

**Department New Request Form
Fiscal Year 2021**

Program	Development Services	Title of New Request:	Rank: 2
Department	Planning	Consultant Services	
Request Category	New		
Request Rating	Maintain Level of Service		
Department Goal	Environmental/Human Health		

1. How will request assist in achieving Department Goal and benefit the customer?

The Long Range Planning team will utilize professional services in support of programmatic workplans in FY21, including growth policy review, and analyzing parking in conjunction with transportation demand management planning, in partnership with the transportation section, functional work teams and public partners, and to assist in future amendments to subdivision regulations.

2. What specifically is needed to achieve this goal?

Planning seeks to utilize \$7200 from their fund balance - as a supplement to the \$50K programmed in their annual budget - to cover the total costs of anticipated professional services.

3. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2021 Unfunded	FY 2021 Funded	Proposed FY 2022 Ongoing
Ongoing Expenses								
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
One-time Expenses								
2250.250.411030.350	Professional Services	1	7200	7,200		7,200	-	
				-		-	-	
				-		-	-	
				-		-	-	
				-		-	-	
				-		-	-	
				-		-	-	
Expense Sub-Total				7,200	-	7,200	-	-

Revenue Offset:

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
2250.000.272000.00	F Fund Balance: Long Range Planning	7,200	
Revenue Sub-Total		7,200	-

Net Cost of Impact for New Program 7,200

4. What sort of data will be used to report results and outcomes of request and how will it be reported?

Data includes workplans, functional team development, public participation, benchmark creation, consultant reports and presentations and more. Outcomes will be shared through Engage Missoula website, Land Use and Planning Committee, and Development Community meetings among others.