

## Program Description

This fund is set up for the issuance of \$1,555,000 Civic Stadium Revenue Bonds for the Civic Stadium Project; to purchase the interest of certain secured lenders in the Civic Stadium; Authorizing and directing the issuance; prescribing the form and terms thereof and the security thereof and the Ordinance declaring the purchase of the Civic Stadium an Urban Renewal Project in Urban Renewal District II and approval of the Missoula Civic Stadium Lease and Use Agreement and the Civic Stadium Agreement.

## Goals & Objectives

The City will receive lease payments in the amount of \$120,000 a year for 20 years from Mountain Baseball. The lease payments will be used to make the debt service payments to the creditors of the \$1,555,000 Civic Stadium Revenue Bonds.

## FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2012	Amended FY 2013	Actual * FY 2013	Adopted FY 2014	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	-
Supplies	-	-	-	-	-	-
Purchased Services	-	-	-	-	-	-
Miscellaneous	-	3,000	500	3,000	-	0%
Debt Service	-	117,000	116,167	117,000	-	0%
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ 116,667</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>0%</b>

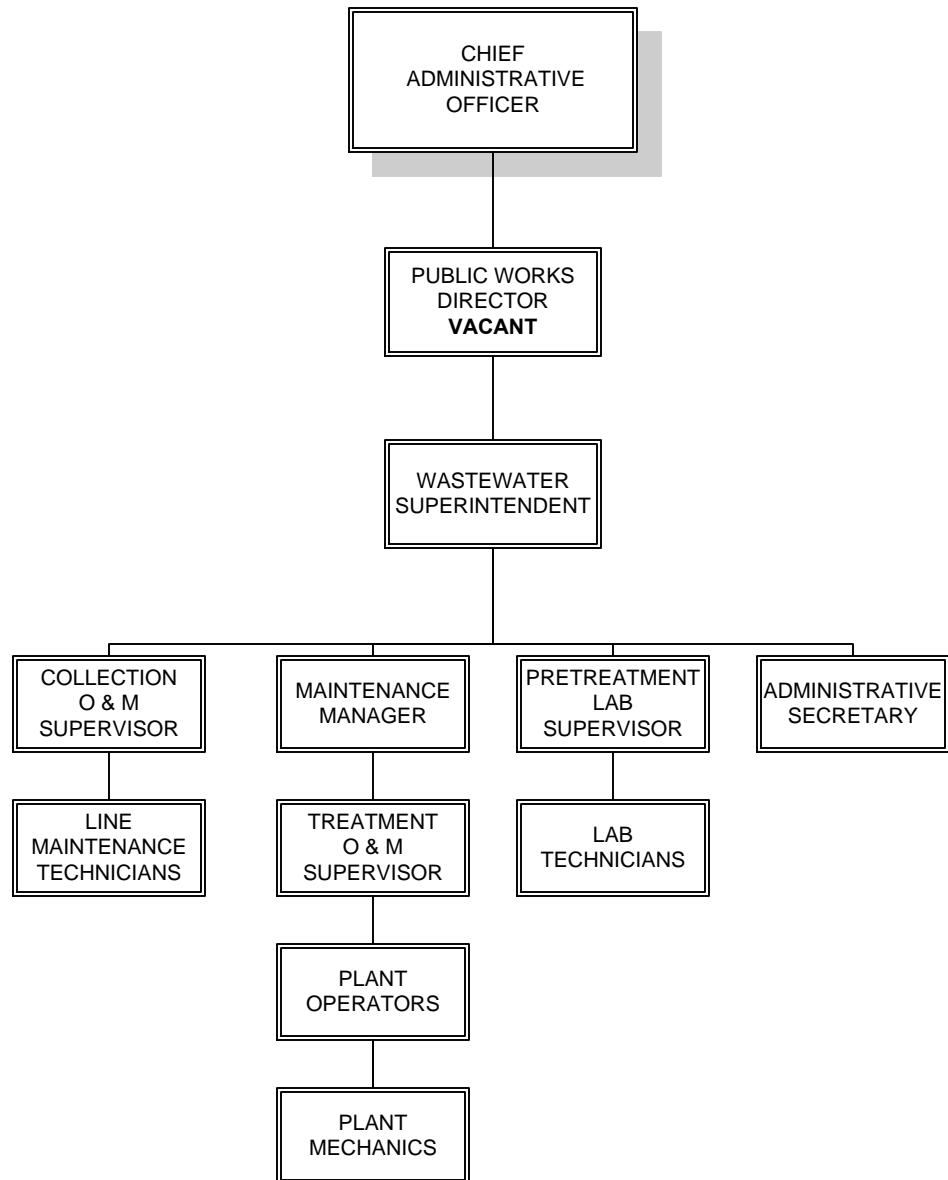
\* Un-audited numbers

^ First year of budget is FY12



# Public Works

## Waste Water Division



## Program Description

The Wastewater Division is responsible for the collection and treatment of domestic and industrial wastewater generated in the Missoula sewered areas. Administration, maintenance, operation, monitoring, testing and the pretreatment program are the primary functions of the Division. These activities are conducted under the Montana Pollution Discharge Elimination System (MPDES) permit issued by the Montana Department Environmental Quality (MDEQ) and the National Pollution Discharge Elimination System (NPDES) permit issued by the United States Environmental Protection Agency (USEPA). Additionally, the Division strives for beneficial reuse of residual by-products of wastewater treatment.

The Wastewater Division is separated into four distinct sections:

- Wastewater Collection
- Wastewater Treatment
- Wastewater Administration
- Wastewater Pretreatment / Laboratory

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## City Strategic Plan & Department's Implementation Strategy

### Goal #1: Funding and Service

- Strategy: We will maintain or improve the level of service to citizens.
  - Continue to maintain and repair the collections system to eliminate sewer back ups.
  - Continue to implement and utilize the Accela Asset Management System.
  - Continue to utilize and expand the equipment GPS system for operational efficiency.
- Strategy: We will work toward sustaining and diversifying fiscal resources.
  - Continue to research and implement energy reduction projects and policies and pursue grant programs to fund those projects.

### Goal #2: Harmonious Natural and Built Environment

- Strategy: We will make sure that our natural and built environments continue to represent Missoula's values of clean water and clean air.
  - Continue to work with the Montana Department of Environmental Quality and Hybrid Energy Group to expand the hybrid poplar tree effluent land application project to 130 acres of the Clouse Family land.
  - Understand and plan for future changes in the MPDES permit limits.

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## FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2012	Amended FY 2013	Actual * FY 2013	Adopted FY 2014	Increase (Decrease)	Percent Change
Personal Services	\$ 1,327,285	\$ 1,488,440	1,464,432	1,610,136	\$ 121,696	8%
Supplies	394,633	423,620	520,437	423,620	\$ -	0%
Purchased Services	1,208,244	1,218,220	1,343,472	1,218,220	\$ -	0%
Miscellaneous	3,456,192	1,153,546	1,108,523	1,219,583	\$ 66,037	6%
Debt Service	-	-	7,912	-	\$ -	-
Capital Outlay	(4,525,795)	-	-	-	\$ -	-
<b>Total</b>	<b>\$ 1,860,559</b>	<b>\$ 4,283,826</b>	<b>\$ 4,444,775</b>	<b>\$ 4,471,559</b>	<b>\$ 187,733</b>	<b>4%</b>

\* Un-audited numbers

## STAFFING SUMMARY

Title	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014
WASTEWATER SUPERINTENDENT	1.00	1.00	1.00	1.00
COLLECTION & MAINTENANCE SUPERVISOR	1.00	1.00	1.00	1.00
WASTEWATER PLANT SUPERVISOR	1.00	1.00	1.00	1.00
PRE-TREATMENT LAB SUPERVISOR	1.00	1.00	1.00	1.00
LAB TECHNICIAN	1.00	1.00	1.00	1.00
LAB TECHNICIAN	1.00	1.00	1.00	1.00
PLANT MAINTENANCE MANAGER	-	-	-	1.00
MECHANIC/OPERATOR	1.00	1.00	1.00	1.00
PLANT OPERATOR	1.00	1.00	1.00	1.00
PLANT OPERATOR	1.00	1.00	1.00	1.00
PLANT OPERATOR	1.00	1.00	1.00	1.00
PLANT OPERATOR	1.00	1.00	1.00	1.00
COLLECTION SYSTEM MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00
COLLECTION SYSTEM MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00
COLLECTION SYSTEM MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00
COLLECTION SYSTEM MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00
COLLECTION SYSTEM MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00
COLLECTION SYSTEM MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00
COLLECTION SYSTEM MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00
COLLECTION SYSTEM MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	1.00
INTERMITTENT LABORERS/INTERN	0.50	0.50	0.50	0.50
<b>Total</b>	<b>21.50</b>	<b>21.50</b>	<b>21.50</b>	<b>22.50</b>

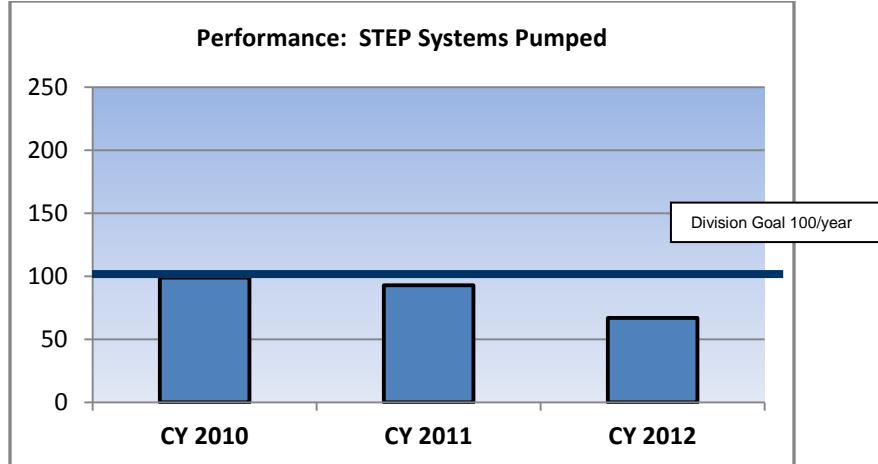
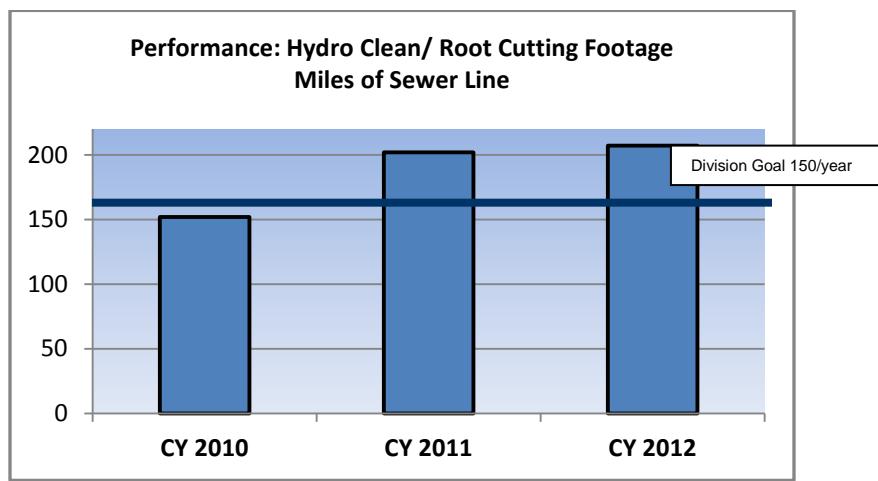
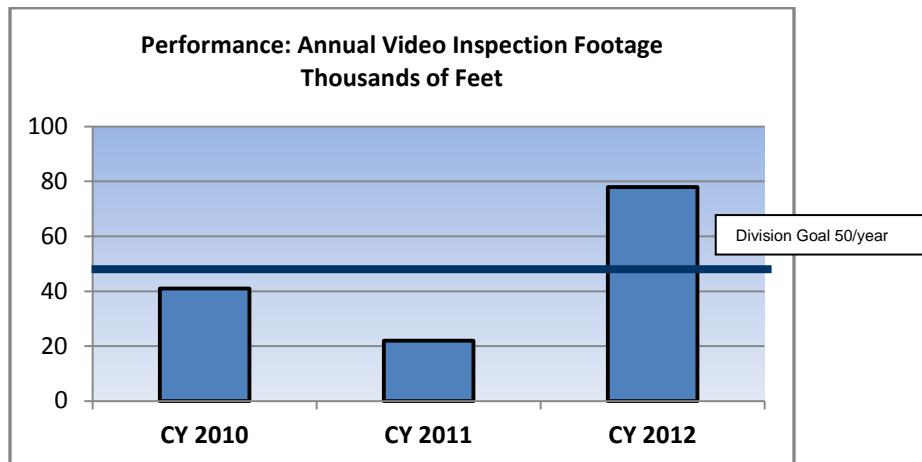
## 2014 Budget Highlights

