

COMMUNITY INVESTMENT PROGRAM
City of Missoula CIP Project Request/Update Form FY 2025 - 2029

Department Listing		New or Update	Required	Delay	Project Title		
Project Rating	O8	New	Is this project Required?	Can project be delayed?	New Park Operations Facility		
	of O33						
	Department						
Plan		Parks & Recreation		Is the project APPROVED for Fiscal Year 2025?		FUNDED?	

Summary Description and rationale of project and funding sources:

Project funds provide for purchase of land and building to serve as a new Parks Operation site and building(s) inclusive of necessary improvements to make the facility function for the intended new uses. Costs are gross estimates at this time as site and its requirements are not identified. Existing Park operations at 100 Hickory provide 10,400 square feet of interior space plus an additional 2100 feet for the woodshop. The existing land areas used by and for Park Operations is 4.2 acres. Park District would fund replacement of existing facilities and grounds inclusive of any remodeling or security needs.

This request is part of the City Strategic Goals: Organizational Excellence and Resilience, Manage space and technology needs across departments to increase efficiency and better serve the community, coordinate the planning and execution of necessary facility improvement projects to support operations and service delivery for Police, Public Works and Mobility, Parks and Recreation, and Fire.

History & Current Status: Impact if Cancelled or Delayed

The existing Park Department operations site at 100 Hickory site is required to be vacated to enable the property to return to park and outdoor recreational uses per the McCormick Park Master plan and the LWCF conversion process. Additionally, the existing building and facilities are over 50 years old and are marginal to house the increased staffing, equipment, and work spaces to support a growing city and its park and recreation system. Proposed initial funding is for acquisition, subsequent year funding is for remodel, improvements, and moving,

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

How is this project going to be funded:

Funding Source		Yr. 1. budget	Unappropriated subsequent years			
		FY2025	FY2026	FY2027	FY2028	FY2029
TBD/Private Invest					15,000,000	2,000,000
REVENUE						
Impact Fees						
Type	Approval	Date	Amount	Impact Fees		
				Amounts		
					15,000,000	2,000,000

How is this project going to be spent:

Budgeted Funds	Accounting Code	Prior Year Expenses	FY2025	FY2026	FY2027	FY2028	FY2029
P A. Land	4081	-				7,000,000	
E B. Buildings	4081	-				8,000,000	
N C. Improvements	4081	-					2,000,000
S D. Machinery & Equipment		-	-				
E E. Percent for Art?							
Total		-	-	-	-	15,000,000	2,000,000

History of project and amount left yet to expend

Total Funded to date	Exps through FY23	FY24 Exps	Amount yet to expend	Description of history (Optional)
	\$-	\$-	\$-	

Is this equipment prioritized on an equipment replacement schedule?

		Is there going to be ongoing Operating and/or Maintenance costs upon completion of the project?				
		(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)				
Expense Object	Accounting Code	FY2025	FY2026	FY2027	FY2028	FY2029
A Personnel						
B Supplies						
C Purchased Services						
D Fixed Charges						
E Capital Outlay						
F Debt Service						
G (Operational Savings)						
		-	-	-	15,000,000	3,000,000

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request.

Description of additional operating budget impact:

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials	
David Selvage	Parks & Recreation			ds	