CAPITAL IMPROVEMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2023 - 2027

Department Listing		New or Update	Required	Delay	Project Title
1	of 1	Update	Is this project Required?	Can project be delayed?	Federal Building Rehabilitation
Project Rating	Department		Yes	No	
	Central Services				
Expansion	Administration	Is the project APPROVED for Fiscal Year 2023?		FUNDED?	

Summary Description and rationale of project and funding sources:

The City and Missoula County seek to jointly acquire the Missoula Federal Building and rehabilitate the building to serve as City Hall and County central services. Design work for the project will span FY 22 and FY 23. We anticipate taking title to the building in FY 23, and commencing phased construction work as soon as design is completed. The City faces an urgent need for additional space in order to deliver public services, and will, in the absence of investment in the Federal Building, need to spend as much or more to otherwise respond to space needs. Funding for FY 23 design work will probably need to be from the general fund. Staff will explore other potential funding sources for design, and will develop a funding plan for rehabilitation that may include sale of current City properties, ARPA or other federal grants, reappropriation of current leases, limited obligation bonds, leasing, or tax increment financing.

History & Current Status: Impact if Cancelled or Delayed

If cancelled, the City will need to develop an alternative strategy and funding plan to meet space needs, such as expansion and rehabilitation of City Hall, additional leasing, etc. Delay of design would delay rehabilitation. Delay of rehabilitation will delay improved delivery of public services and extend costs for leased space.

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

The project requires extensive coordination with federal agencies, Missoula County, the State Historic Preservation Office, and interested members of the public.

How is this project going to be funded:

REVENUE

Funding Source	Yr. 1. budget FY2023	Unappropriated subsequent years FY2024	FY2025	FY2026	FY2027
TBD/Private Invest		5,000,000	3,000,000	3,000,000	3,000,000
Federal/State Grant		1,000,000	1,000,000		
General	348,620				
Impact Fees (Type / Approval / Date / Amount)	Impact Fees Amounts				
	$ 348,620	$ 6,000,000	$ 4,000,000	$ 3,000,000	$ 3,000,000

How is this project going to be spent:

EXPENSE

Budgeted Funds	Accounting Code	Prior Year Expenses	FY2023	FY2024	FY2025	FY2026	FY2027
A. Land		-					
B. Buildings		-					
C. Improvements	4013.390.410240.930.000	-	348,620	6,000,000	4,000,000	3,000,000	3,000,000
D. Machinery & Equipment		-					
E. Percent for Art?		-	-				
Total		-	348,620	6,000,000	4,000,000	3,000,000	3,000,000

History of project and amount left yet to expend

Total Funded to date	Exps through FY21	FY22 Exps	Amount yet to expend	Description of history (Optional)
$ -	$ -	$ -	$ -	

Is this equipment prioritized on an equipment replacement schedule?	
Is there going to be ongoing Operating and/or Maintenance costs upon completion of the project?	

Recurring Budget Impact

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Expense Object	Accounting Code	FY2023	FY2024	FY2025	FY2026	FY2027
A Personnel						
B Supplies						
C Purchased Services						
D Fixed Charges						
E Capital Outlay						
F Debt Service						
G (Operational Savings)						
		-	-	-	-	-

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request

Description of additional operating budget impact:

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials