Department New Request Form
Fiscal Year 2023

Program	**Public Works**	***Title of New Request:***	***Rank:*** 3
Department	Storm Water	Public Outreach	
Request Category	**New**		
Request Rating	**Required**		
Department Goal	Water Quality		

1. How will request assist in achieving Department Goal and benefit the customer

In order to maintain compliance with the City of Missoula's MS4 Permit the Stormwater Utility regularly engages in various forms of Public Outreach, Education, and Public Participation (MCM 1 & 2). This New Request amount of $2550.00 will purchase supplies for tabling events, volunteer events, marketing, advertising, and printing costs specifically related to Public Outreach. As requirements of our MS4 Permit become more complicated to comply with each new permit cycle, it is imperitive that Stormwater is able to track the true cost of compliance.

2. What specifically is needed to achieve this goal?

Ensure adequate funding to successfully meet outreach requirements of the MS4 Permit.

3. Cost Impact of New Program:

Account #	Item	Qnty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2023 Unfunded	FY 2023 Funded	Proposed FY 2024 Ongoing
Ongoing Expenses								
5450.334.430210.390	Public Outreach	1	2550		2,550	2,550	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
One-time Expenses								
				-		-	-	
				-		-	-	
				-		-	-	
				-		-	-	
				-		-	-	
			Expense Sub-Total	**-**	**2,550**	**2,550**	**-**	**-**

Revenue Offset:

Account #		Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
5450	E	Existing Operating Revenues		2,550
		Revenue Sub-Total	**-**	**2,550**

4. What sort of data will be used to report results and outcomes of request?

Public Outreach compliance is currently tracked based on number of citizen connections and reported in our MS4 Permit Annual Report to Montana Department of Environmental Quality.

Requested/Proposed Funding Source

	One-time	Ongoing
Tax or Assessment	-	-
Non-tax	-	**2,550**
Fund Balance	-	-
Total	-	**2,550**