

**Department New Request Form
Fiscal Year 2024**

Program	Public Safety	Title of New Request:	Rank:	3
Department	Attorney			
Request Category	New	Deputy City Attorney - Prosecution		
Request Rating	Maintain Level of Service			
Department Goal	Prosecute fairly and expeditiously while preserving the rights of all persons			

1. How will request assist in achieving Department Goal and benefit the customer?

Three courtrooms and new policies have strained current staff. Each courtroom necessitates two prosecutors each carrying one half of the caseload assigned to a courtroom. The negative impacts from prosecutors carrying unmanageable caseloads reaches all parties involved in prosecutions. The Chief Prosecuting Attorney while spending a significant time on administrative duties is carrying a partial caseload shifting the remaining portion to other attorneys.

2. What specifically is needed to achieve this goal?

One FTE Deputy City Attorney (prosecution)

3. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2024 Unfunded	FY 2024 Funded	Proposed FY 2025 Ongoing
Ongoing Expenses								
1000.270.411125.110	Salary	1	94792		94,792	94,792	—	
1000.270.411125.140	Fringe	1	37711		37,711	37,711	—	
1000.270.411125.330	MT State Bar Dues/License	1	515		515	515	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
One-time Expenses								
1000.270.419000.220	Laptop build	1	1348	1,348		1,348	—	
1000.270.419000.220	Monitor	2	168	336		336	—	
1000.270.419000.220	Desk/Chair/Supplies	1	2000	2,000		2,000	—	
				—		—	—	
				—		—	—	
				—		—	—	
Expense Sub-Total				3,684	133,018	136,702	—	—

Revenue Offset:

Account #	Revenue Description				Proposed Onetime Revenue	Proposed Ongoing Revenue
1000.000.311000.00	T	General Property Taxes			3,684	133,018
Revenue Sub-Total				3,684	133,018	

4. What sort of data will be used to report results and outcomes of request?

Requested/Proposed Funding Source		
	One-time	Ongoing
Tax or Assessment	3,684	133,018
Non-tax	-	-
Fund Balance	-	-
Total	3,684	133,018