond (5362) - To make yearly debt service on the Series 2000B bonds that were issued to finance the installation of the Reserve Street collector and Pineview interceptor. **\$52,560**

1992 Series A Revenue Bond (5363) - To make yearly debt service on the Series 1992A bonds that were issued to finance the installation of the renovated wastewater treatment plant clarifiers and the Wapikiya/Bellevue cost overruns. **\$87,740**

1992 Series B Revenue Bond (5364) - To make yearly debt service on the Series 1992A bonds that were issued to finance the installation of the two new sewer lines in Reserve Street during 1992. Part of the capacity of these lines is to serve the Wapikiya/Bellevue and East Cold Springs areas while the other line is to accommodate possible expansion of the system into the Target Range area. **\$162,040**

1999 Sewer Revenue Bond (5365) - To make yearly debt service on the Series 1998 bonds that were issued to finance the installation of the East Reserve Street collector, Mullan Road interceptor, administration building refurbish and engineering for the new treatment plant. **\$133,140**

2002 Sewer Revenue Bond (5371) - To make yearly debt service on the bonds that were issued to finance the installation of the 39th Street/SW Higgins-Bellvue Interceptor and the treatment plant upgrade. **\$95,240**

2002 Sewer Revenue Bond (5373) - To make yearly debt service on the bonds that were issued to finance the upgrade of the treatment plant. **\$365,500**

2002 Sewer Revenue Bond (5375) - To make yearly debt service on the bonds that were issued to finance the upgrade of the treatment plant. **\$271,638**

2004 Sewer Revenue Bond (5377) - To make yearly debt service on the bonds that were issued to finance the upgrade of the treatment plant. **\$264,450**

2005 Sewer Revenue Bond (5379) - To make yearly debt service on the bonds that were issued to finance the upgrade/extension of sewer lines on Birch/Broadway/Lincolnwood Phase I/Gilbert. **\$133,206**

2005 Sewer Revenue Bond (5381) - To make yearly debt service on the bonds that were issued to finance the upgrade/extension of sewer lines on Lincolnwood Phase II. **\$23,815**

FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2007	Amended FY 2008	Actual FY 2008	Adopted FY 2009	Increase * (Decrease)	Percent Change
Personal Services	\$ -	\$ -			\$ -	
Supplies	-	-			-	
Purchased Services	-	-			-	
Miscellaneous	-	-	218,561		-	
Debt Service	1,623,728	1,637,280	643,279	1,620,129	(17,151)	-1%
Capital Outlay	-	-			-	
Total	\$ 1,623,728	\$ 1,637,280	\$ 861,840	\$ 1,620,129	\$ (17,151)	-1%

Program Description

The goal of this activity is to provide quality aquatics programs, opportunities and facilities for citizens of all ages, interests, and abilities thus giving every resident as well as guests an opportunity for lifetime leisure skills, water safety skills and active, healthy life styles.

Goals & Objectives

Provide a safe and enjoyable swimming environment with a focus on safety and fund through property maintenance, chemical balance, quality staffing and training.

Provide maximum opportunity for recreation and learning in the water through lessons, open swim, fitness, adventure activities and special events.

Provide and expand offerings of successful Red Cross programs such as Learn to Swim, Water Safety Instructor, Lifeguard Certification First Aid and CPR.

Increase patrons' interaction with nature through their awareness of safety issues and water safety in regards to open water, using programs such as Learn to Swim, Jr. Lifeguard and Jr. Instructor. Provide a more secure beginner's environment for Outdoor programs like Kayaking and SCUBA by encourage businesses to utilize the pools for beginner classes.

Provide and expand offerings of successful Red Cross programs such as Learn to Swim, Water Safety Instructor, Lifeguard Certification First Aid and CPR.

Aquatics facilities at Currents in McCormick Park and Splash Montana in Playfair Park will emphasize family fun and recreation, swimming for people with disabilities, fitness for seniors and a place for special occasions.

The 50 meter pool (The Lake) at Splash Montana will provide a competitive and fitness component further expanding services and reaching more customers.

Currents will emphasize lessons, fitness and year round swimming.

Splash Decks at Marilyn Park, Westside, Franklin and Bonner each has their own theme in which to engage youth and adults in active, interactive, imaginative play.

ADA accessible aquatics facilities engage all users in a friendly, safe environment.

Splash Decks are available at no cost, and open 9-9, seven days a week from Memorial Day through Labor Day thus serving all citizens.

Establish maintenance schedule for all aquatics facilities to prolong life of facility and enhance quality of experience.

Write risk management manuals, maintenance management manuals, and financial manuals and implement approved process, practices, standards and procedures.

Operate the facilities from a quasi-business stand point to best utilize the investment made by city taxpayers and to provide for future growth and expansion.

FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2007	Amended FY 2008	Actual FY 2008	Adopted FY 2009	Increase * (Decrease)	Percent Change
Personal Services	\$ -	\$ 649,771	\$ 519,375	\$ 601,971	\$ (47,800)	-7%
Supplies	-	200,052	162,569	207,354	7,302	4%
Purchased Services	-	273,997	326,362	354,318	80,321	29%
Miscellaneous	-	-	-	20,000	20,000	
Debt Service	-	-	-	-	-	
Capital Outlay	-	-	-	-	-	
Total	\$ -	\$ 1,123,820	\$ 1,008,306	\$ 1,183,643	\$ 59,823	5%

STAFFING SUMMARY

Title	Actual FY 2006	Actual FY 2007	Adopted FY 2008	Adopted FY 2009
AQUATICS STAFF				
AQUATICS SUPERVISOR			1.00	1.00
AQUATICS SUPPORT SPECIA			1.00	1.00
ASSISTANT AQUATICS SPECI			1.00	1.00
LEVEL 1 INTERMITTENT RECF			3.30	3.30
LEVEL 2 INTERMITTENT RECF			14.90	14.90
LEVEL 3 INTERMITTENT RECF			3.56	3.56
LEVEL 4 INTERMITTENT RECF			2.25	2.25
LEVEL 5 INTERMITTENT RECF			0.95	0.95
LEVEL 5 INTERMITTENT SPEC			0.49	0.49
PART TIME CASHIER			1.61	1.61
PART TIME CUSTODIAN			0.75	0.75
Total	-	-	30.81	30.81

2009 Budget Highlights

With the help of the Finance Department, the Aquatics budget is now an enterprise fund. This enables the Department to better track budget and revenue for the aquatics facilities and provide a management tool for financial planning.

OTHER:

Summer 2006

Temperature (average daily) 80.43 degrees Attendance: Splash only – 88,722

Summer 2007

Temperature (average daily) 86.7 degrees Attendance: 82,519

Summer 2008 Projections

Temperature (average daily) 82 degrees. Attendance: 91,000 (includes 50 meter pool)

City Council Strategic Goals & Department's Implementation Strategy

The City Council established a set of Strategic Goals for city government. Listed below are the Council's goals, followed by the methods by which the Parks & Recreation Department is striving to fulfill the Council's goals.

Goal 1 – Organizational Management – *Sustain and enhance our ability to be an efficient, effective, accountable, responsive and respected City Organization.*

- Implement technology plan for Parks and Recreation.

CLASS Facility & Registration software installed. Continue work with Finance to refine, and add additional components to allow increase use of credit card, bank account transactions through CLASS to increase revenue through convenient services for customers.

Goal 2 – Community Livability – *As a community we promote a safe, healthy, economically and environmentally sustainable Missoula.*

- Promote healthy Aquatics Programs
FY2008– Staff was able to increase participation on indoor programs such as swimming lessons for all ages and programs for seniors and adults focusing on fitness. Additional programming for kayaking, snorkeling, water polo league was offered as well.

