

**Department New Request Form
Fiscal Year 2022**

Program	Public Works	Title of New Request: New Storage Building	Rank:	1
Department	Cemetery			
Request Category	Capital Outlay			
Request Rating	Urgent			
Department Goal	Strategic Investment			

1. How will request assist in achieving Department Goal and benefit the customer?

Current facilities are in serious disrepair and do not meet current storage requirements. Machinery will not be properly protected, and in the event of a land sale we will need to relocate additional supplies and machinery to the new storage facility.

2. What specifically is needed to achieve this goal?

Purchase a new storage building.

3. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2022 Unfunded	FY 2022 Funded	Proposed FY 2023 Ongoing
Ongoing Expenses								
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
One-time Expenses								
1242.340.439000.920	Storage Building	1	45000	45,000		-	45,000	
						-	-	-
						-	-	-
						-	-	-
Expense Sub-Total				45,000		-	45,000	-

Revenue Offset:

Account #	Revenue Description		Proposed Onetime Revenue	Proposed Ongoing Revenue
1242	F	Cemetery Capital Reserve Fund	45,000	
Revenue Sub-Total			45,000	-

4. What sort of data will be used to report results and outcomes of request?

Whether additional building purchase will meet storage needs.	Requested/Proposed Funding Source		
		One-time	Ongoing
	Tax or Assessment	-	-
	Non-tax	-	-
	Fund Balance	45,000	-
	Total	45,000	-