

**Department New Request Form
Fiscal Year 2024**

Program	Redevelopment Housing	Title of New Request:	Rank: 1
Department	MRA	GIS Laptop	
Request Category	New		
Request Rating	Replacement		
Department Goal	Maintain level of service		

1. How will request assist in achieving Department Goal and benefit the customer

Maintain level of service, eliminate down time due to connectivity or aging processor. Allows flexibility of working remotely and protects City network by not using personal home computer. Recommended investment by IT.

2. What specifically is needed to achieve this goal?

GIS Laptop for Project Manager who does our GIS work/AutoCAD work

3. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2024 Unfunded	FY 2024 Funded	Proposed FY 2025 Ongoing
Ongoing Expenses								
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
One-time Expenses								
7393.385.470210.210	GIS Laptop	1	3800	3,800		3,800	—	
				—		—	—	
				—		—	—	
				—		—	—	
				—		—	—	
Expense Sub-Total				3,800	—	3,800	—	—

Revenue Offset:

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
7393.000.311011.00	f Tax Increment	3,800	-
Revenue Sub-Total		3,800	-

4. What sort of data will be used to report results and outcomes of request?

Requested/Proposed Funding Source

	One-time	Ongoing
Tax or Assessment	-	-
Non-tax	-	-
Fund Balance	3,800	-
Total	3,800	-