

Department New Request Form **Fiscal Year 2025**

Program	Public Safety	Title of New Request:	Rank: 8
Department	Fire	New mobile tablet and phone line request	
Request Category	New		
Request Rating	New Program		
Department Goal	Streamline the inspection process and improve workflow efficiency	# of FTE's in this request	0.00

1. How will request assist in achieving Department Goal and benefit the customer

In summary, the request for mobile tablets aligns with the department's goal of enhancing operational effectiveness and safety while directly benefiting the community through improved service delivery and potential emergency response capabilities. By addressing this specific request, the fire department can effectively leverage mobile tablets to streamline inspection processes, improve data accuracy and accessibility, enhance operational capabilities, and ultimately deliver superior service to the community.

The move to electronic means of documenting inspection services provided by the MFD Fire Prevention Bureau will eliminate the usage of paper forms, ultimately lessening impacts environmentally.

2. What specifically is needed to achieve this goal?

Hardware: mobile tablets, protective cases, styluses. Software: inspection software (licenses) Training: Device and software operation, data input and output, troubleshooting. Maintenance and support: management to address technical support, software updates, hardware repairs, and device replacement as needed. Infrastructure and integration: mobile data plans, date sync between tablets and central databases to facilitate data sharing, reporting, and analysis with est. workflows and processes.

3. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2025 Unfunded	FY 2025 Funded	Proposed FY 2026 Ongoing
Ongoing Expenses								
1000.300.420420.344	Verizon phone line(s)	5	40		200	200	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
One-time Expenses								
1000.300.429000.220	Samsung Galaxy Tab S9 5G	5	1,150	5,750		5,750	—	
1000.300.429000.220	Samsung Book Cover	5	230	1,150		1,150	—	
1000.300.429000.220	Zagg InvisibleShield Glass	5	49.99	250		250	—	
				—		—	—	
				—		—	—	
Expense Sub-Total				7,150	200	7,350	—	—

Revenue Offset:

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000	T Tax Fund	7,150	200
Revenue Sub-Total		7,150	200

4. What sort of data will be used to report results and outcomes of request?

The data used to report the results and outcomes of implementing mobile tablets for in-field inspections will vary depending on the specific objectives and key performance indicators (KPIs) established by the fire department. However, common types of data that may be collected and analyzed include Inspection and compliance data (tends over time), number of inspections, customer feedback regarding quality and responsiveness of inspections, and cost-benefit analysis (time savings, resource utilization, and improvements in service quality)

Requested/Proposed Funding Source

	One-time	Ongoing
Tax or Assessment	7,150	200
Non-tax	-	-
Fund Balance	-	-
Total	7,150	200