**Purchased Services:**

- No changes.

**New Operating Requests Funded:**

- Hire an additional staff person for lead maintenance at the Wastewater Treatment Plant.



## Performance Measures & Workload Indicators

### Performance Measures

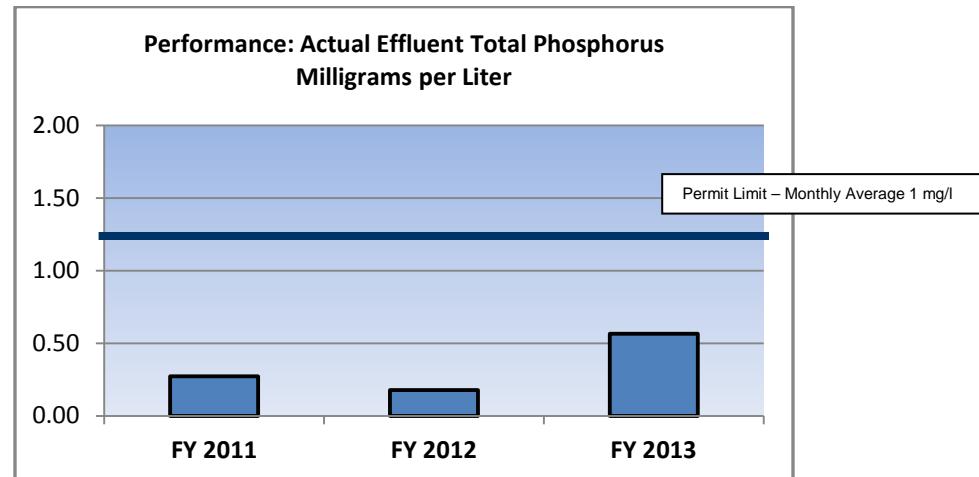
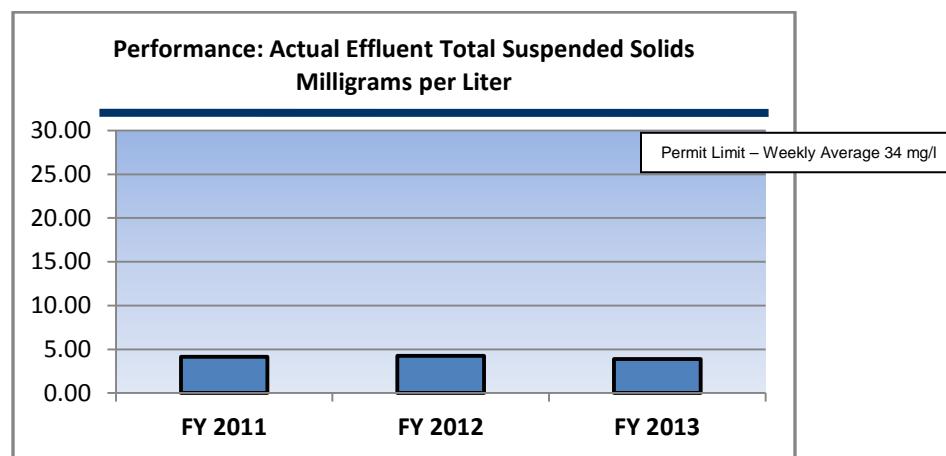
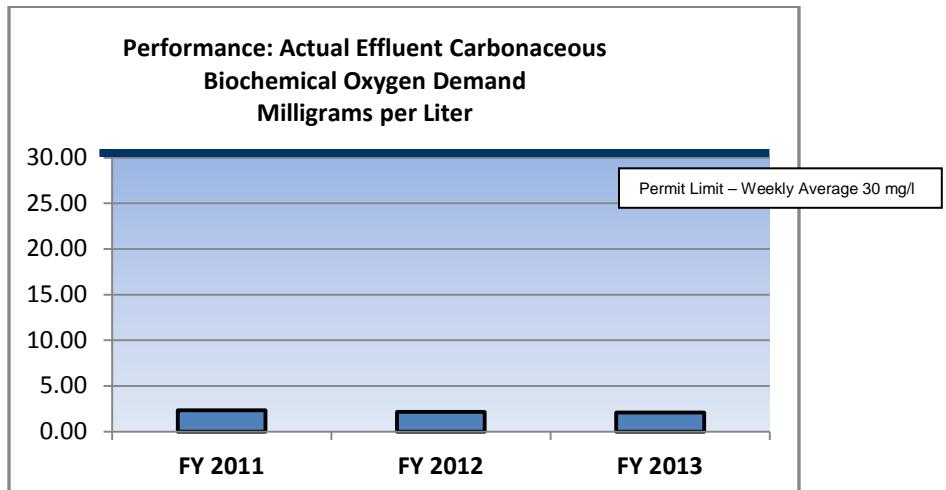
Measure	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014
	To June 30, 2013			
1 . Continue scheduled maintenance on the collection system to prevent sanitary sewer over flows, sewer back ups and identify and repair sewer lines prone to ground water infiltration.	100%	100%	100%	100%
2 . Continue to exceed MPDES permit requirements for discharge into the Clark Fork River and use the Water Facility Plan and other source material to plan for future growth and regulatory changes.	100%	100%	100%	100%
3 . Continue to operate a certified laboratory. Continue 100% compliance with Significant Industrial User (SIU) inspections.	100%	100%	100%	100%

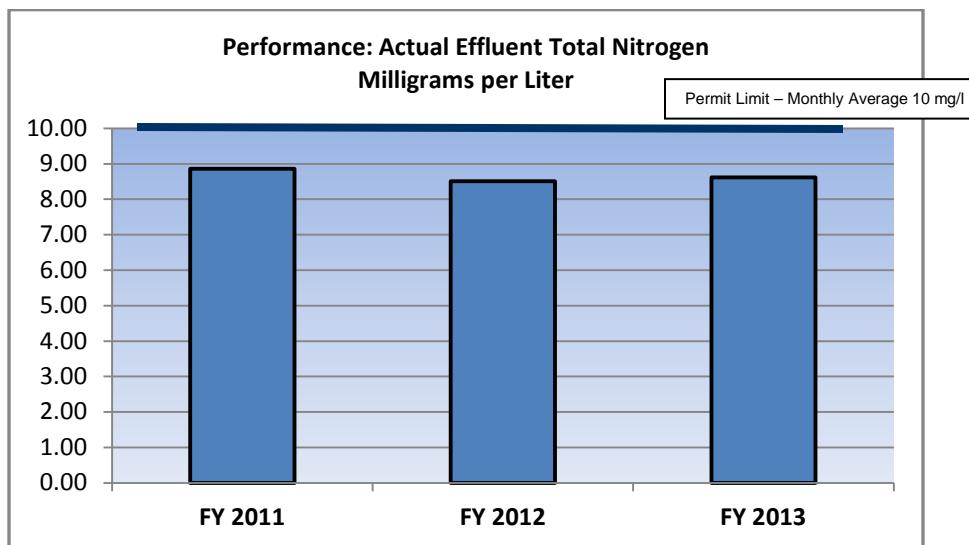
Historical data has been estimated.

### Workload Indicators

Indicator	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014
	To June 30, 2013			
1 . Annual sewer main hydro-cleaning/root cutting (feet)	802,560	792,000	1,094,430	800,000
2 . Annual sewer main video inspection (feet)	41,000	22,010	78,344	50,000
3 . Annual STEP tanks pumped	99	93	67	101
4 . Treated plant effluent cBOD and TSS	<5 mg/l	<5 mg/l	<5 mg/l	<5 mg/l
5 . Treated plant effluent phosphorus	.27 mg/l	.18 mg/l	0.5 mg/l	<1 mg/l
6 . Treated plant effluent nitrogen	8.86 mg/l	8.51 mg/l	9.27 mg/l	<10 mg/l
7 . Laboratory QA/QC certification	Pass	Pass	Pass	Pass
8 . 11 Annual Significant Industrial User (SIU) inspections	100%	100%	100%	100%
9 . Annual Minor Industrial User (MIU) inspections	5%	5%	50%	5%

Historical data has been estimated.

Wastewater Treatment Performance Measures

**Pretreatment/ Laboratory Performance Measures**

Year	Laboratory QA/QC	11 Annual SIU Inspections	Annual MIU Inspections
FY11	Passed all	100%	05%
FY12	Passed all	100%	05%
FY13	Passed all	100%	50%

## Program Description – (5311)

This fund receives the revenues of the different Sewer Enterprise funds and distributes them according to need. The primary revenue source is the user fees charged to users of the Sewage system.

### Activities and Objectives

To receive and transfer approximately \$6,979,877 in sewer use fees, delinquencies and interest on investments during Fiscal Year 2014.

#### INTER-FUND TRANSFER OUT

Transfer to Sewer Operating Budget	4,395,943
Transfer to Sewer R&D Fund	971,116
Transfer to Sewer Revenue Bond Series 2001 Bond Debt Service	30,110
Transfer to Sewer Revenue Bond Series 2001 Bond Debt Service	48,090
Transfer to Sewer Revenue Bond Series 1999 Bond Debt Service	123,390
Transfer to Sewer Revenue Bond Series 2002 Bond Debt Service	84,860
Transfer to Sewer Revenue Bond Series 2002 Bond Debt Service	330,940
Transfer to Sewer Revenue Bond Series 2003 Bond Debt Service	250,140
Transfer to Sewer Revenue Bond Series 2003 Bond Debt Service	232,838
Transfer to Sewer Revenue Bond Series 2005 Bond Debt Service	109,289
Transfer to Sewer Revenue Bond Series 2010A Bond Debt Service	30,105
Transfer to Sewer Revenue Bond Series 2010 Bond Debt Service	443,605
Transfer to Sewer Revenue Bond Series 2011 Bond Debt Service	99,462
<b>Total</b>	<b>\$7,149,888</b>

### FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2012	Amended FY 2013	Actual * FY 2013	Adopted FY 2014	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	-
Supplies	-	-	-	-	-	-
Purchased Services	-	-	-	-	-	-
Miscellaneous	6,131,577	6,828,714	7,070,774	7,149,888	321,174	5%
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>\$ 6,131,577</b>	<b>\$ 6,828,714</b>	<b>\$ 7,070,774</b>	<b>\$ 7,149,888</b>	<b>\$ 321,174</b>	<b>5%</b>

\* Un-audited numbers

## Program Description – (5315)

This fund accounts for the receipts and disbursements made pursuant to the two loan programs available to offset the costs of sewer connections for residential properties.

### Activities and Objectives

The City Sewer Loan Program was created to provide financial assistance to property owners to connect to sanitary sewer. Eligibility requirements include: home has to be owner occupied, property has to be less than 50,000 square feet in size and owners need to be below Federal HUD Median Household Income 80% Limit level. This program is not available to properties outside the City limits.

There are two payment alternatives: 1) the loan payments are deferred and do not have to be paid off until the property or owners no longer meet the eligibility requirements; or 2) the loan is paid off over eight years. Both options accrue interest at the rate established for the City's Sidewalk and Curb Warrants (currently 5.536%)

The Bank Sewer Loan Program was created in FY95 in conjunction with local banks and credit unions. The participating banks and credit unions provide loans for the connection costs to the City sewer system and the City guarantees the loan, providing that the property owners complete the City's application and related City forms. If a loan is defaulted on, the City buys the loan and places it as a lien on the property. Residential properties, including rentals and multi-family units are eligible for this program. This program is available to residential properties in or out of the City limits.

