

**Department New Request Form**  
**Fiscal Year 2025**

<b>Program</b>	Public Works		<b>Title of New Request:</b>		<b>Rank:</b> <input type="text" value="6"/>				
<b>Department</b>	Engineering		Sidewalk Program Modifications						
<b>Request Category</b>	New Request/Service/Feature								
<b>Request Rating</b>	New Program								
<b>Department Goal</b>	Improve equity and housing affordability				<b># of FTE's in this request</b>	<b>0.00</b>			
<b>1. How will request assist in achieving Department Goal and benefit the customer</b>									
<p>Based on recent direction from City Council, PWM is recommending modifications to the sidewalk program to reduce the cost burden on certain property owners in line with the City's goals for equity and affordability. These recommendations expand eligibility to defer assessed sidewalk improvement costs until the sale of the property, and allow certain new construction to participate in sidewalk subsides when the City orders new sidewalk to be constructed. The following changes would expand this program to a larger pool of properties and families.</p> <ul style="list-style-type: none"> <li>• Increase the threshold for deferrals on income-qualified properties from 80% to 120% AMI</li> <li>• Lower threshold for high-assessment deferrals from \$6000 to \$3500</li> <li>• Allow subsidy to apply to new single-dwelling, duplex, and ADU projects with postponements</li> </ul>									
<b>2. What specifically is needed to achieve this goal?</b>									
<p>The estimated cost for these program modifications is \$60,000 per year, funded from new Road District assessments and added to the Sidewalk &amp; Mobility CIP. If funding is approved, changes to the Missoula Municipal Code (MMC) will be required to modify the applicable sidewalk program ordinances.</p>									
<b>3. Cost Impact of New Program:</b>									
Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2025 Unfunded	FY 2025 Funded	Proposed FY 2026 Ongoing	
<b>Ongoing Expenses</b>									
2512.280.430262.930	Sidewalk Modification	1	60000		60,000	60,000	—	—	
					—	—	—	—	
					—	—	—	—	
					—	—	—	—	
					—	—	—	—	
					—	—	—	—	
					—	—	—	—	
					—	—	—	—	
<b>One-time Expenses</b>									
				—		—	—	—	
				—		—	—	—	
				—		—	—	—	
				—		—	—	—	
				—		—	—	—	
				—		—	—	—	
<b>Expense Sub-Total</b>				—	60,000	60,000	—	—	
<b>Revenue Offset:</b>									
Account #	Revenue Description					Proposed Onetime Revenue	Proposed Ongoing Revenue		
2512	R	Assessments					60,000		
<b>Revenue Sub-Total</b>							—	60,000	
<b>4. What sort of data will be used to report results and outcomes of request?</b>							<b>Requested/Proposed Funding Source</b>		
							<b>One-time</b>	<b>Ongoing</b>	
							Tax or Assessment	-	60,000
							Non-tax	-	-
							Fund Balance	-	-
							<b>Total</b>	-	60,000