

CAPITAL IMPROVEMENT PROGRAM
City of Missoula CIP Project Request/Update Form FY 2023 - 2027

Department Listing		New or Update	Required	Delay	Project Title	
1	of 1	New	Is this project Required?	Can project be delayed?	McKinstry Energy Performance Contract	
Project Rating	Department		Yes	No		
Urgent	Housing & Community Development		Is the project APPROVED for Fiscal Year 2023?			

Summary Description and rationale of project and funding sources:

In 2020, the City of Missoula partnered with McKinstry to perform an Energy Performance Contract to identify measures to address energy efficiency and conservation savings, as well as utility and maintenance cost savings throughout City-owned and operated buildings. McKinstry has provided the City of Missoula with an Investment Grade Audit report that outlines all of the potential measures identified during the building audits, and provides detailed analysis on costs and savings for energy efficiency measures. Participating departments have chosen projects to begin in the 2023 fiscal year that helps the City of meet its Climate Action goals. By moving forward with selected projects, the City will significantly reduce its energy and gas usage, which will reduce the City's carbon emissions by 726 metric tons per year. This budget request covers the downpayments needed to move forward with these projects. The remaining funding will be serviced over a 20 year payback period that will come from the energy cost savings realized from these projects. McKinstry guarantees the energy savings, and are contracted to cover the difference if their guaranteed savings fall short.

History & Current Status: Impact if Cancelled or Delayed

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

How is this project going to be funded:

Funding Source	Yr. 1. budget	Unappropriated subsequent years				
		FY2023	FY2024	FY2025	FY2026	FY2027
Park District	91,423	1,872,960				
Parking	69,985	380,093				
General	884,206	1,084,145				
Impact Fees		Impact Fees				
Type	Approval	Date	Amount			
	\$ 1,045,614	\$ 3,337,198	\$ -	\$ -	\$ -	\$ -

How is this project going to be spent:

Budgeted Funds	Accounting Code	Prior Year Expenses	FY2023	FY2024	FY2025	FY2026	FY2027
A. Land		-					
B. Buildings		-					
C. Improvements	4013.390.411231.930.000	-	1,045,614	3,337,198			
D. Machinery & Equipment		-					
E. Percent for Art?	No	-					
Total		-	1,045,614	3,337,198	-	-	-

History of project and amount left yet to expend

Total Funded to date	Exps through FY21	FY22 Exps	Amount yet to expend	Description of history (Optional)
	\$ -	\$ -	\$ -	

Is this equipment prioritized on an equipment replacement schedule? **No**

Is there going to be ongoing Operating and/or Maintenance costs upon completion of the project? **No**

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Expense Object	Accounting Code	FY2023	FY2024	FY2025	FY2026	FY2027
A Personnel						
B Supplies						
C Purchased Services						
D Fixed Charges						
E Capital Outlay						
F Debt Service						
G (Operational Savings)						
		-	-	-	-	-

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request

Description of additional operating budget impact:

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials