

COMMUNITY INVESTMENT PROGRAM									
City of Missoula CIP Project Request/Update Form FY 2025 - 2029									
Department Priority			New or Update	Required	Delay	Project Title			
3	of 4		New	Is this project Required?	Can project be delayed?	Fire Station 1 Maintenance & Repairs			
Project Rating	Department			No	No				
	Public Safety								
Efficiency	Fire		Is the project APPROVED for Fiscal Year 2025?				FUNDED?		
Summary Description and rationale of project and funding sources:									
<p>Missoula Fire Station 1 was built in 1995. The windows at Fire Station 1 are a wood double hung window with an exterior metal clad finish. The windows have exceeded their lifespan and are beyond repair. The manufacturer is no longer in business and parts are not available. The poor performance of the windows are over working the heating and cooling system and have increased monthly utility expenses. The office staff is utilizing electric space heaters in their offices for three seasons to be at a comfortable work temperature. Daylight can be seen through the jams of the windows as well as snow and wind coming through. The Elevator has not been working for over 10 years and has been in our budget request every year since. Repairs to the elevator at Station 1 have almost doubled since first proposed. Last week we had a school tour at the station and the child had to be taken outside away from all the other students who were able to use the stairs to access the apparatus. The asphalt parking lots at the Fire Stations have not been sealed and serviced since 2012. Annual maintenance is conducted by the Missoula Fire Department maintenance division. This project is outside the scope of the Maintenance division and is requiring a third party vendor to complete the project. This request will extend the life of the parking areas and eliminate the need to replace the existing asphalt.</p>									
History & Current Status: Impact if Cancelled or Delayed									
<p>The windows were identified in the 2019 Fire Master plan as a necessary upgrade, as well as identified in the Energy Performance Contract with McKinstry. It was removed from the EPC to save funds by obtaining local bids. The local bid process option identified the opportunity to save over \$200K for this one project. Two separate quotes were obtained for window replacements. Bids to replace the windows at Station 1 with a similar product that meets energy requirements equals \$70,402.61. The elevator has not functioned for several years and is required for ADA due to the number of stories in the building. Station parking lot Asphalt service and maintenance has been requested by the Missoula Fire Department Maintenance division since 2022, recognizing that periodic maintenance will prolong the need for asphalt replacement. This proposal is for all five current Fire Station parking areas.</p>									
Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:									
None									
How is this project going to be funded:									
Funding Source				Yr. 1. budget	Unappropriated subsequent years				
				FY2025	FY2026	FY2027	FY2028	FY2029	
General				70,403					
General				97,380					
General				60,000					
Impact Fees				Impact Fees					
Type	Approval	Date		Amount	Amounts				
				227,783	-	-	-	-	
How is this project going to be spent:									
Budgeted Funds	Accounting Code	Prior Year Expenses	FY2025	FY2026	FY2027	FY2028	FY2029		
A. Land	1000.300.429000.940	-							
B. Buildings		-							
C. Improvements		-	227,783						
D. Machinery & Equipment		-							
E. Percent for Art?		-							
Total		—	227,783	—	—	—	—		
History of project and amount left yet to expend									
Total Funded to date	Exps through FY23	FY24 Exps	Amount yet to expend	Description of history (Optional)					
	\$—	\$—	\$—						
	Is this equipment prioritized on an equipment replacement schedule?					No			
	Is there going to be ongoing Operating and/or Maintenance costs upon completion of the project?					No			
(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)									
Expense Object	Accounting Code		FY2025	FY2026	FY2027	FY2028	FY2029		
A Personnel									
B Supplies									
C Purchased Services									
D Fixed Charges									
E Capital Outlay									
F Debt Service									
G (Operational Savings)									
			—	—	—	—	—		
NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request.									
Description of additional operating budget impact:									
Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time			Preparer's Initials			
Gordy Hughes	Fire	4/25/2024	4/25/2024			CS			