TOTAL FUND EXPENDITURES - \$20,000

### FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2012	Amended FY 2013	Actual * FY 2013	Adopted FY 2014	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	-
Supplies	-	-	-	-	-	-
Purchased Services	15,443	-	-	-	-	-
Miscellaneous	-	20,000	-	20,000	-	0%
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>\$ 15,443</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>0%</b>

\* Un-audited numbers

## Program Description – (5320)

The Wastewater Treatment Replacement and Depreciation fund was established to account for the Wastewater Treatment Plant's fixed assets, fund balance, and depreciation reserves. The balance of Sewer Use Fees that are not needed for operations or debt service is accumulated in the R & D fund for future capital replacement and improvements.

### Activities and Objectives

The projects scheduled for the Wastewater Treatment R & D fund are listed below.

- Miscellaneous Sewer Main Repairs:** Minor repair projects to the existing collection system (Account 360: \$100,000).
- Miscellaneous WWTP Repair Projects:** This appropriation is for repair projects to the existing Wastewater Treatment Plant infrastructure that cannot be anticipated (Account 360: \$100,000).
- Sewer Line Rehabilitation Projects:** Rehabilitate/upgrade old sewer line assets through both excavation and replacement of lines or some type of "slip lining" technique or manhole installations (Account 360: \$100,000).
- Lateral Sewer Main Extensions:** Provide lateral mains under new street construction projects to prevent the need to dig up street for future sewer line development. Costs may be recovered when future connections occur (Account 360: \$10,000).
- Broadway Interceptor:** The existing sewer line north of Russell St Bridge is planned to be relined or reconstructed. (Account 350: \$20,000).
- WWTP Lab Equipment:** This will replace the Flow Injection Analysis (Auto-Analyzer) for the WWTP lab that is 15 years old. (Account 360: \$56,000)
- Lift Station Upgrade/Rehabilitation:** This allows for the upgrade of the Reserve St and East Broadway Lift Stations that are approaching the end of their service life. (Account 360: \$325,000)
- Capital Lease:** Payment for the Capital Lease for equipment purchases (Account 610: \$87,014; Account 620: \$114,831).

**Total Purchased Services: \$711,000**

**Total Principal and Interest: \$114,831**

**Total Expenditures: \$825,831**

### FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2012	Amended FY 2013	Actual * FY 2013	Adopted FY 2014	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	-
Supplies	-	-	-	-	-	-
Purchased Services	85,125	385,000	595,674	711,000	326,000	85%
Miscellaneous	173,290	99,544	99,008	-	(99,544)	-100%
Debt Service	-	-	-	-	-	-
Capital Outlay	357,043	-	34,736	114,831	114,831	
<b>Total</b>	<b>\$ 615,457</b>	<b>\$ 484,544</b>	<b>\$ 729,418</b>	<b>\$ 825,831</b>	<b>\$ 341,287</b>	<b>70%</b>

\* Un-audited numbers

## Program Description – (5325)

This fund is established to segregate expenditures and revenues of the Sewer Development Fee. The fee is charged on new sewer connections to reflect a contribution by new customers toward the cost of the existing physical plant and sewer lines. This contribution compensates existing users for the Sewer plant and additions which were built to allow sufficient capacity for future community growth.

### Activities and Objectives

Sewer Development Fees are earmarked for necessary sewer projects related to new connections and sewer system capacity expansion. The City Council has to give prior approval to any expenditure from the Sewer Development Fee Fund.

\$100,000 is appropriated for various projects that may come up as the year progresses where it is appropriate to increase capacity of a private line being installed for future users.

**The expenditures for FY 2013 are as follows:**

- Hybrid Poplar Tree Effluent Application- \$205,000
- Eko Compost Land Purchase- \$264,347
- Oversizing Assistance - \$50,000

**TOTAL FUND EXPENDITURES - \$519,347**

### FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2012	Amended FY 2013	Actual * FY 2013	Adopted FY 2014	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	-67%
Supplies	-	-	-	-	-	-
Purchased Services	15,750	15,000	35,897	5,000	(10,000)	0%
Miscellaneous	-	-	-	-	-	-
Debt Service	-	259,347	259,847	259,347	-	0%
Capital Outlay	13,500	490,000	200,416	255,000	(235,000)	-48%
<b>Total</b>	<b>\$ 29,250</b>	<b>\$ 764,347</b>	<b>\$ 496,160</b>	<b>\$ 519,347</b>	<b>\$ (245,000)</b>	<b>-32%</b>

\* Un-audited numbers

## Program Description – (5340)

The fund accounts for the receipts and expenditures for major Sewage Plant construction projects. The primary funding sources for such projects are revenue bonds, grants, and the State Revolving Fund (SRF) Program which was established with the final EPA appropriations for state and local wastewater treatment projects.

### Activities and Objectives

There are no activities planned in the sewer construction fund for FY14.

### TOTAL FUND EXPENDITURES - \$ 0

### FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2012	Amended FY 2013	Actual * FY 2013	Adopted FY 2014	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	-
Supplies	-	-	-	-	-	-
Purchased Services	67,243	-	-	-	-	-
Miscellaneous	755,611	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capital Outlay	4,177,344	-	39,517	-	-	-
<b>Total</b>	<b>\$ 5,000,197</b>	<b>\$ -</b>	<b>\$ 39,517</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

\* Un-audited numbers

Program Description – (5361, 5362, 5365, 5371, 5373, 5375, 5377, 5379, 5381, 5383, 5386, 5387)

These funds account for the three existing Sewer Revenue Bonds, two 1992 bond issues to the State of Montana SRF revolving loan program, a 1999 bond issue to the State of Montana SRF revolving loan program and a 2000 bond issue to the State of Montana SRF revolving loan program. Expenditures from the funds are for the yearly debt service payments.

