Department New Request Form
Fiscal Year 2023

Program	**Public Works**	***Title of New Request:***	***Rank:*** 3
Department	Water	Leak Investigation Specialist	
Request Category	**New**		
Request Rating	**Plan**		
Department Goal	Increased Leak Detection and Repair		

1. How will request assist in achieving Department Goal and benefit the customer

System leakage is one of the biggest problems we have in our system. A yearly goal is and has been the reduction of this leakage. Hiring a Leak Investigation Specialist will help keep track of suspected main or service leaks. This Specialist will take part in leak studies, correlator leak investigations, hydrant listening and applying any third party leak information obtained using new technologies. This employee will also assist the public with the logistics of how to hire a contractor to replace a leaky service line.

2. What specifically is needed to achieve this goal?

An employee with system knowledge and the ability to maintain a database. This employee will need a laptop, vehicle and tools sufficient to do this job.

3. Cost Impact of New Program:

Account #	Item	Qnty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2023 Unfunded	FY 2023 Funded	Proposed FY 2024 Ongoing
Ongoing Expenses								
5210.335.430530.110	Salary	1	62,400		62,400	62,400	-	
5210.335.430530.140	Benefits	1	25004		25,004	25,004	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
One-time Expenses								
				-		-	-	
				-		-	-	
				-		-	-	
				-		-	-	
				-		-	-	
			Expense Sub-Total	**-**	**87,404**	**87,404**	**-**	**-**

Revenue Offset:

Account #		Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
5210	E	Existing operating revenues	87,404	
		Revenue Sub-Total	**87,404**	**-**

4. What sort of data will be used to report results and outcomes of request?

By-yearly reservoir fall leak studies. A leak study database managed on a weekly basis. This will be used in conjunction with SCADA to verify pump demand reductions.

Requested/Proposed Funding Source

	One-time	Ongoing
Tax or Assessment	-	-
Non-tax	**87,404**	-
Fund Balance	-	-
Total	**87,404**	-