

**Department New Request Form
Fiscal Year 2025**

Program	Public Safety	Title of New Request:	Rank:	5
Department	Police			
Request Category	New	School Resource Officer - depending on MCPS levy & CHP grant		
Request Rating	Leverage			
Department Goal	Community Health, Safety & Well-Being	# of FTE's in this request	1.00	

1. How will request assist in achieving Department Goal and benefit the customer

Missoula County Public Schools (MCPS) has requested to add an additional School Resource Officer (SRO). They will pay for a portion of the wages and we are also hoping to leverage a COPS Hiring Grant to help pay for the cost of adding this position. MCPS will reimburse approximately 43% of the wages for this position. This is pro-rated to allow for re-assignment of SRO officers to bike patrol and CFS during summer months and school breaks.

2. What specifically is needed to achieve this goal?

Hire one full-time police officer

3. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2025 Unfunded	FY 2025 Funded	Proposed FY 2026 Ongoing
Ongoing Expenses								
1000.290.420150.110	Wages & Fringe	1	128069		128,069	128,069		—
1000.290.420150.120	Overtime & Fringe	200	55.91		11,182	11,182		—
1000.290.420150.130	Clothing Allowance	1	770		770	770		—
1000.290.420130.380	On-going training & cert	1	3500		3,500	3,500		—
1000.290.420150.220	Misc. Office & Operating	1	2800		2,800	2,800		—
1000.290.420130.220	Ammunition - Contract	1	960		960	960		—
1000.290.420110.360	Computer License & fees	1	2000		2,000	2,000		—
1000.290.420110.344	Cell phone	1	540		540	540		—
					—	—		—
One-time Expenses								
1000.290.420110.220	Uniform Issue	1	3600	3,600		3,600		—
1000.290.420130.220	Taser,gun, holster, sights, protective helmet	1	3500	3,500		3,500		—
1000.290.420150.220	Portable Breath Tester	1	375	375		375		—
1000.290.420150.220	Handheld Radio	1	3500	3,500		3,500		—
1000.290.420150.220	Body-worn Camera	1	2500	2,500		2,500		—
1000.290.420130.380	Academy Training	1	2000	2,000		2,000		—
1000.290.420130.380	SRO Training (Grant requirement)	1	2750	2,750		2,750		—
1000.290.420110.360	Computer, Licenses & Fees	1	2500	2,500		2,500		—
	Expense Sub-Total		20,725		149,821		170,546	

Revenue Offset:

Account #	Revenue Description			Proposed One-time Revenue	Proposed Ongoing Revenue
1000.000.334017.00	N	MCPS Reimbursement for portion of wages			65,000
1000.000.331023.00	N	COPS Hiring Grant - over a 3 year period only, with 3 year retention requirement		-	45,000
1000	T	Tax funded		20,725	39,821
		Revenue Sub-Total		20,725	149,821

4. What sort of data will be used to report results and outcomes of request?

Requested/Proposed Funding Source		
	One-time	Ongoing
<i>Tax or Assessment</i>	20,725	39,821
<i>Non-tax</i>	-	110,000
<i>Fund Balance</i>	-	-
Total	20,725	149,821