

Department New Request Form Fiscal Year 2025

Program	Public Safety	Title of New Request:	Rank: 5
Department	Police	School Resource Officer - depending on MCPS levy & CHP grant	
Request Category	New		
Request Rating	Leverage		
Department Goal	Community Health, Safety & Well-Being	# of FTE's in this request	1.00

1. How will request assist in achieving Department Goal and benefit the customer

Missoula County Public Schools (MCPS) has requested to add an additional School Resource Officer (SRO). They will pay for a portion of the wages and we are also hoping to leverage a COPS Hiring Grant to help pay for the cost of adding this position. MCPS will reimburse approximately 43% of the wages for this position. This is prorated to allow for re-assignment of SRO officers to bike patrol and CFS during summer months and school breaks.

2. What specifically is needed to achieve this goal?

Hire one full-time police officer

3. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2025 Unfunded	FY 2025 Funded	Proposed FY 2026 Ongoing
Ongoing Expenses								
1000.290.420150.110	Wages & Fringe	1	128069		128,069	128,069	—	
1000.290.420150.120	Overtime & Fringe	200	55.91		11,182	11,182	—	
1000.290.420150.130	Clothing Allowance	1	770		770	770	—	
1000.290.420130.380	On-going training & cert	1	3500		3,500	3,500	—	
1000.290.420150.220	Misc. Office & Operating	1	2800		2,800	2,800	—	
1000.290.420130.220	Ammunition - Contract	1	960		960	960	—	
1000.290.420110.360	Computer License & fees	1	2000		2,000	2,000	—	
1000.290.420110.344	Cell phone	1	540		540	540	—	
					—	—	—	
One-time Expenses								
1000.290.420110.220	Uniform Issue	1	3600	3,600		3,600	—	
1000.290.420130.220	Taser,gun, holster, sights, protective helmet	1	3500	3,500		3,500	—	
1000.290.420150.220	Portable Breath Tester	1	375	375		375	—	
1000.290.420150.220	Handheld Radio	1	3500	3,500		3,500	—	
1000.290.420150.220	Body-worn Camera	1	2500	2,500		2,500	—	
1000.290.420130.380	Academy Training	1	2000	2,000		2,000	—	
1000.290.420130.380	SRO Training (Grant requirement)	1	2750	2,750		2,750	—	
1000.290.420110.360	Computer, Licenses & Fees	1	2500	2,500		2,500	—	
Expense Sub-Total				20,725	149,821	170,546	—	—

Revenue Offset:

Account #		Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000.000.334017.00	N	MCPS Reimbursement for portion of wages		65,000
1000.000.331023.00	N	COPS Hiring Grant - over a 3 year period only, with 3 year retention requirement		45,000
1000	T	Tax funded	20,725	39,821
Revenue Sub-Total			20,725	149,821

4. What sort of data will be used to report results and outcomes of request?

	Requested/Proposed Funding Source		
		One-time	Ongoing
	Tax or Assessment	20,725	39,821
	Non-tax	-	110,000
	Fund Balance	-	-
	Total	20,725	149,821