### Activities and Objectives

**2001 Sewer Revenue Bond (5361)** - To make yearly debt service on the bonds that were issued to finance the installation of the Bellvue Interceptor. **\$30,110**

**2000 Series B Sewer Revenue Bond (5362)** - To make yearly debt service on the Series 2000B bonds that were issued to finance the installation of the Reserve Street collector and Pineview interceptor. **\$48,090**

**1999 Sewer Revenue Bond (5365)** - To make yearly debt service on the Series 1998 bonds that were issued to finance the installation of the East Reserve Street collector, Mullan Road interceptor, administration building refurbish and engineering for the new treatment plant. **\$123,390**

**2002 Sewer Revenue Bond (5371)** - To make yearly debt service on the bonds that were issued to finance the installation of the 39<sup>th</sup> Street/SW Higgins-Bellvue Interceptor and the treatment plant upgrade. **\$84,860**

**2002 Series A Sewer Revenue Bond (5373)** - To make yearly debt service on the bonds that were issued to finance the upgrade of the treatment plant. **\$330,940**

**2003 Series B Sewer Revenue Bond (5375)** - To make yearly debt service on the bonds that were issued to finance the upgrade of the treatment plant. **\$250,140**

**2004 Sewer Revenue Bond (5377)** - To make yearly debt service on the bonds that were issued to finance the upgrade of the treatment plant. **\$232,838**

**2005 Sewer Revenue Bond (5379)** - To make yearly debt service on the bonds that were issued to finance the upgrade/extension of sewer lines on Birch/Broadway/Lincolnwood Phase I/Gilbert. **\$109,289**

**2010 Sewer Revenue Bond Series (5383.330)** - To make yearly debt service on the bonds that were issued to finance the upgrade/extension of sewer lines on Lolo Street. **\$30,105**

**2010 Sewer Revenue Bond Series A (5386)** - To make yearly debt service on the bonds that were issued to finance the upgrade of the Head-works at the Treatment Plant. **\$699,878**

**2011 Sewer Revenue Bond Series A (5387)** - To make yearly debt service on the bonds that were issued to finance various sewer system improvements. **\$99,462**

**Total Expenditures: \$2,039,102**

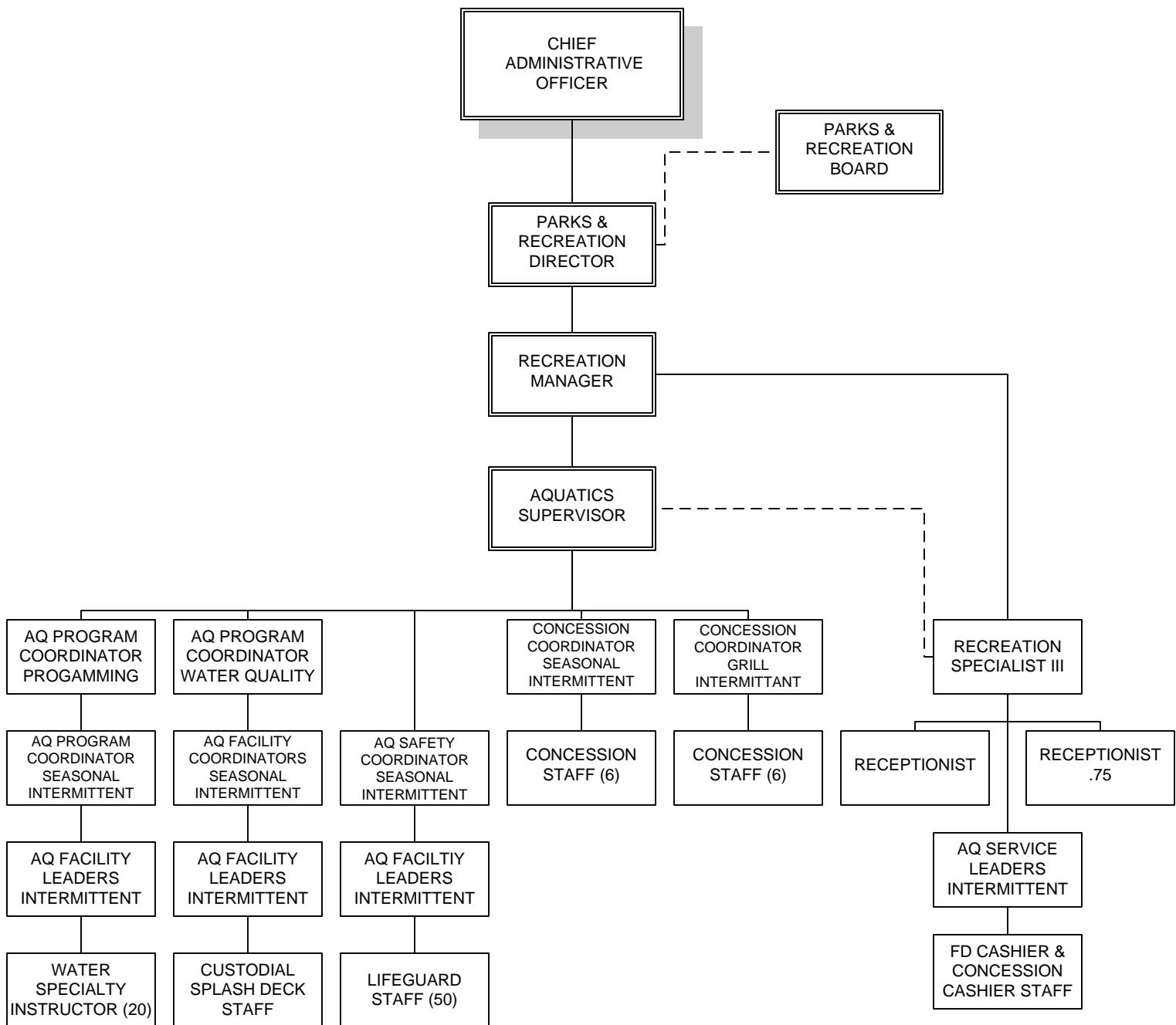
### FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2012	Amended FY 2013	Actual * FY 2013	Adopted FY 2014	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	-
Supplies	-	-	-	-	-	-
Purchased Services	-	-	-	-	-	-
Miscellaneous	317,966	-	-	-	-	-
Debt Service	886,427	2,194,028	1,956,978	2,039,102	(154,926)	-7%
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>\$ 1,204,393</b>	<b>\$ 2,194,028</b>	<b>\$ 1,956,978</b>	<b>\$ 2,039,102</b>	<b>\$ (154,926)</b>	<b>-7%</b>

\* Un-audited numbers



# Aquatics Program



## Program Description

The goal of this activity is to provide quality aquatics programs, opportunities and facilities for citizens of all ages, interests, and abilities thus giving every resident as well as guests an opportunity for lifetime leisure skills, water safety skills and active, healthy life styles.

