

**Department New Request Form**  
**Fiscal Year 2025**

<b>Program</b>	CPDI	<b>Title of New Request:</b>	Rank: 7
<b>Department</b>	Community Development		
<b>Request Category</b>	New	Develop an Historic Preservation Plan - one time	
<b>Request Rating</b>	Plan		
<b>Department Goal</b>	Provide for equitable growth while preserving our sense of place and creating reasonable expectations for change.	<b># of FTE's in this request</b>	0.00

**1. How will request assist in achieving Department Goal and benefit the customer**

The City's Strategic Plan and Growth Policy outlines a variety of goals and initiatives around Community Design and Livability that support this request. Specifically, the Community Design and Livability goal is to create policy and support development that promotes economically and environmentally responsible growth that prioritizes equitable, responsive, and adaptive outcomes that prioritize people and place. Support for this new request meets several of the strategic goals including: Provide for equitable growth while preserving our sense of place and creating reasonable expectations for change by developing a preservation plan that elevates history, culture and livability through the lenses of equity and climate, prioritizes preservation planning actions, supports adaptive reuse and informs future planning endeavors; and

Build a system to effectively engage residents in community design and livability issues that matter to them and empower residents to have ownership in shared outcomes by cultivating an awareness of our past and to creating shared ownership in our future.

A Preservation Plan will be a guiding document defining policies and describing actions meant to aid in preserving our historic resources while simultaneously supporting the City's growing population and economy, reflective of the City's growth policy and mindful of the decision lenses of equity and sustainability and resiliency. It will become a primary resource for conveying a full and equitable story of Missoula's history. Only recently, and without a comprehensive guiding preservation plan, did the city begin to elevate essential parts of Missoula's story that date beyond the European settlement time and acknowledges the impacts that black, indigenous, and people of color have had on shaping Missoula. A preservation plan would help to tell a complete story and provide a lens from which all residents of Missoula can see themselves. The outcome of the plan will be to develop historic resource policies and actions that are equitable and transparent.

The Certified Local Government program also requires that each CLG prepare and adopt a comprehensive historic preservation plan within two years of certification and update it every five years. At this time, Missoula has not satisfied this requirement.

This planning effort will also align with the Our Missoula growth policy project and provide insights into the final code that is part of the Our Missoula code reform project.

**2. What specifically is needed to achieve this goal?**

**3. Cost Impact of New Program:**

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2025 Unfunded	FY 2025 Funded	Proposed FY 2026 Ongoing
<b>Ongoing Expenses</b>								
				—	—	—	—	
				—	—	—	—	
				—	—	—	—	
				—	—	—	—	
				—	—	—	—	
				—	—	—	—	
				—	—	—	—	
				—	—	—	—	
				—	—	—	—	
<b>One-time Expenses</b>								
1000.250.460460.350	Consultant Services	1	75000	75,000	—	75,000	—	
				—	—	—	—	
				—	—	—	—	
				—	—	—	—	
				—	—	—	—	
				—	—	—	—	
				—	—	—	—	
<b>Expense Sub-Total</b>				<b>75,000</b>	—	<b>75,000</b>	—	—

**Revenue Offset:**

Account #	Revenue Description			Proposed One-time Revenue	Proposed Ongoing Revenue
1000	t	General Fund		75,000	
<b>Revenue Sub-Total</b>				<b>75,000</b>	—

**4. What sort of data will be used to report results and outcomes of request?**

The deliverables associated with this work will be reported to City Council at points throughout the process. At completion, priority action items will give guidance to the Historic Preservation Program and the Historic Preservation Commission. Benchmark deliverables include developing improved regulations, exploring new incentives, and introducing programmatic tools

**Requested/Proposed Funding Source**

	One-time	Ongoing
<b>Tax or Assessment</b>	<b>75,000</b>	—
<b>Non-tax</b>	—	—
<b>Fund Balance</b>	—	—
<b>Total</b>	<b>75,000</b>	—