

Department New Request Form
Fiscal Year 2024

Program	Public Works	Title of New Request:	Rank:	1
Department	Cemetery	1243 Request for new block markers		
Request Category	New			
Request Rating	Urgent			
Department Goal		# of FTE's in this request	0.00	

1. How will request assist in achieving Department Goal and benefit the customer	
<p>Existing block markers are aging and no longer useful to guests of the cemetery. We would like to invest in new block markers that have a longer lifespan and are more visible to guests of the cemetery. The block numbers will be visible from both sides and will have a QR code for each specific block. They are also flexible which will reduce damage to markers.</p>	

2. What specifically is needed to achieve this goal?	
<p>We will need \$7,000 to purchase new block markers to place through the cemetery grounds</p>	

3. Cost Impact of New Program:								
Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2024 Unfunded	FY 2024 Funded	Proposed FY 2025 Ongoing
Ongoing Expenses								
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
One-time Expenses								
1243.340.430930.930	Block Markers	1	7000	7,000		7,000	—	
				—		—	—	
				—		—	—	
				—		—	—	
				—		—	—	
Expense Sub-Total				7,000	—	7,000	—	—

Revenue Offset:			Proposed Onetime Revenue	Proposed Ongoing Revenue
Account #		Revenue Description		
1243	f	Cemetery Donation fund	7,000	
Revenue Sub-Total			7,000	-

4. What sort of data will be used to report results and outcomes of request?		Requested/Proposed Funding Source	
		One-time	Ongoing
		Tax or Assessment	-
		Non-tax	-
		Fund Balance	7,000
		Total	7,000