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### City Strategic Plan & Department's Implementation Strategy

#### Goal #1: Financial Sustainability

- Strategy: We will maintain or improve the level of service to citizens.
  - Complete bid process and purchase of mobile grill for use at Splash to increase concessions revenue. Explore possible uses at various park events throughout the shoulder seasons to increase funding for Splash expansion, and provide a revenue percentage to support the scholarship program.
  - Operational goal for new mobile kitchen is to provide a \$30,000 net increase in concessions revenue sales annually, after a 3 year payback for the purchase of the equipment/trailer.

#### Goal #2: Harmonious Natural and Built Environment

- Strategy: We will reflect values of sustainability in transportation and building design.
  - We will install tile at the Splash Montana Family and Men's Locker rooms
  - We will utilize the Accela program to record maintenance procedures and assist with long term maintenance budgeting. 2013 will primarily consist of data entry and developing daily procedures for utilizing the program.
- Strategy: We will make sure that our natural and built environments continue to represent Missoula's values of clean water and clean air.
  - Continue to research and implement energy reduction programs, such as solar panels at Splash, Variable Frequency Drives on Splash pump motors, and the use of CO2 instead of acid at the two water parks,

#### Goal #3: Quality of Life for All People in All Places

- Strategy: We will support plans and programs that promote a healthy lifestyle for Missoula's citizens.
  - Promote healthy Aquatics Programs
  - Re-configure Birthday Party Programs to increase revenue and encourage repeat rentals.
  - Establish new "signature" event at Currents water Park to aid in scholarship funding and increase Currents Revenue stream: Dive in Movies.
  - Work with the UM culinary program to create internship programs for senior chefs to gain experience through working to design menus and product items that will entice customers to purchase food at Splash. Through menu choices we will strive to meet expected increased dietary guidelines by City-County Health Department.

## FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2012	Amended FY 2013	Actual * FY 2013	Adopted FY 2014	Increase (Decrease)	Percent Change
Personal Services	\$ 576,706	\$ 648,604	\$ 640,893	\$ 675,813	\$ 27,209	4%
Supplies	342,531	201,500	196,504	238,500	37,000	18%
Purchased Services	278,330	371,175	245,375	342,110	(29,065)	-8%
Miscellaneous	418,017	12,000	-	14,381	2,381	20%
Debt Service	-	-	-	12,377	12,377	
Capital Outlay	-	100,000	-	135,000	35,000	35%
<b>Total</b>	<b>\$ 1,615,583</b>	<b>\$ 1,333,279</b>	<b>\$ 1,082,771</b>	<b>\$ 1,418,181</b>	<b>\$ 84,902</b>	<b>6%</b>

\* Un-audited numbers

## STAFFING SUMMARY

Title	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014
AQUATICS STAFF				
AQUATICS SUPERVISOR	1.00	1.00	1.00	1.00
AQUATICS SUPPORT SPECIALIST	1.00	1.00	1.00	1.00
ASSISTANT AQUATICS SPECIALIST	1.00	1.00	1.00	1.00
LEVEL 1 INTERMITTENT RECREATION	3.30	2.30	2.30	2.30
LEVEL 2 INTERMITTENT RECREATION	14.90	12.90	12.90	12.90
LEVEL 3 INTERMITTENT RECREATION	3.56	3.06	3.06	3.06
LEVEL 4 INTERMITTENT RECREATION	2.25	1.75	1.75	1.75
LEVEL 5 INTERMITTENT RECREATION	0.95	0.95	0.95	0.95
LEVEL 5 INTERMITTENT SPECIALTY INSTRUCTOR	0.49	0.49	0.49	0.49
PART TIME CASHIER	1.61	1.61	1.61	1.61
PART TIME CUSTODIAN	0.75	0.75	0.75	0.75
<b>Total</b>	<b>30.81</b>	<b>26.81</b>	<b>26.81</b>	<b>26.81</b>

## Highlights

Splash Montana and Currents Aquatics Center continue to be extremely popular recreational facilities with all age groups. "The Lake" 50-meter pool is heavily utilized by fitness swimmers and the local competitive swim teams. Splash Montana continues to host several special swim events each year at The Lake, including the Firecracker Swim Meet, the 2<sup>nd</sup> Annual Zoo Town Triathlon, and the Tube Bowl (inner tube water polo's annual competitive event). In 2013 we will add an additional competitive swim meet at the Lake.

**Accomplishments include:**

- ❖ Upgraded HVAC system at Currents with the help of an \$18,500 grant from Northwest Energy. The upgrade involved installation and calibration of a VFD (variable frequency drive) unit on the exhaust system yielding an average of 16% reduction of energy use each month, along with a 17% reduction of energy costs.
- ❖ Acoustical Panels were installed at Currents to help mitigate sound reverberation. The sound has been noticeable damped since the panels were installed.
- ❖ Installed alternate filter media at Splash Montana, replacing the sand in the filters on the Pond with a product made of recycled crushed glass to increase water clarity. The glass successfully filtered out smaller particles, creating a cleaner look and feel to the water.
- ❖ Completed bid process for purchase of a mobile grill for use at Splash to increasing concessions revenue.