Goal 3 – Community Involvement – *We encourage citizen involvement and ownership in our community.*

Implement methods to allow easy access and follow up on citizen concerns and interests via the Website or Internet.

- Completed. New Website address has been added to existing City site for easier access:
<http://www.missoulaparks.org>.

- Programming and faculty evaluations by customers and citizens leads to program changes and improvements.
- Scholarships offer all residents opportunity to participate.
- Accessibility of facilities has been recognized as leader in community and Department will publish this information to encourage use by all abilities.

Performance Measures & Workload Indicators

Performance Measures

Measure	Actual FY 2005	Actual FY 2006	Projected FY 2008	Projected FY 2009
1 . Satisfaction with services, facilities and programs at Splash Montana and Currents with satisfied and very satisfied			90%	95%
2 . Increase annual pass holders by 10% - number is actual passes			1957	2152
3 . Managefacilities with entrepreneur goal of a net positive balance of \$25,000 at end of FY09 to be used for facility improvements to maintain and grow attendance over the long term.			28,000	25,000

Workload Indicators

Indicator	Actual FY 2005	Actual FY 2006	Projected FY 2007	Adopted FY 2008
1 . Number of daily admissions at Currents			46,307	51,000
2 . Number of daily admissions at Splash			68,693	72,000
3 . Attendance for swim lessons at Currents			10,500	11,000
4 . Attendance for swim lessons at Splash			4,000	5,500
5 . Attendance for rentals at Currents			9,893	10,500
6 . Attendance for rentals at Splash			2,000	35,000
7 . Number of elementary students				
Grades K-5			3,215	33,537
Grades 6-8			1,570	1,727
Grades 9-12			3,793	4,172

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Program Description

This fund is set up as an internal service fund for the City's self-insured employee health insurance program. The fund receives revenues in the form of monthly employer contributions from all City departments, some employee contributions from less than full-time employees, and payments from retired employees who are given the option of paying monthly insurance premiums to remain on the health insurance plan.

Goals & Objectives

Each City department is charged per payroll for contributions to the employee health insurance program. The revenue from General Fund tax supported departments originates in special health insurance tax levy funds (2371 and 2372) where state law allows a special tax levy above and beyond the special all-purpose General Fund levy. These revenues are transferred regularly to the General Fund to reimburse the General Fund for the expenditures of the contributions to the health insurance fund. The monthly premium for the health insurance of \$670 per employee is not recommended to change. The monthly employee dependent charge has not been proposed to be increased over last year either. Substantial changes were implemented in FY 2001, 2002, 2003 and 2004 to address both the funding for the City's health benefit plan as well as the cost experience of the plan in the future. The rate of medical inflation nation-wide in many prior fiscal years averaged about 15% while the City averaged over 20% for those fiscal years. The reason for the proposed changes in the past was that the plan could not support the level of costs it was experiencing. We are presently projecting that the City's plan will have a fund balance at the end of FY 2008 of approximately \$1.75 million, which is the estimated beginning fund balance.

Administration Recommendation

Regarding benefits, the City health insurance plan has suffered from significant increases in usage and medical inflation up until four years ago. Since then, the plan has increased its fund balance every year for the past four years bringing the plan from a deficit of -\$400,000 to an expected surplus of \$1,750,000 this year. We have continued to contract with a health plan specialist and work with city employees. We are hopeful this trend will continue. The Administration projects that the plan is adequately funded for FY 2009 and that no premium increases should be necessary.

FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2007	Amended FY 2008	Actual FY 2008	Adopted FY 2009	Increase * (Decrease)	Percent Change
Personal Services	\$ -	\$ -			\$ -	
Supplies	-	-			-	
Purchased Services	3,577,142	4,082,293	3,727,715	4,082,293	-	0%
Miscellaneous	-	-			-	
Debt Service	-	-			-	
Capital Outlay	-	-			-	
Total	\$ 3,577,142	\$ 4,082,293	\$ 3,727,715	\$ 4,082,293	\$ -	0%

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