

**Department New Request Form**  
**Fiscal Year 2025**

Program	CPDI	Title of New Request:	Rank:	5
Department	Community Development	Continued Funding for the Community Engagement Specialist		
Request Category	Baseline Adjustment			
Request Rating	Maintain Level of Service			
Department Goal	Community Design and Livability - 1.(a) Increase diversity and inclusion in public outreach efforts . . .		# of FTE's in this request	1.00

**1. How will request assist in achieving Department Goal and benefit the customer**

Our Missoula is an extensive project that will work with the community to update Missoula's vision for future growth and to modernize our development regulations. For this project to be effective, it must include meaningful input from, and involvement by, community members, business owners, landowners, appointed and elected officials, city and county staff, and stakeholders. This position specifically focuses on our ability to engage traditionally underrepresented communities in Missoula and building partnerships with community organizations to assist in this.

**2. What specifically is needed to achieve this goal?**

This request will continue funding for our Community Engagement Specialist, to implement CPDI's community engagement framework and vision through the Our Missoula project and more broadly within our department.

**3. Cost Impact of New Program:**

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2025 Unfunded	FY 2025 Funded	Proposed FY 2026 Ongoing
Ongoing Expenses								
1000.250.419000.110	Wages	1	65,493		65,493	65,493	—	
1000.250.419000.140	Contributions	1	26,504		26,504	26,504	—	
					—	—	—	
One-time Expenses								
				—		—	—	
				—		—	—	
				—		—	—	
				—		—	—	
				—		—	—	
Expense Sub-Total				—	118,501	118,501	—	—

**Revenue Offset:**

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000	t Tax funded	-	118,501
Revenue Sub-Total		-	118,501

**4. What sort of data will be used to report results and outcomes of request?**

**Requested/Proposed Funding Source**

	One-time	Ongoing
Tax or Assessment	-	118,501
Non-tax	-	-
Fund Balance	-	-
Total	-	118,501