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## Goals for 2014

- ❖ Work with UM Culinary program to create internship programs for senior Chefs to run Crazy Creek and the Lakeside Grill. Interns to help create a menu for the Café and Mobile kitchen that has "signature" food items.
- ❖ Establish a new "signature" event at Currents Water Park to aid in scholarship funding and increase Currents revenue stream.
- ❖ Re-configure Birthday Parties to increase revenue and encourage repeat rentals.
- ❖ Install tile at Splash Montana Family and Men's locker room.
- ❖ Utilize the Accela program to record maintenance procedures and assist with long term maintenance budgeting. 2014 will primarily consist of data entry and developing daily procedures for utilizing the program.

## Aquatics Performance Measures & Workload Indicators

### Performance Measures

Measure	Actual FY 2011	Actual FY 2012	Actual FY 2013	Adopted FY 2014
1 . Increase sale of punch card and drop in visits	\$ 508,281	\$ 527,139	\$ 350,062	\$ 559,795
2 . Implement cyclic maintenance program at Splash and Currents to be funded through subsidy and reserve balance.	\$ -	\$ 20,000	\$ -	\$ 35,000
3 . NW Energy projections gas/electric savings per incentive program at Currents implemented FY2012.	\$ 106,859	\$ 120,106	\$ 47,879	\$ 99,879

**NOTES:** NW energy projects up to 30% savings for FY2012. Conservative projection at 10%

**NOTE:** Prior year savings due to various energy initiatives. NW Energy incentive implemented by Nov 2011

### Workload Indicators

Indicator	Actual FY 2010	Actual FY 2011	Actual FY 2013 to date	Adopted FY 2014
1 . Number of daily admissions at Currents	48,577	47,618	17,546	48,944
2 . Number of daily admissions at Splash	57,044	67,138	51,918	63,000
3 . Number attending swim lessons at Currents	12,496	11,977	4,785	11,000
4 . Number attending swim lessons at Splash	5,931	4,597	2,142	5,800
6 . Total Attendance	191,975	202,695	114,265	202,369

## Program Description

This fund is set up as an internal service fund for the City's self-insured employee health insurance program. The fund receives revenues in the form of monthly employer contributions from all City departments, employee contributions, and payments from retired employees who are given the option of paying monthly insurance premiums to remain on the health insurance plan. Retired employee contributions receive a 15% subsidy from the City.

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## Goals & Objectives

- Each City department is charged per payroll for contributions to the employee health insurance program. The revenue from General Fund tax supported departments originates in special health insurance tax levy funds (2371 and 2372) where state law allows a special tax levy above and beyond the special all-purpose General Fund levy. These revenues are transferred regularly to the General Fund to reimburse the General Fund for the expenditures of the contributions to the health insurance fund. The FY 2011 monthly premium for the health insurance paid on behalf of the City of \$635 per employee is proposed to be increased by \$80 per employee per month in FY 2012 for a total of \$715 per employee. The monthly employee and dependent charge is proposed to be increased by an equivalent of \$30 per employee per month for FY2012. Substantial changes were implemented in FY 2001, 2002, 2003 and 2004 and proposed in FY2012 to address both the funding for the City's health benefit plan as well as the cost experience of the plan in the future. The rate of medical inflation nation-wide in many prior fiscal years averaged about 15% while the City averaged over 20% for those fiscal years. The reason for the proposed changes in the past and for FY2012 was that the plan could not support the level of costs it was experiencing. This increased level of plan utilization coupled with increased costs continued in FY 2011, with the result that the plan's fund balance lost \$1.3 million again in FY 2011 even though City contributions were increased by \$315,000 in FY 2011. For FY 2012, both the employer and employee contributions were increased such that in excess of \$1,000,000 of additional funding was provided to the plan. This did stabilize the declining fund balance for the plan in FY 12. Additional contributions of \$250,000 were made to the plan in FY 2013 even though the plan was stabilized in FY 2012 in order to start rebuilding the plan's fund balance. This additional funding will continue into FY 14 with another \$250,000 proposed to be added to the plan to help rebuild the fund balance.

### Administration Recommendation

- Up until seven years ago the City health insurance plan had suffered from significant increases in usage and medical inflation. Since then, the plan had increased its fund balance for six of the last eight years bringing the plan from a deficit of (-\$400,000) in FY 2003 to a surplus of \$2,278,000 at the end of FY 2009. This trend did not continue in FY 2011. The Administration had recommended that the Health Insurance levy within the City's cap be reduced in FY 2010 by \$484,305 by reducing the monthly premium for the health insurance from \$670 per employee to \$570 per employee in order to levy that amount of money within the General Fund general levy, thereby avoiding the necessity of cutting any further than was done for FY 2010. Because the plan had significantly increased its fund balance every year for the prior six years, the fund balance was not projected to be materially reduced by this reduction in funding for one year. However, plan utilization along with rising medical inflation went to its highest level in over a decade, driving the fund balance down during FY 2010, contrary to predictions. The administration recommended that City's funding of the health plan be increased by \$65 per employee per month (\$315,000 per year) for FY 2011. The Administration increased the City's contribution by \$132 per month per employee for FY 2012. Employees were asked to increase an equivalent of \$75 per employee per month to the plan in FY 2012. In addition, the Administration contributed \$100,000 toward rebuilding the health plan's fund balance, as the City is committed to maintaining a 3 month reserve in the health plan and this \$100,000 is the second of three one-time cash injections proposed to increase the fund balance to a 3 month reserve. The City Administration is also contributing a one time cash injection of \$250,000 for FY13 that will be increased by another \$250,000 in FY14 to help increase the fund balance. The decline in fund balance was reversed in FY 2012 and FY 2013, with the final fund balance for FY 2013 ending as a positive.\$485,213. The city has also been focused on identifying ways to cut costs within the health plan utilizing the assistance of Allegiance, the plans third party administrator.

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## FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2012	Amended FY 2013	Actual * FY 2013	Adopted FY 2014	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	-
Supplies	-	-	-	-	-	-
Purchased Services	4,317,687	5,503,390	4,912,895	5,808,730	305,340	6%
Miscellaneous	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>\$ 4,317,687</b>	<b>\$ 5,503,390</b>	<b>\$ 4,912,895</b>	<b>\$ 5,808,730</b>	<b>\$ 305,340</b>	<b>6%</b>

\* Un-audited numbers