Department New Request Form
Fiscal Year 2022

Program	**Public Safety**	***Title of New Request:***	***Rank:*** 11
Department	Fire	Maintenance Training/Travel Increase	
Request Category	**Service Module Change**		
Request Rating	**Maintain Level of Service**		
Department Goal	Ensure MFD Maintenance Division is able to obtain and maintain EVT Certifications		

1.How will request assist in acheiving Department Goal and benefit the customer?

This request will ensure that the Maintenance Division will have a sufficient training and travel budget. EVT certifications are required to meet NFPA standards for maintenance, testing, and repair of emergency apparatus. This increase would allow our three mechanics/firefighters the ability to obtain and maintain EVT certification as well as stay current with ongoing changes in design and technology in emergency vehicles. If our maintenance personnel are adequately trained, certified, and meet NFPA standards we are better equipped to ensure less down time and reliable response ready apparatus.

2. What specifically is needed to achieve this goal?

We are requesting an increase of $3,000 to our Maintenance training/travel budget.

3. Cost Impact of New Program:

Account #	Item	Qnty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2022 Unfunded	FY 2022 Funded	Proposed FY 2023 Ongoing
Ongoing Expenses								
1000.300.420490.370	Travel	1	1000		1,000	1,000	-	
1000.300.420490.380	Training	1	2000		2,000	2,000	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
One-time Expenses								
				-		-	-	
				-		-	-	
				-		-	-	
				-		-	-	
				-		-	-	
			Expense Sub-Total	**-**	**3,000**	**3,000**	**-**	**-**

Revenue Offset:

Account #		Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000.000.311000.00	T	Tax funded		3,000
		Revenue Sub-Total	**-**	**3,000**

4. What sort of data will be used to report results and outcomes of request?

We will track the results of this new request by continuing to log/track apparatus down time hours, track repair orders, and length of service of emergency apparatus. This will be reported annually.

Requested/Proposed Funding Source

	One-time	Ongoing
Tax or Assessment	-	**3,000**
Non-tax	-	-
Fund Balance	-	-
Total	-	**3,000**