

COMMUNITY INVESTMENT PROGRAM
City of Missoula CIP Project Request/Update Form FY 2025 - 2029

Department Listing		New or Update	Required	Delay	Project Title		
4	of 6	New	Is this project Required?	Can project be delayed?	Hazardous Sidewalk Projects		
Project Rating	Department		Yes	Yes			
	Public Works						
Plan	Engineering	Is the project APPROVED for Fiscal Year 2025?			FUNDED?		
Summary Description and rationale of project and funding sources:							
<p>The City of Missoula utilizes a citizen complaint driven process to mitigate hazardous sidewalks in the community. The concerned citizen can fill in information contained in a 'Report a Sidewalk Structural Hazard' form on the City of Missoula's website. The completed form is directed to PW&M Surface Engineering staff who then log the complaint and investigate the hazard. City staff informs the adjoining property owner of their requirement to repair and or replace the hazardous sidewalk. The cost of repairs and/or replacement of hazardous sidewalk is an expense of the adjoining property owner. The City has financing options available to all property owners to pay for these costs.</p> <p>Per Missoula Municipal Code Chapter 12.16 Sidewalk Maintenance adjacent private property owners are required to keep the sidewalks in front of and adjoining their property in good condition and repair. In addition, per 12.10 Right-of-Way Improvements, the City Engineer can have hazardous sidewalk repaired and/or replaced.</p>							
History & Current Status: Impact if Cancelled or Delayed							
<p>This hazardous sidewalk process has been completed by City Surface Engineering staff for many years. However, this CIP will be utilized in those situations where a property owner fails to hire a contractor to repair/replace the adjoining hazardous sidewalk. If and when this situation occurs the City will complete those needed repairs/replacements and pay the contractor for the work performed. The City will then assess the applicable costs against the private property.</p>							
Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:							
<p>City staff contacts the adjoining property owner in writing of the hazardous sidewalk and all necessary communication is conducted.</p>							
How is this project going to be funded:							
Funding Source		Prior Years Funding	Yr. 1. budget		Unappropriated subsequent years		
			FY2025	FY2026	FY2027	FY2028	FY2029
SID's			50,000	50,000	50,000	50,000	50,000
Impact Fees							
Type	Approval	Date	Amount	Impact Fees			
				Amounts			
				—	\$ 50,000	\$ 50,000	\$ 50,000
How is this project going to be spent:							
Budgeted Funds	Accounting code	Prior Year Expenses	FY2025	FY2026	FY2027	FY2028	FY2029
P A. Land	4033.280.43026.930.000	—	50,000	50,000	50,000	50,000	50,000
P B. Buildings		—					
P C. Improvements		—					
P D. Machinery & Equipment		—					
P E. Percent for Art?		—					
Total		—	50,000	50,000	50,000	50,000	50,000
History of project and amount left yet to expend							
Total Funded to date	Exps through FY23	FY24 Exps	Amount yet to expend	Description of history (Optional)			
	\$—	\$—	\$—				
Is this equipment prioritized on an equipment replacement schedule?							
Is there going to be ongoing Operating and/or Maintenance costs upon completion of the project?							
(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)							
Expense Object	Accounting Code		FY2025	FY2026	FY2027	FY2028	FY2029
A Personnel			—	—	—	—	—
B Supplies			—	—	—	—	—
C Purchased Services			—	—	—	—	—
D Fixed Charges			—	—	—	—	—
E Capital Outlay			—	—	—	—	—
F Debt Service			—	—	—	—	—
G (Operational Savings)			—	—	—	—	—
NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request							
Description of additional operating budget impact:							
Responsible Person:		Responsible Department:		Date Submitted to Finance		Today's Date and Time	
Kevin Slovarp		PWM		5/8/2024		5/8/2024	
						Preparer's Initials	
						KS	