

# Municipal Court

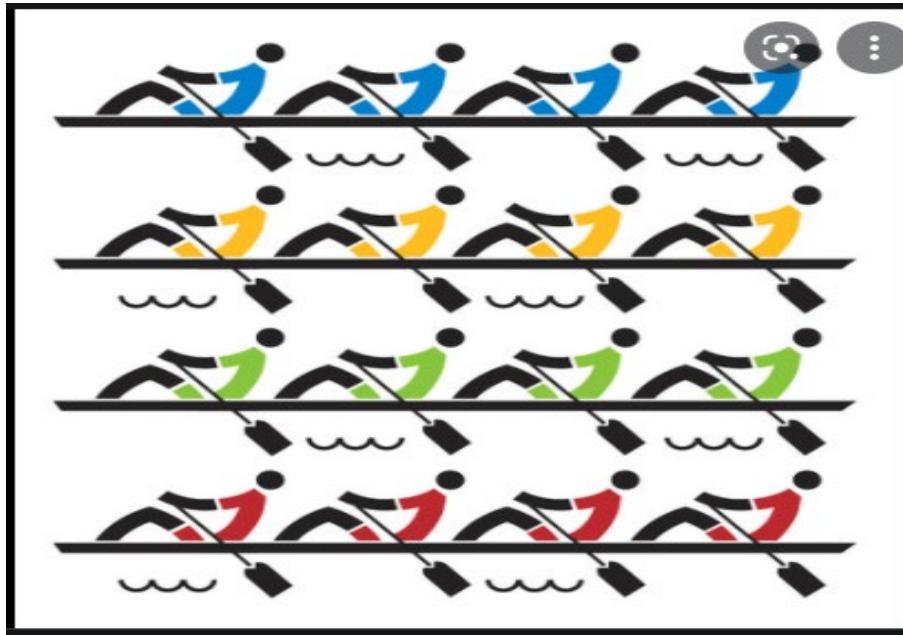
FY22 Budget Process  
New Request Review

# Unknowns



- 3 newly-elected judges
- Space considerations impacted by 2021 legislative decisions
- New makeup to City Council

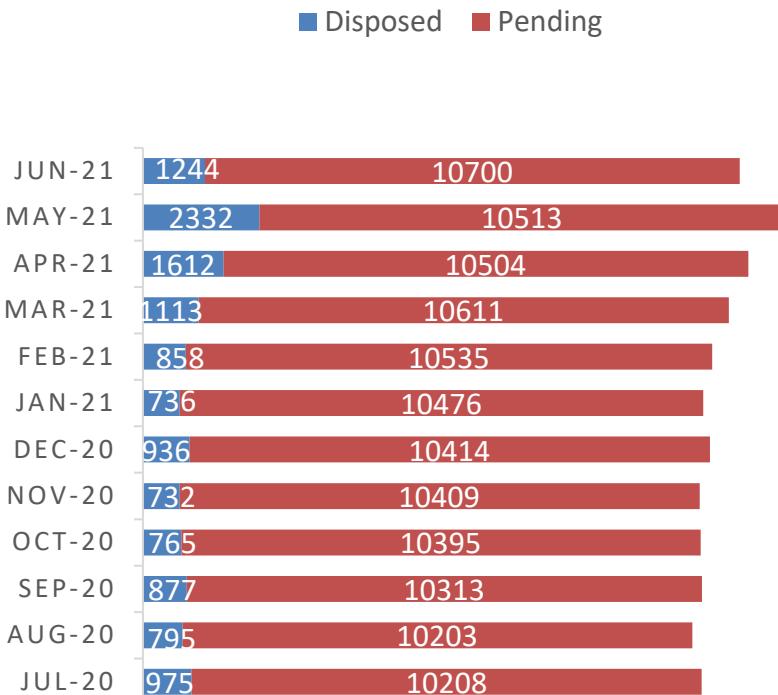
# Knows



- Judge Jenks consistent and stable leadership
  - Experienced & committed team in place
    - Practiced in change management
      - Document set
      - Calendar

## FY 21 Workload Indicators

### FY21 CASELOAD BY MONTH



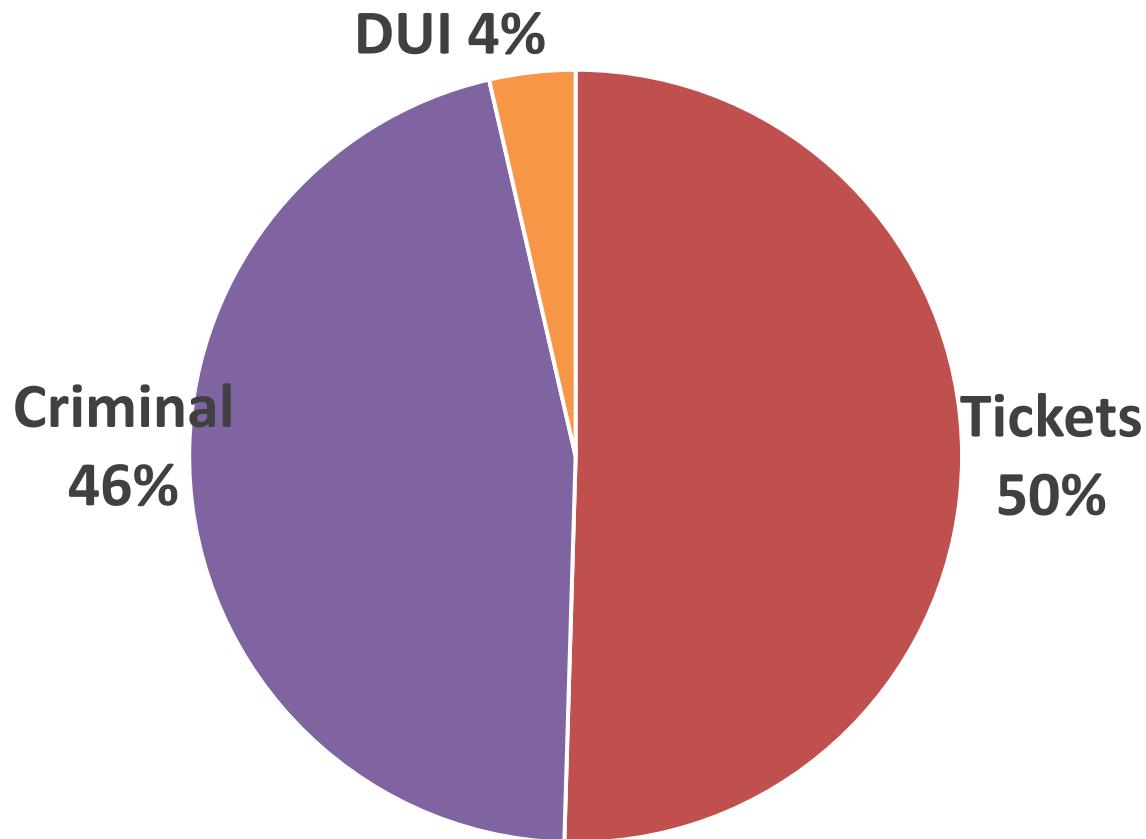
### Pending Caseload July 1, 2021

- All citations 10,459
- Order of Protection 292
- Search Warrant 32

# Charges Pending by Type

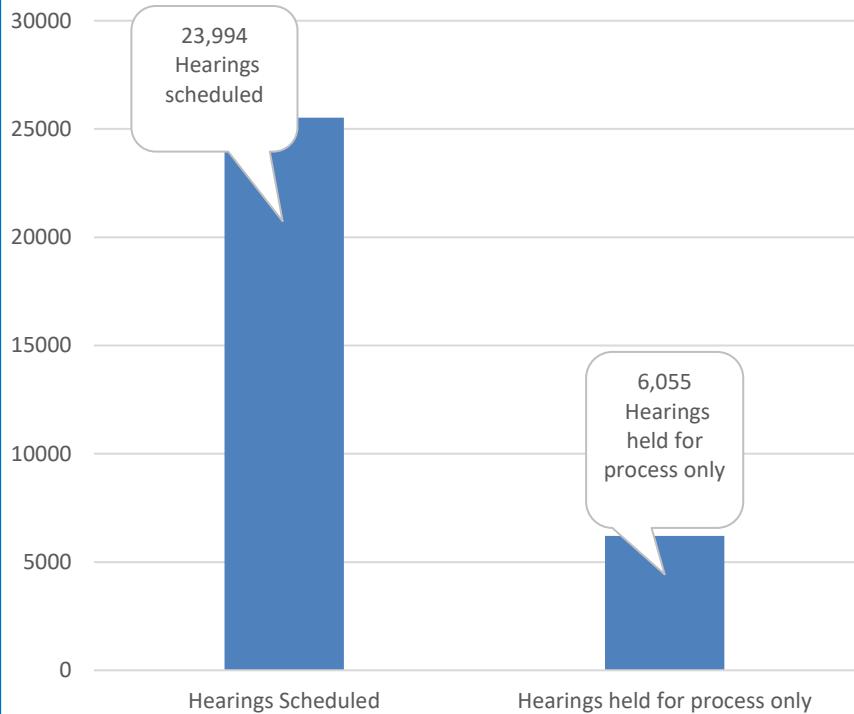
## 1/2017 – 6/2021:

### Snapshot in time

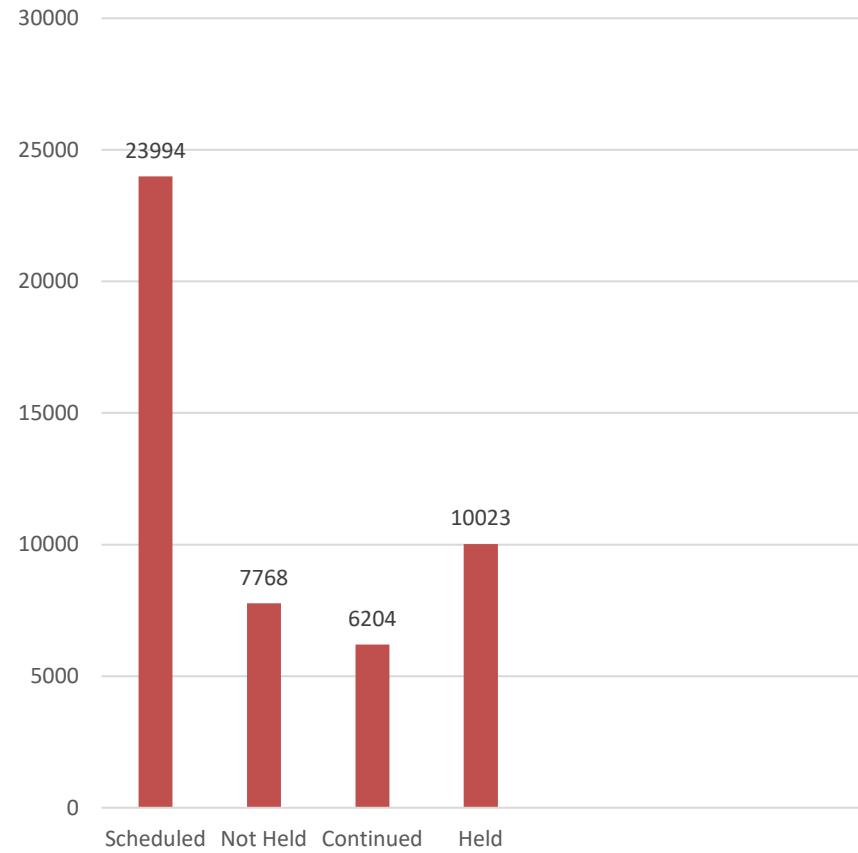


# FY21 Hearings

## Scheduled , Not Held, required courtroom time

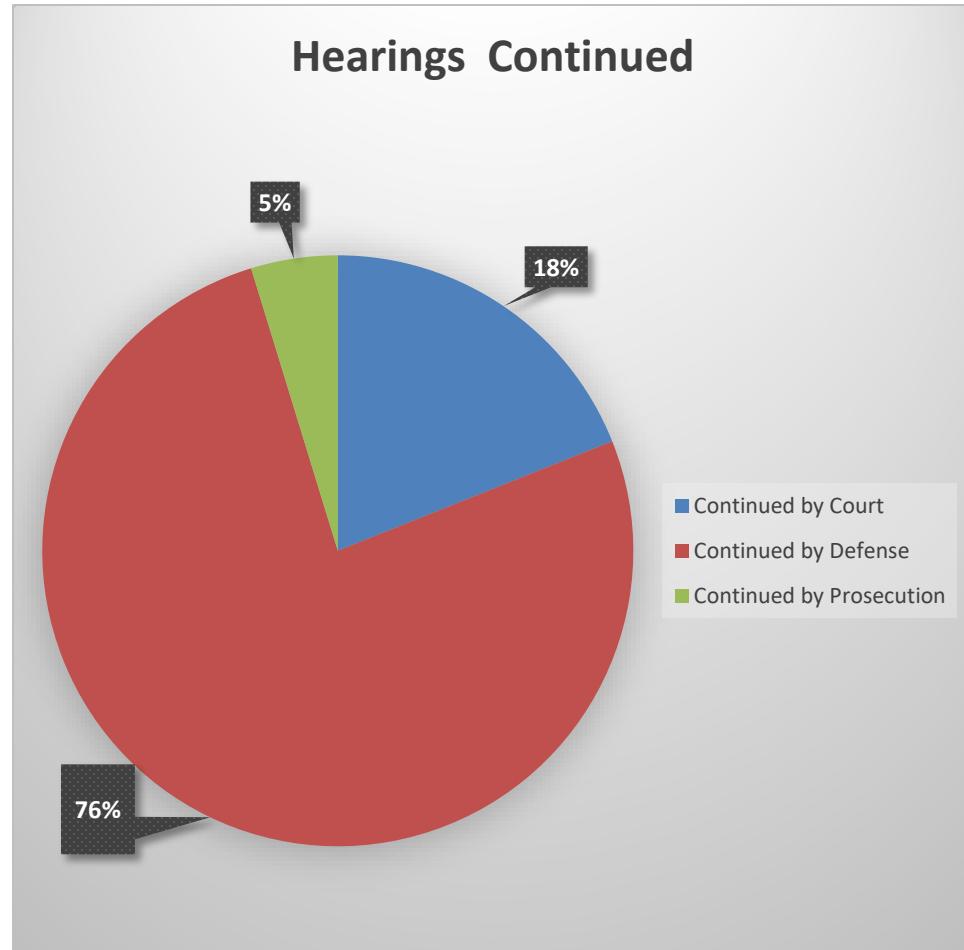


## Hearings Results



# FY21 Continued Hearings

- Criminal cases consume the majority of courtroom time
- Increase administrative tasks outside the courtroom
- Impact all Court division workloads
- Interdepartmental impacts: work for court, City Attorney Office, Office of Public Defender and law enforcement





# What is a Judge Clerk and what do they do?

## Courtroom Processes

- One Judge Clerk assigned to work in courtroom, side by side with Judge, all day
- Enters minutes into court database and ensures accurate representation of legal proceedings
- Provides written and verbal communication to judge during hearings to improve efficiency

## Assist Judge/Outside Courtroom

- One Judge Clerk assigned to work outside of courtroom. Supports other Judge Clerks and Judges
- Quality assures and processes data once various court sessions have completed
- Acts as Traffic Bureau Settlement Master. Integral in alleviating court docket overflow

## Interdepartmental Cooperation

- Process, prepare and provide electronic records to and from City, State and County entities
- Research, analyze data, provide data to others due to access limitations in FCE
- Provide document sets on all Not Guilty Plea cases to City Attorney
- Provide document sets on all appointed cases to Public Defender
- Schedule and monitor detention confinement and release arrangements

## Intradepartmental Support

- Process various juror related information
- Create program referrals
- Compliance team supports the work of Judges and the court
- Suspend and reinstate drivers licenses

# New Requests Summary

Rank	Funded	Request
1	Combination of Tax & ARPA	<ul style="list-style-type: none"><li>• PRO Support Display System contract (for unfunded portion of contract) \$8134 &amp;</li><li>• Judicial Robe Cleaning \$1872</li></ul>
2	Combination of Tax & ARPA	<ul style="list-style-type: none"><li>• 2 FTE as Judge Clerks</li></ul>
3	Fund Balance	<ul style="list-style-type: none"><li>• Jury Trial Recording Services \$10,800</li></ul>
4	ARPA	<ul style="list-style-type: none"><li>• Disposable face masks \$4,158</li></ul>