

**Department New Request Form
Fiscal Year 2023**

Program	Central Services	Title of New Request:	Rank: 3
Department	Information Technologies	IT Disaster Preparedness/Continuity of Business	
Request Category	New		
Request Rating	Expand Level of Service		
Department Goal	Safety and Security of City operational information		

1. How will request assist in achieving Department Goal and benefit the customer

The purchase of redundant backup storage in the cloud is a critical first step in ensuring continuity of business and disaster preparedness. To be resilient, the city needs multiple backups that are stored in different systems/locations to prevent the destruction of both the original and backup copies on premise and allow the city to stay online and deliver information and services during disruptive events. The absence of a redundant system was identified during the City's Emergency Planning effort in FY22. This request is a first step in utilizing redundancy strategies to meet the City's **strategic goal of Safety and Wellness** by increasing our preparedness in the event of an emergency or cyber-attack.

2. What specifically is needed to achieve this goal?

\$20,000 in ongoing funding to purchase cloud-based, redundant back-up storage with ransomware protection. This storage solution will duplicate the city's critical data off premise.

3. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2023 Unfunded	FY 2023 Funded	Proposed FY 2024 Ongoing
Ongoing Expenses								
1000.224.410580.360	Redundant BackUp Cloud System	1	20000		20,000	20,000	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
Expense Sub-Total				-	20,000	20,000	-	-
One-time Expenses								
				-		-	-	-
				-		-	-	-
				-		-	-	-
				-		-	-	-
				-		-	-	-

Revenue Offset:

Account #	Revenue Description		Proposed Onetime Revenue	Proposed Ongoing Revenue
1000.000.334999.00	N	Potential for American Rescue Plan Act (ARPA) financial support of cybersecurity systems	20,000	-
Revenue Sub-Total			20,000	-

4. What sort of data will be used to report results and outcomes of request?

Continuity of Business during an emergency/disaster/cyber-attack.	Requested/Proposed Funding Source		
		One-time	Ongoing
	Tax or Assessment	-	-
	Non-tax	20,000	-
	Fund Balance	-	-
	Total	20,000	-