CAPITAL IMPROVEMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2022 - 2026

Department Listing		New or Update	Required	Delay	Project Title
2	of 2	New	Is this project Required?	Can project be delayed?	Set-up for ongoing remote work sessions and other covid related items that might be required
Project Rating	Department		Yes	No	
	Central Services				
Urgent	Information Technologies	Is the project APPROVED for Fiscal Year 2022?		FUNDED?	

Summary Description and rationale of project and funding sources:

for remote user setups at home if funding is available. we do not know how many users will be permanently working from home. This is just an estimate and the funds would be used for anything covid related. If vpn connections will be required home users will need to be issued city owned hardware and software. We still have many ongoing projects we could complete with proper funding.

History & Current Status: Impact if Cancelled or Delayed

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

None

REVENUE

How is this project going to be funded:

Funding Source	Yr. 1. budget	Unappropriated subsequent years			
	FY2022	FY2023	FY2024	FY2025	FY2026
ARPA	471,330				
Impact Fees	Impact Fees				
Type / Approval / Date / Amount	Amounts				
	$ 471,330	$ -	$ -	$ -	$ -

EXPENSE

How is this project going to be spent:

Budgeted Funds	Accounting Code	Prior Year Expenses	FY2022	FY2023	FY2024	FY2025	FY2026
A. Land		-					
B. Buildings		-					
C. Improvements		-					
D. Machinery & Equipment	4011.390.410560.940	-	471,330				
E. Percent for Art?	No	-	-				
Total		-	471,330	-	-	-	-

History of project and amount left yet to expend

Total Funded to date	Exps through FY20	FY21 Exps	Amount yet to expend	Description of history (Optional)
	$ -	$ -	$ -	

Is this equipment prioritized on an equipment replacement schedule?	No	
Is there going to be ongoing Operating and/or Maintenance costs upon completion of the project?	No	

Operational Budget Impact

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Expense Object	Accounting Code	FY2022	FY2023	FY2024	FY2025	FY2026
A Personnel						
B Supplies						
C Purchased Services						
D Fixed Charges						
E Capital Outlay						
F Debt Service						
G (Operational Savings)						
		-	-	-	-	-

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request

Description of additional operating budget impact:

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials