

PARK DISTRICT 1 DEPARTMENT BUDGET

FUND: Special Revenue

ACCOUNTING CODE: 2513.370

As of 04/25/2024 - 82% of Year

FUND: Special Revenue ACCOUNTING CODE: 2513.370 As of 04/25/2024 - 82% of Year			Admin, Projects, & Planning								Park District # 1 2513								Operations			
	ACTIVITY NAME: ACTIVITY CODE:		Park Asset Management 460400		Administration 460410		Projects & Planning 460411		Debt Service 490504		Operations Administration 460432		City Band 460451		Urban Forestry 460439		Conservation Lands 460484		Safety & Training 460485			
	Grand Total Baseline	Grand Total Baseline & Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes		
PERSONAL SERVICES																						
110 Salaries and Wages	5,952,781	5,952,781	—	—	753,062	—	411,443	—	—	—	—	—	—	—	406,283	—	425,103	—	—	—		
120 Overtime/Termination	12,400	12,400	—	—	1,140	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
140 Employer Contributions	2,276,479	2,276,479	—	—	277,083	—	137,102	—	—	—	—	—	—	—	174,981	—	163,051	—	—	—		
141 State Retirement Contributions	5,898	5,898	—	—	756	—	411	—	—	—	—	—	—	—	395	—	417	—	—	—		
TOTAL PERSONAL SERVICES	8,247,558	8,247,558	—	—	1,032,041	—	548,956	—	—	—	—	—	—	—	581,659	—	588,571	—	—	—		
SUPPLIES																						
210 Office Supplies	7,465	7,465	—	—	2,095	—	600	—	—	—	1,520	—	—	—	—	—	—	—	—	—		
220 Operating Supplies	584,942	584,942	—	—	6,750	—	1,250	—	—	—	16,203	—	—	—	31,217	—	61,402	—	12,847	—		
230 Repair/Maintenance	97,500	97,500	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
231 Gasoline	202,141	202,141	—	—	—	—	—	—	—	—	—	—	—	—	—	—	1,000	—	—	—		
235 Vehicle Repair & Maintenance	78,328	78,328	—	—	—	—	—	—	—	—	—	—	—	—	—	—	1,000	—	—	—		
250 Supplies For Resale	15,000	15,000	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
TOTAL SUPPLIES	985,376	985,376	—	—	8,845	—	1,850	—	—	—	17,723	—	—	—	31,217	—	63,402	—	12,847	—		
PURCHASED SERVICES																						
310 Communications	11,339	11,339	—	—	4,022	—	174	—	—	—	461	—	—	—	168	—	—	—	—	—		
320 Printing & Duplicating	13,700	13,700	—	—	900	—	800	—	—	—	150	—	—	—	100	—	—	—	50	—		
330 Publicity,Subscriptions,Dues	42,640	42,640	—	—	16,050	—	1,550	—	—	—	500	—	—	—	700	—	—	—	—	—		
340 Sewer	5,400	5,400	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
341 Electricity & Natural Gas	469,198	469,198	—	—	24,086	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
342 Storm Water	5,539	5,539	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
343 Water Charges	237,420	237,420	—	—	6,530	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
344 Telephone Service	39,925	39,925	—	—	3,419	—	1,920	—	—	—	19,722	—	—	—	—	—	—	—	—	—		
345 Garbage	70,976	70,976	—	—	1,602	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
350 Professional Services	599,601	599,601	—	—	31,392	—	13,682	—	—	—	42,643	—	—	—	109,393	—	124,421	—	7,400	—		
360 Repair & Maintenance	39,714	39,714	—	—	—	—	2,000	—	—	—	—	—	—	—	—	—	—	—	—	—		
370 Travel	19,444	19,444	—	—	2,850	—	1,900	—	—	—	2,000	—	—	—	250	—	2,000	—	3,744	—		
380 Training	49,057	49,057	—	—	7,800	—	3,000	—	—	—	3,000	—	—	—	750	—	3,000	—	5,507	—		
390 Other Purchased Services	8,206	8,206	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
TOTAL PURCHASED SRVCS	1,612,159	1,612,159	—	—	98,651	—	25,026	—	—	—	68,476	—	—	—	111,361	—	129,421	—	16,701	—		
FIXED CHARGES																						
500 Fixed Charges	408,064	776,218	—	—	385,396	368,154	—	—	—	—	10,868	—	—	—	—	—	—	—	—	—		
510 Insurance	10,076	10,076	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
530 Rent	33,500	33,500	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
550 Merchant Services/Fees	17,000	17,000	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
TOTAL FIXED CHARGES	468,640	836,794	—	—	385,396	368,154	—	—	—	—	10,868	—	—	—	—	—	—	—	—	—		
DEBT SERVICE																						
610 Principal	211,063	321,711	—	—	—	—	—	—	154,063	17,648	—	—	—	—	—	—	—	—	—	—		
620 Interest	293,562	208,222	—	—	—	—	—	—	17,184	6,955	—	—	—	—	—	—	—	—	—	—		
TOTAL DEBT SERVICE	504,625	529,933	—	—	—	—	—	—	171,247	24,602	—	—	—	—	—	—	—	—	—	—		
GRANTS & CONTRIBUTIONS																						
700 Grants and Contributions	28,380	28,380	—	—	—	—	—	—	—	—	—	—	5,880	—	—	—	22,500	—	—	—		
TOTAL GRANTS & CONTRIBUTIONS	28,380	28,380	—	—	—	—	—	—	—	—	—	—	5,880	—	—	—	22,500	—	—	—		
MISCELLANEOUS																						
820 Transfers To Other Funds	753,507	753,507	—	—	14,688	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
TOTAL MISCELLANEOUS	753,507	753,507	—	—	14,688	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
CAPITAL OUTLAY																						
930 Improvements	226,023	226,023	167,023	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
940 Machinery & Equipment	40,000	40,000	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
TOTAL CAPITAL OUTLAY	266,023	266,023	167,023	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—		
DEPARTMENT TOTAL	12,866,268	13,259,730	207,023	—	1,539,621	368,154	575,832	—	171,247	24,602	97,067	—	5,880	—	724,237	—	803,894	—	29,548	—		

## PARK DISTRICT 1 DEPARTMENT BUDGET

FUND: Special Revenue

ACCOUNTING CODE: 2513.370

As of 04/25/2024 - 82% of Year

Park District #2513

Recreation

	ACTIVITY NAME: ACTIVITY CODE:		Park Maintenance Routine		Park Maintenance Sports Facilities		Urban Camping		FMRP Support		Recreation Administration		Youth Programming		Adult Programming		Spray Decks		Recreation Youth Grants	
			460501		460503		460433		521001		460441		460470		460471		460474		460476	
	Grand Total Baseline	Grand Total Baseline & Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes
PERSONAL SERVICES																				
110 Salaries and Wages	5,952,781	5,952,781	1,398,785	—	73,583	—	52,062	—	—	—	492,769	—	618,880	—	52,222	—	1,207	—	182,799	—
120 Overtime/Termination	12,400	12,400	—	—	—	—	—	—	—	—	2,850	—	1,140	—	—	—	—	—	—	—
140 Employer Contributions	2,276,479	2,276,479	686,424	—	40,430	—	24,523	—	—	—	199,871	—	155,429	—	9,248	—	214	—	74,220	—
141 State Retirement Contributions	5,898	5,898	1,351	—	71	—	52	—	—	—	497	—	620	—	52	—	1	—	183	—
TOTAL PERSONAL SERVICES	8,247,558	8,247,558	2,086,560	—	114,084	—	76,637	—	—	—	695,987	—	776,069	—	61,522	—	1,422	—	257,202	—
SUPPLIES																				
210 Office Supplies	7,465	7,465	—	—	—	—	—	—	—	—	300	—	200	—	600	—	—	—	150	—
220 Operating Supplies	584,942	584,942	219,260	—	22,675	—	3,960	—	—	—	2,328	—	85,399	—	8,892	—	8,559	—	9,200	—
230 Repair/Maintenance	97,500	97,500	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
231 Gasoline	202,141	202,141	201,141	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
235 Vehicle Repair & Maintenance	76,328	76,328	77,328	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
250 Supplies For Resale	15,000	15,000	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL SUPPLIES	985,376	985,376	497,729	—	22,675	—	3,960	—	—	—	2,628	—	85,599	—	9,492	—	8,559	—	9,350	—
PURCHASED SERVICES																				
310 Communications	11,339	11,339	—	—	—	—	—	—	—	—	534	—	—	—	—	—	—	—	—	—
320 Printing & Duplicating	13,700	13,700	—	—	—	—	—	—	—	—	2,150	—	2,500	—	1,800	—	—	—	250	—
330 Publicity,Subscriptions,Dues	42,640	42,640	—	—	—	—	—	—	—	—	4,990	—	2,280	—	1,220	—	750	—	100	—
340 Sewer	5,400	5,400	4,665	—	—	—	—	—	—	—	140	—	—	—	—	—	—	—	—	—
341 Electricity & Natural Gas	469,198	469,198	219,478	—	—	—	—	—	—	—	—	—	—	—	—	—	5,103	—	—	—
342 Storm Water	5,539	5,539	5,539	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
343 Water Charges	237,420	237,420	198,932	—	—	—	—	—	—	—	140	—	—	—	—	—	—	—	—	—
344 Telephone Service	39,925	39,925	1,050	—	—	—	—	—	—	—	1,776	—	2,530	—	567	—	—	—	540	—
345 Garbage	70,976	70,976	41,487	—	4,175	—	9,000	—	—	—	128	—	—	—	—	—	—	—	—	—
350 Professional Services	599,601	599,601	97,152	—	13,500	—	50,500	—	—	—	11,860	—	42,909	—	5,500	—	8,350	—	5,506	—
360 Repair & Maintenance	39,714	39,714	3,920	—	—	—	—	—	—	—	8,200	—	—	—	—	—	—	—	4,000	—
370 Travel	19,444	19,444	2,000	—	—	—	—	—	—	—	1,200	—	1,500	—	—	—	—	—	—	—
380 Training	49,057	49,057	3,000	—	—	—	9,500	—	—	—	900	—	7,600	—	—	—	—	—	—	—
390 Other Purchased Services	8,206	8,206	—	—	—	—	—	—	—	—	—	—	5,000	—	—	—	—	—	—	—
TOTAL PURCHASED SRVCS	1,612,159	1,612,159	577,223	—	17,675	—	69,000	—	—	—	32,018	—	64,319	—	9,087	—	14,203	—	10,396	—
FIXED CHARGES																				
500 Fixed Charges	408,064	776,218	—	—	—	—	—	—	—	—	1,300	—	—	—	—	—	—	—	—	—
510 Insurance	10,076	10,076	—	—	10,076	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
530 Rent	33,500	33,500	—	—	—	—	—	—	—	—	—	—	17,500	—	16,000	—	—	—	—	—
550 Merchant Services/Fees	17,000	17,000	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL FIXED CHARGES	468,640	836,794	—	—	10,076	—	—	—	—	—	1,300	—	17,500	—	16,000	—	—	—	—	—
DEBT SERVICE																				
610 Principal	211,063	321,711	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
620 Interest	293,562	208,222	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL DEBT SERVICE	504,625	529,933	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
GRANTS & CONTRIBUTIONS																				
700 Grants and Contributions	28,380	28,380	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL GRANTS & CONTRIBUTIONS	28,380	28,380	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
MISCELLANEOUS																				
820 Transfers To Other Funds	753,507	753,507	—	—	—	—	382,213	—	346,606	—	10,000	—	—	—	—	—	—	—	—	—
TOTAL MISCELLANEOUS	753,507	753,507	—	—	—	—	382,213	—	346,606	—	10,000	—	—	—	—	—	—	—	—	—
CAPITAL OUTLAY																				
930 Improvements	226,023	226,023	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
940 Machinery & Equipment	40,000	40,000	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	266,023	266,023	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
DEPARTMENT TOTAL	12,866,268	13,259,730	3,161,512	—	164,510	—	531,810	—	346,606	—	741,933	—	943,487	—	96,101	—	24,184	—	276,948	—

PARK DISTRICT 1 DEPARTMENT BUDGET

FUND: Special Revenue

ACCOUNTING CODE: 2513.370

As of 04/25/2024 - 82% of Year

Aquatics																
	ACTIVITY NAME:		Aquatics		Concessions		Currents		Splash		Maintenance		Merchant Fees		Revenue Bond Debt Service	
	ACTIVITY CODE:		2513		460477		460490		460491		460493		510110		490200	
	Grand Total Baseline	Grand Total Baseline & Changes	Grand Total Baseline	Grand Total Baseline & Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes
PERSONAL SERVICES																
110 Salaries and Wages	5,952,781	5,952,781	1,084,583	1,084,583	52,234	—	657,914	—	374,435	—	—	—	—	—	—	—
120 Overtime/Termination	12,400	12,400	7,270	7,270	—	—	3,400	—	3,870	—	—	—	—	—	—	—
140 Employer Contributions	2,276,479	2,276,479	333,903	333,903	25,876	—	210,604	—	97,423	—	—	—	—	—	—	—
141 State Retirement Contributions	5,898	5,898	1,092	1,092	52	—	663	—	377	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	8,247,558	8,247,558	1,426,848	1,426,848	78,162	—	872,581	—	476,105	—	—	—	—	—	—	—
SUPPLIES																
210 Office Supplies	7,465	7,465	2,000	2,000	—	—	1,500	—	500	—	—	—	—	—	—	—
220 Operating Supplies	584,942	584,942	95,000	95,000	80,000	—	5,000	—	10,000	—	—	—	—	—	—	—
230 Repair/Maintenance	97,500	97,500	97,500	97,500	—	—	41,500	—	56,000	—	—	—	—	—	—	—
231 Gasoline	202,141	202,141	—	—	—	—	—	—	—	—	—	—	—	—	—	—
235 Vehicle Repair & Maintenance	78,328	78,328	—	—	—	—	—	—	—	—	—	—	—	—	—	—
250 Supplies For Resale	15,000	15,000	15,000	15,000	—	—	10,000	—	5,000	—	—	—	—	—	—	—
TOTAL SUPPLIES	985,376	985,376	209,500	209,500	80,000	—	58,000	—	71,500	—	—	—	—	—	—	—
PURCHASED SERVICES																
310 Communications	11,339	11,339	5,980	5,980	—	—	3,715	—	2,265	—	—	—	—	—	—	—
320 Printing & Duplicating	13,700	13,700	5,000	5,000	—	—	3,000	—	2,000	—	—	—	—	—	—	—
330 Publicity,Subscriptions,Dues	42,640	42,640	14,500	14,500	—	—	10,000	—	4,500	—	—	—	—	—	—	—
340 Sewer	5,400	5,400	595	595	—	—	595	—	—	—	—	—	—	—	—	—
341 Electricity & Natural Gas	469,198	469,198	220,531	220,531	5,693	—	120,492	—	94,346	—	—	—	—	—	—	—
342 Storm Water	5,539	5,539	—	—	—	—	—	—	—	—	—	—	—	—	—	—
343 Water Charges	237,420	237,420	31,818	31,818	—	—	10,844	—	20,974	—	—	—	—	—	—	—
344 Telephone Service	39,925	39,925	8,401	8,401	—	—	4,300	—	4,101	—	—	—	—	—	—	—
345 Garbage	70,976	70,976	14,584	14,584	—	—	12,291	—	2,293	—	—	—	—	—	—	—
350 Professional Services	599,601	599,601	35,393	35,393	—	—	25,000	—	3,393	—	7,000	—	—	—	—	—
360 Repair & Maintenance	39,714	39,714	21,594	21,594	2,000	—	13,000	—	6,594	—	—	—	—	—	—	—
370 Travel	19,444	19,444	2,000	2,000	—	—	2,000	—	—	—	—	—	—	—	—	—
380 Training	49,057	49,057	5,000	5,000	—	—	5,000	—	—	—	—	—	—	—	—	—
390 Other Purchased Services	8,206	8,206	3,206	3,206	—	—	—	—	3,206	—	—	—	—	—	—	—
TOTAL PURCHASED SRVCS	1,612,159	1,612,159	368,602	368,602	7,693	—	210,237	—	143,672	—	7,000	—	—	—	—	—
FIXED CHARGES																
500 Fixed Charges	408,064	776,218	10,500	10,500	—	—	10,500	—	—	—	—	—	—	—	—	—
510 Insurance	10,076	10,076	—	—	—	—	—	—	—	—	—	—	—	—	—	—
530 Rent	33,500	33,500	—	—	—	—	—	—	—	—	—	—	—	—	—	—
550 Merchant Services/Fees	17,000	17,000	17,000	17,000	—	—	—	—	—	—	—	—	17,000	—	—	—
TOTAL FIXED CHARGES	468,640	836,794	27,500	27,500	—	—	10,500	—	—	—	—	—	17,000	—	—	—
DEBT SERVICE																
610 Principal	211,063	321,711	—	150,000	—	—	—	—	—	—	—	—	—	—	57,000	93,000
620 Interest	293,562	208,222	—	184,083	—	—	—	—	—	—	—	—	—	—	276,378	(92,295)
TOTAL DEBT SERVICE	504,625	529,933	—	334,083	—	—	—	—	—	—	—	—	—	—	333,378	705
GRANTS & CONTRIBUTIONS																
700 Grants and Contributions	28,380	28,380	—	—	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL GRANTS & CONTRIBUTIONS	28,380	28,380	—	—	—	—	—	—	—	—	—	—	—	—	—	—
MISCELLANEOUS																
820 Transfers To Other Funds	753,507	753,507	—	—	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL MISCELLANEOUS	753,507	753,507	—	—	—	—	—	—	—	—	—	—	—	—	—	—
CAPITAL OUTLAY																
930 Improvements	226,023	226,023	59,000	59,000	—	—	—	—	—	—	59,000	—	—	—	—	—
940 Machinery & Equipment	40,000	40,000	—	—	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	266,023	266,023	59,000	59,000	—	—	—	—	—	—	59,000	—	—	—	—	—
DEPARTMENT TOTAL	12,866,268	13,259,730	2,091,450	2,425,533	165,855	—	1,151,318	—	691,277	—	66,000	—	17,000	—	333,378	705

OPEN SPACE MILL LEVY DEPARTMENT BUDGET

FUND: Special Revenue

ACCOUNTING CODE: 2384.370

As of 01/22/2024 - 56% of Year

Activity related to the provision of services related to the Conservation and Stewardship Mill Levy		Activity related to the provision of debt services related to the Conservation and Stewardship Mill Levy (equipment and vehicles)	
Conservation Lands 460484		Debt Service 490504	
Baseline	Proposed Changes	Baseline	Proposed Changes
353,785		—	
157,009		—	
349		—	
511,143	—	—	—
21,651	20,683	—	
21,651	20,683	—	—
—		17,892	—
—		2,415	—
—	—	20,307	—
211,663		—	
211,663	—	—	—
744,457	20,683	20,307	—

ACTIVITY NAME: ACTIVITY CODE:		
	Grand Total Baseline	Grand Total Baseline & Changes
PERSONAL SERVICES		
110 Salaries and Wages	353,785	353,785
140 Employer Contributions	157,009	157,009
141 State Retirement Contributions	349	349
TOTAL PERSONAL SERVICES	511,143	511,143
FIXED CHARGES		
500 Fixed Charges	21,651	42,334
TOTAL FIXED CHARGES	21,651	42,334
DEBT SERVICE		
610 Principal	17,892	17,892
620 Interest	2,415	2,415
TOTAL DEBT SERVICE	20,307	20,307
MISCELLANEOUS		
820 Transfers To Other Funds	211,663	211,663
TOTAL MISCELLANEOUS	211,663	211,663
DEPARTMENT TOTAL	764,764	785,447

P&R DEV & EXPANSION DEPARTMENT BUDGET

FUND: General Fund - Special Purpose

ACCOUNTING CODE: 1211.370

As of 01/22/2024 - 56% of Year

Activity related to the provision of services pertaining to development of park amenities resultant from revenues associated cash in lieu of park land dedication. (fee offset)

		ACTIVITY NAME:	Park Development	
		ACTIVITY CODE:	<a href="#">460510</a>	
		Grand Total Baseline	Grand Total Baseline & Changes	Baseline
				Proposed Changes
SUPPLIES				
220	Operating Supplies	50,000	50,000	50,000
TOTAL SUPPLIES		50,000	50,000	50,000
PURCHASED SERVICES				
350	Professional Services	200,000	200,000	200,000
TOTAL PURCHASED SRVCS		200,000	200,000	200,000
DEPARTMENT TOTAL		250,000	250,000	250,000

PARK ENTERPRISE DEPARTMENT BUDGET

FUND: General Fund - Special Purpose

ACCOUNTING CODE: 1212.370

As of 01/22/2024 - 56% of Year

expending authority related to fee for service generating activities to maintain equipment/facilities. Expending authority generated from percentage of fee for service revenues.

		ACTIVITY NAME: ACTIVITY CODE:		Park Enterprise <a href="#">460511</a>	
		Grand Total Baseline	Grand Total Baseline & Changes	Baseline	Proposed Changes
SUPPLIES					
220	Operating Supplies	20,000	20,000	20,000	
230	Repair/Maintenance	15,000	15,000	15,000	
TOTAL SUPPLIES		35,000	35,000	35,000	—
PURCHASED SERVICES					
350	Professional Services	60,000	60,000	60,000	
390	Other Purchased Services	20,000	20,000	20,000	
TOTAL PURCHASED SRVCS		80,000	80,000	80,000	—
CAPITAL OUTLAY					
930	Improvements	131,945	131,945	131,945	
940	Machinery & Equipment	85,415	85,415	85,415	
TOTAL CAPITAL OUTLAY		217,360	217,360	217,360	—
DEPARTMENT TOTAL		332,360	332,360	332,360	—

P&R TRAILS & DEV DEPARTMENT BUDGET

FUND: General Fund - Special Purpose

ACCOUNTING CODE: 1216.370

As of 01/22/2024 - 56% of Year

			Activity related to provision of park amenity improvement services tied to grants or donations (fee offset)		Activity related to provision of urban forestry services tied to grants or donations (fee offset)		Activity related to provision of recreation administration related services tied to grants or donations (fee offset)		Activity related to provision of recreation related services tied to grants or donations (fee offset)		Activity related to provision of recreation related services tied to grants or donations (fee offset)	
			Improvements & Acquisitions 460411		Urban Forestry/GW & Horticulture 460439		Miscellaneous 460441		Recreation MORE 460470		Sports & Wellness 460471	
ACTIVITY NAME: ACTIVITY CODE:												
			Grand Total Baseline	Grand Total Baseline & Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes
SUPPLIES												
220	Operating Supplies		69,500	69,500	—		10,000		7,500		5,000	
230	Repair/Maintenance		25,000	25,000	—		5,000		5,000		5,000	
240	Other Supplies		1,100	1,100	—		—		1,100		—	
TOTAL SUPPLIES			95,600	95,600	—	—	15,000	—	13,600	—	10,000	—
PURCHASED SERVICES												
350	Professional Services		172,200	172,200	10,000		40,000		12,500		10,000	
360	Repair & Maintenance		10,000	10,000	—		—		10,000		—	
370	Travel		150	150	—		—		—		—	
380	Training		150	150	—		—		—		—	
390	Other Purchased Services		90,000	90,000	—		—		40,000		10,000	
TOTAL PURCHASED SRVCS			272,500	272,500	10,000	—	40,000	—	62,500	—	20,000	—
MISCELLANEOUS												
845	Contingency		25,000	25,000	—		—		—		—	
TOTAL MISCELLANEOUS			25,000	25,000	—	—	—	—	—	—	—	—
CAPITAL OUTLAY												
920	Building		100,000	100,000	—		—		—		—	
930	Improvements		444,726	444,726	317,926		20,000		50,000		—	
TOTAL CAPITAL OUTLAY			544,726	544,726	317,926	—	20,000	—	50,000	—	—	—
DEPARTMENT TOTAL			937,826	937,826	327,926	—	75,000	—	126,100	—	30,000	—

P&R TRAILS & DEV DEPARTMENT BUDGET

FUND: General Fund - Special Purpose

ACCOUNTING CODE: 1216.370

As of 01/22/2024 - 56% of Year

			Activity related to provision of special event related services tied to grants or donations (fee offset)		Activity related to provision of Share the Fun Scholarship program related services tied to grants or donations (fee offset)		Activity related to provision of Conservation Lands program related services tied to grants or donations (fee offset)		Activity related to provision of Developed Parks and Trails program related services tied to grants or donations (fee offset)		Activity related to provision of restitution program related services tied to grants or donations (fee offset)	
			Recreation Special Events		Scholarship		Conservation Lands Management		Developed Parks		Restitution	
ACTIVITY NAME:			460473		460476		460484		460501		460500	
ACTIVITY CODE:												
	Grand Total Baseline	Grand Total Baseline & Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes
SUPPLIES												
220 Operating Supplies	69,500	69,500	20,000		—		10,000		—		2,000	
230 Repair/Maintenance	25,000	25,000	5,000		—		5,000		—		—	
240 Other Supplies	1,100	1,100	—		—		—		—		—	
TOTAL SUPPLIES	95,600	95,600	25,000	—	—	—	15,000	—	—	—	2,000	—
PURCHASED SERVICES												
350 Professional Services	172,200	172,200	5,000		—		94,700		—		—	
360 Repair & Maintenance	10,000	10,000	—		—		—		—		—	
370 Travel	150	150	—		—		150		—		—	
380 Training	150	150	—		—		150		—		—	
390 Other Purchased Services	90,000	90,000	40,000		—		—		—		—	
TOTAL PURCHASED SRVCS	272,500	272,500	45,000	—	—	—	95,000	—	—	—	—	—
MISCELLANEOUS												
845 Contingency	25,000	25,000	—		25,000		—		—		—	
TOTAL MISCELLANEOUS	25,000	25,000	—	—	25,000	—	—	—	—	—	—	—
CAPITAL OUTLAY												
920 Building	100,000	100,000	—		—		—		100,000		—	
930 Improvements	444,726	444,726	—		—		6,800		50,000		—	
TOTAL CAPITAL OUTLAY	544,726	544,726	—	—	—	—	6,800	—	150,000	—	—	—
DEPARTMENT TOTAL	937,826	937,826	70,000	—	25,000	—	116,800	—	150,000	—	2,000	—

FMRP RECREATION DEPARTMENT BUDGET  
FUND: General Fund - Special Purpose  
ACCOUNTING CODE: 1219.370  
As of 01/22/2024 - 56% of Year

			Activity related to the provision of services for the recreation components of Fort Missoula Regional Park (Fee offset)		Activity related to the provision of services for the special events at Fort Missoula Regional Park (Fee offset)		Activity related to the provision of services for the concessions components of Fort Missoula Regional Park (Fee offset)			
ACTIVITY NAME: ACTIVITY CODE:			Recreation 460441		Special Events 460473		Concessions 460477		Transfer to PD1 521008	
	Grand Total Baseline	Grand Total Baseline & Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes
PERSONAL SERVICES										
110 Salaries and Wages	189,810	189,810	109,635		—		80,175		—	
120 Overtime/Termination	2,000	2,000	2,000		—		—		—	
140 Employer Contributions	80,632	80,632	50,893		—		29,739		—	
141 State Retirement Contributions	191	191	111		—		80		—	
TOTAL PERSONAL SERVICES	272,633	272,633	162,639	—	—	—	109,994	—	—	—
SUPPLIES										
220 Operating Supplies	18,800	18,800	7,800		2,000		9,000		—	
TOTAL SUPPLIES	18,800	18,800	7,800	—	2,000	—	9,000	—	—	—
PURCHASED SERVICES										
310 Communications	1,050	1,050	1,050		—		—		—	
320 Printing & Duplicating	2,000	2,000	2,000		—		—		—	
330 Publicity,Subscriptions,Dues	2,000	2,000	2,000		—		—		—	
340 Sewer	1,402	1,402	1,402		—		—		—	
341 Electricity & Natural Gas	16,302	16,302	16,302		—		—		—	
343 Water Charges	3,859	3,859	3,859		—		—		—	
344 Telephone Service	3,245	3,245	3,245		—		—		—	
345 Garbage	2,812	2,812	2,812		—		—		—	
350 Professional Services	10,000	10,000	3,000		5,000		2,000		—	
380 Training	3,000	3,000	3,000		—		—		—	
TOTAL PURCHASED SRVCS	45,670	45,670	38,670	—	5,000	—	2,000	—	—	—
FIXED CHARGES										
500 Fixed Charges	17,991	30,401	17,991	12,410	—		—		—	
TOTAL FIXED CHARGES	17,991	30,401	17,991	12,410	—	—	—	—	—	—
MISCELLANEOUS										
820 Transfers To Other Funds	25,000	25,000	—		—		—		25,000	
TOTAL MISCELLANEOUS	25,000	25,000	—	—	—	—	—	—	25,000	—
CAPITAL OUTLAY										
930 Improvements	5,000	5,000	5,000		—		—		—	
TOTAL CAPITAL OUTLAY	5,000	5,000	5,000	—	—	—	—	—	—	—
DEPARTMENT TOTAL	385,094	397,504	232,100	12,410	7,000	—	120,994	—	25,000	—

## FMRP OPERATIONS DEPARTMENT BUDGET

FUND: General Fund - Special Purpose

ACCOUNTING CODE: 1221.370

As of 01/22/2024 - 56% of Year

			Activity related to the provision of operations and maintenance baseline services at Fort Missoula Regional Park		Activity related to the provision of operations and maintenance cyclical maintenance services at Fort Missoula Regional Park	
ACTIVITY NAME: ACTIVITY CODE:			Sports Facility Maintenance <a href="#">460503</a>		Capital Maintenance & Improvements <a href="#">460520</a>	
	Grand Total Baseline	Grand Total Baseline & Changes	Baseline	Proposed Changes	Baseline	Proposed Changes
PERSONAL SERVICES						
110 Salaries and Wages	196,065	196,065	196,065		—	
120 Overtime/Termination	2,000	2,000	2,000		—	
140 Employer Contributions	90,285	90,285	90,285		—	
141 State Retirement Contributions	190	190	190		—	
TOTAL PERSONAL SERVICES	288,540	288,540	288,540	—	—	—
SUPPLIES						
220 Operating Supplies	75,250	75,250	75,250		—	
231 Gasoline	29,275	29,275	29,275		—	
235 Vehicle Repair & Maintenance	7,560	7,560	7,560		—	
TOTAL SUPPLIES	112,085	112,085	112,085	—	—	—
PURCHASED SERVICES						
341 Electricity & Natural Gas	42,551	42,551	42,551		—	
342 Storm Water	7,233	7,233	7,233		—	
343 Water Charges	7,409	7,409	7,409		—	
344 Telephone Service	22,660	22,660	22,660		—	
345 Garbage	23,170	23,170	23,170		—	
350 Professional Services	74,962	74,962	74,962		—	
380 Training	2,000	2,000	2,000		—	
TOTAL PURCHASED SRVCS	179,985	179,986	179,986	—	—	—
FIXED CHARGES						
500 Fixed Charges	12,991	24,952	12,991	11,961	—	
TOTAL FIXED CHARGES	12,991	24,952	12,991	11,961	—	—
CAPITAL OUTLAY						
930 Improvements	146,967	146,967	—		146,967	
TOTAL CAPITAL OUTLAY	146,967	146,967	—	—	146,967	—
DEPARTMENT TOTAL	740,568	752,530	593,601	11,961	146,967	—

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: CIP PARK MAINT & IMPROVEMENTS

Requested Title Change: Park Asset Management (optional)

### Program Description:

Activity related to the provision of system wide cyclical maintenance and repair activities. Investments in cyclical maintenance to playground, parks, infrastructure and facilities ensuring the facilities meet life-cycle goals and deliver benefits while continuing to meet revenue goals.

Is there more than one program within this activity code? If so, please list them here:

route management, risk management

### Budgetary Data:

General Ledger Account: 2513 370 460400 Cost Recovery % — %

### Program Summary Budget:

Personnel	—
O&M	—
Debt	—
Grant	—
Transfers	—
Capital	444,044
Total	444,044

### Associated Revenues:

Revenue Description:	Fund	Account	
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Required by State Law
Please indicate who sets the level of service requirement and what that required level of service is:	
Requirements/legal obligations to: State Law to manage invasive weeds, ADA, AASHTO, OSHA, MSCA, BNSF, CDBG, LWCF, USACE, Health Department, deed restrictions	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
Significant Public Investment	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	No ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Design and Livability	
Which Action Item relate to this program?	
Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.	
Additional Action Item relate to this program?	
Acquire and implement key system upgrades, including Human Resources and Payroll, Finance and Asset Management.	
Additional Action Item relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	
Increasing demand for rectangular sports fields, commuter trails, indoor and outdoor and recreation spaces, higher level of service expected by sports groups and community members	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Financial Risk
Please describe the risks in more detail:	
We are unable to sufficiently meet the demands of cyclical maintenance to keep facilities in good repair, provide an adequate level of service as population grows	

## Fiscal Year 2024

**Requested Title Change:**  (optional)

Activity related to the provision of department wide administrative services.

Yes, Safety and training, administrative staffing, Department wide marketing and communications

Cost Recovery %	— %
-----------------	-----

[illegible]

	FY24
FTEs	8.13

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.	
	Changes in the Operating Environment	
Please describe the risks in more detail:	Continued efforts at State level to put requirements and restrictions on special districts	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: NMT ADMIN

Requested Title Change: Projects, Planning and Open Space Management (optional)

### Program Description:

Activity related to the provision of services from the Projects, Planning and Open Space functional work team.

Is there more than one program within this activity code? If so, please list them here:

Open Space Lands Management, Projects and Planning

### Budgetary Data:

General Ledger Account: 2513 370 460411 Cost Recovery % — %

### Program Summary Budget:

Personnel	544,492
O&M	26,876
Debt	—
Grant	—
Transfers	—
Capital	—
Total	571,368

### Associated Revenues:

Revenue Description:	Fund	Account	
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	5.00

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Required by State Law
Please indicate who sets the level of service requirement and what that required level of service is:	
Multiple based on specific projects	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
Internal Organizational (City) Dependence	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	No ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Design and Livability	
Which Action Item relate to this program?	
Prepare a citywide Land Use Plan with responsive zoning and subdivision regulations and revised project review processes.	
Additional Action Item relate to this program?	
Develop action strategies to address displacement and gentrification.	
Additional Action Item relate to this program?	
Update the Parks, Recreation, Open Space, and Trails (PROST) Plan, applying an equity and climate lens to meet needs of the community and following the Growth Policy.	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	
significant grant and funding opportunities	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
Please describe the risks in more detail:	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: PARK ADMIN

Requested Title Change: Park Operations Admin (optional)

### Program Description:

Activity related to the maintenance of the Operations facility and Operation staff supplies and support.

Is there more than one program within this activity code? If so, please list them here:

cell phone and software charges.

### Budgetary Data:

General Ledger Account: 2513 370 460432 Cost Recovery % — %

### Program Summary Budget:

Personnel	—
O&M	97,067
Debt	—
Grant	—
Transfers	—
Capital	—
Total	97,067

### Associated Revenues:

Revenue Description:	Fund	Account	
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	No
Please indicate who sets the level of service requirement and what that required level of service is:	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
High level of disruption if this program were discontinued	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	No ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Organizational Excellence and Resilience	
Which Action Item relate to this program?	
Invest in technology systems that support the collection, dissemination and use of relevant data to drive management decisions.	
Additional Action Items relate to this program?	
Coordinate the planning and execution of necessary facility improvement projects to support operations and service delivery for Police, Public Works & Mobility, Parks and Recreation and Fire	
Additional Action Item relate to this program?	
Evaluate and revise business processes, technologies, and staffing levels to achieve greater efficiency and effectiveness.	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	
Community needs/requests demand for more staff, who require more supplies and support	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
Please describe the risks in more detail:	

## City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: URBAN FORESTRY\ GREENWAY & HORTICULTURE

Requested Title Change: Urban Forestry (optional)

## Program Description:

Activity related to the provision of services for the Urban Forestry Program. Missoula Urban Forestry is responsible for the maintenance/management of an estimated 40,000+ trees located in City rights-of-way, parks, open spaces, and other city owned parcels. Management tasks include, but are not limited to: risk mitigation/liability management, pruning, tree and stump removal, tree planting and establishment, grant application and execution, volunteer management, development review and compliance checks, permit review, and policy and municipal code development and review.

Is there more than one program within this activity code? If so, please list them here:

assists with snow removal on City sidewalks and commuter trails.

## Budgetary Data:

General Ledger Account: 2513 370 460439 Cost Recovery % — %

## Program Summary Budget:

Personnel	562,632
O&M	221,949
Debt	—
Grant	—
Transfers	—
Capital	—
Total	784,581

## Associated Revenues:

Revenue Description:	Fund	Account	
			—
			—
			—
			—
			—
			—
			—
			—
			—

## Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	6.39

## Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
	Please describe the mandate in more detail:

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes
	Please indicate who sets the level of service requirement and what that required level of service is:
	The tree industry has very specific risk management best practices and mandates.

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
	If reliance is high, please provide additional information:
	High level of disruption if this program were discontinued

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	No ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
	If so, which Strategic Goal?
	Community Design and Livability
	Which Action Item relate to this program?
	Prioritize climate and environmental sustainability projects such as Clark Fork River Access and Restoration; Flynn-Lowney ditch restoration; reforestation of urban centers and addressing aging and failing urban forest; and rehabilitation of Fort Missoula Ponds to wildlife parkland and wetlands.
	Additional Action Item relate to this program?
	Promote regulations that increase urban tree canopy to combat urban heat desert effect.
	Additional Action Items closely relate to this program?
	Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
	Please describe the trends in more detail:
	Urban Forestry receives more resident requests for service than any other program in parks. Call volumes trail only aquatics/rec programming and shelter rentals. This trend has increased substantially post-pandemic, as residents continue to spend more time outdoors. Population growth and housing development have exacerbated demand for UF supplied services. Unfortunately, the UF program has not received significant investment of funds into the program in decades.

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Changes in the Operating Environment
	Please describe the risks in more detail:
	Any disease or extreme weather event plus ongoing construction causes significant stress to the forest health and safety.

## City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks &amp; Recreation

Program Title: RECREATION

Requested Title Change: Recreation Administration (optional)

## Program Description:

Activity related to the provision of administrative and customer experience services related to Recreation programming services. Administer and manage parks related public infrastructure for maximum benefit of the public.

Is there more than one program within this activity code? If so, please list them here:

other processes

## Budgetary Data:

General Ledger Account: 2513 370 460441 Cost Recovery % 8.439 %

## Program Summary Budget:

Personnel	706,541
O&M	35,946
Debt	—
Grant	—
Transfers	10,000
Capital	—
Total	752,487

## Associated Revenues:

Revenue Description:	Fund	Account	
Special Use Permits	2513	346035	—
Vendor Concessions	2513	346039	—
Rental Court Sports	2513	346061	2,000
Pavilions Plazas	2513	346063	31,500
Rental Diamond Fields	2513	346065	6,500
Rental - Multi Use	2513	346068	16,000
Admin Fees	2513	346093	700
Other Fees City Cards	2513	346091	800
Cancellation Fees	2513	346095	6,000

## Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	7.12

## Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	No
Please indicate who sets the level of service requirement and what that required level of service is:	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
High level of disruption if this program were discontinued	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Safety, Health and Well-Being	
Which Action Item relate to this program?	
Work with partners to expand the school community center programs and realize the Currents Center for Recreation and Creativity to serve all ages and demographics.	
Additional Action Item relate to this program?	
Work with service partners to identify a sustainable funding source for youth program scholarships.	
Additional Action Item relate to this program?	
Ensure base funding for the City's equity efforts.	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	
accessible and quality youth programming and child care needs are increasing	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Financial Risk
Please describe the risks in more detail:	
Reduction in services to populations most in need	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: RECREATION MORE

Requested Title Change: Recreation Youth Programming (optional)

### Program Description:

Activity related to the direct provision of recreation programming services for youth. Fee offset component.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 2513 370 460470 Cost Recovery % 82.496 %

### Program Summary Budget:

Personnel	864,366
O&M	167,418
Debt	—
Grant	—
Transfers	—
Capital	—
Total	1,031,784

### Associated Revenues:

Revenue Description:	Fund	Account	
(no longer using)	2513	346051	—
Outdoor - Youth Rec Fees	2513	346053	796,183
Course	2513	346055	3,000
JRP	2513	346005	52,000
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	16.51

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Granting Agency
Please indicate who sets the level of service requirement and what that required level of service is:	
Grants and or partnership agreements	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
Lack of Readily Available alternatives	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Design and Livability	
Which Action Item relate to this program?	
Work with partners to expand the school community center programs and realize the Currents Center for Recreation and Creativity to serve all ages and demographics.	
Additional Action Item relate to this program?	
Work with service partners to identify a sustainable funding source for youth program scholarships.	
Additional Action Item relate to this program?	
Develop parks and recreation acceptable levels of services and access by all residents, particularly in underserved and growing neighborhoods.	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	
In the last 5 years, the community has become reliant on our out of school services in order to remain in Missoula. For the past 10 years, we have seen significant growth in our youth programs. Currently we have 1.5 people on the waitlist for	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Financial Risk
Please describe the risks in more detail:	
Youth programs, particularly the out of school Lowell program are subsidized by City taxes. Loss of funding would reduce or eliminate program services.	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: RECREATION ADULTS

Requested Title Change: Recreation Adult Programming (optional)

### Program Description:

Activity related to the direct provision of recreation programming services for adults. Fee offset component

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 2513 370 460471 Cost Recovery % 28.107 %

### Program Summary Budget:

Personnel	132,639
O&M	34,579
Debt	—
Grant	—
Transfers	—
Capital	—
Total	167,218

### Associated Revenues:

Revenue Description:	Fund	Account	
Adult Rec Fees	2513	346001	47,000.00
Missoula Mover	2513	346003	—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	2.44

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	No
Please indicate who sets the level of service requirement and what that required level of service is:	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	Medium
If reliance is high, please provide additional information:	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Design and Livability	
Which Action Item relate to this program?	
Create formal relationships with organizations in the nonprofit sector to partner on fundraising and grant-writing opportunities for community priorities	
Additional Action Item relate to this program?	
Develop parks and recreation acceptable levels of services and access by all residents, particularly in underserved and growing neighborhoods.	
Additional Action Item relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is stable
Please describe the trends in more detail:	
Adult programming has been steady in demand	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
Please describe the risks in more detail:	

## City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks &amp; Recreation

Program Title: SPRAY DECKS

Requested Title Change: (optional)

## Program Description:

Activity related to the maintenance of spray decks located throughout Park system.

Is there more than one program within this activity code? If so, please list them here:

## Budgetary Data:

General Ledger Account: 2513 370 460474 Cost Recovery % — %

## Program Summary Budget:

Personnel	3,233
O&M	22,762
Debt	—
Grant	—
Transfers	—
Capital	—
Total	25,995

## Associated Revenues:

Revenue Description:	Fund	Account	
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

## Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	0.09

## Basic Program Attributes:

Mandate: Is there a third party requirement to provide this program (ie state or federal law, city charter)?  
No

Please describe the mandate in more detail:

## Service Level

Requirement: Is the level of service requirement set by a third party (ie – permitting agency, bond holders)

Yes Required by State Law

Please indicate who sets the level of service requirement and what that required level of service is:

State &amp; County DPHHS establish operating standards and license the operation of each of the spray decks. Annual and surprise inspections occur.

Reliance &amp; Interdependencies: Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?

Medium

If reliance is high, please provide additional information:

Cost Recovery: Is a portion of this Program is supported by non-property tax revenue?

No (If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal: Is the program specifically identified as an action item in the City's strategic plan?

Yes

If so, which Strategic Goal?

Community Safety, Health and Well-Being

Which Action Item relate to this program?

Ensure base funding for the City's equity efforts.

Additional Action Item relate to this program?

Additional Action Item relate to this program?

Trend (Demand) What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?

Demand for service is stable

Please describe the trends in more detail:

The spray decks are free to use splash pads. Spray decks perform an important role in meeting various goals of the City of Missoula lenses of climate, equity and housing.

## Risk

Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.

Low/No Risk

Please describe the risks in more detail:

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: YOUTH DRUG

Requested Title Change: Community based and School Partnership programs (optional)

### Program Description:

Activity related to the provision of non-fee based recreation services. Expending authority related to \$140K MCPS 21st Century Grant and two \$25K Play specialists grants will be loaded as associated revenue in a Q3 budget amendments. Also recieved a three year National Recreation and Park Administraion technical assistance grant to support programs.

Is there more than one program within this activity code? If so, please list them here:

Lowell, Franklin, CS Porter Programs

### Budgetary Data:

General Ledger Account: 2513 370 460476 Cost Recovery % — %

### Program Summary Budget:

Personnel	275,534
O&M	19,746
Debt	—
Grant	—
Transfers	—
Capital	—
Total	295,280

### Associated Revenues:

Revenue Description:	Fund	Account	
Lowell Neighborhood Center	2513	346056	—
21st Century Grant			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	5.50

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Granting Agency
Please indicate who sets the level of service requirement and what that required level of service is:	
MCPS contract, interlocal agreement and grant agreements	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
Significant Public Investment	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Safety, Health and Well-Being	
Which Action Item relate to this program?	
Work with partners to expand the school community center programs and realize the Currents Center for Recreation and Creativity to serve all ages and demographics.	
Additional Action Item relate to this program?	
Ensure base funding for the City's equity efforts.	
Additional Action Item relate to this program?	
Work with service partners to identify a sustainable funding source for youth program scholarships.	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	
Demand is growing for access to affordable childcare for school age children in regards to working families.	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Financial Risk
Please describe the risks in more detail:	
Grant Funded	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: CONCESSIONS

Requested Title Change: (optional)

### Program Description:

Activity related to the provision of concessions at Splash MT and Currents Aquatics Center. Fee offset component

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 2513 370 460477 Cost Recovery % 124.906 %

### Program Summary Budget:

Personnel	40,403
O&M	87,693
Debt	—
Grant	—
Transfers	—
Capital	—
Total	128,096

### Associated Revenues:

Revenue Description:	Fund	Account	
			—
Grill Van Concessions	2513	340051	160,000.00
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	1.00

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Required by State Law
Please indicate who sets the level of service requirement and what that required level of service is:	
State and County DPHHS set standards for operations and license the facilities.	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	Medium
If reliance is high, please provide additional information:	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	No
If so, which Strategic Goal?	
Which Action Item relate to this program?	
Additional Action Item relate to this program?	
Additional Action Item relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is stable
Please describe the trends in more detail:	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Financial Risk
Please describe the risks in more detail:	
Concession revenues support program services for low income community members	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: CONSERVATION LANDS MGMT

Requested Title Change: (optional)

### Program Description:

The Conservation Lands Management program manages all natural, cultural, and recreational resources across roughly 4700ac. of public natural areas. Resources managed include 75 mies of natural surface trail, 172 trailheads and access point, critical elk winter range, the Moon-Randolph Homestead, important Salish cultural sites, over 2 dozen State and/or Federal threatened/angered/sensitive species, and several regionally unique and/or threatened habitat types. Critical recreation access provided on conservation lands.

### Is there more than one program within this activity code? If so, please list them here:

CL Program functional work teams =Natural Resource Management, Rec. Resource Management, Program Support, Research & Monitoring. Other programs = Moon-Randolph Homestead caretakers,

### Budgetary Data:

General Ledger Account: 2513 370 460484 Cost Recovery % 27.501 %

### Program Summary Budget:

Personnel	554,327
O&M	192,823
Debt	—
Grant	22,500
Transfers	—
Capital	—
Total	769,650

### Associated Revenues:

Revenue Description:	Fund	Account	
Mill Levy transfer	2513	383055	211,663.00
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	5.07

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	Yes Required by State Law
Please describe the mandate in more detail:	Legal manadate to have a plan and program to control State listed Noxious weeds.

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Required by Federal Law
Please indicate who sets the level of service requirement and what that required level of service is:	Legal requirements (State & Federal) to maintain habitats for threatened/angered/sensitive species. Legal requiremnts (State & Local) to maintain streamside/riparian vegetation. Legal requirements (Federal) to manage a nationally listed

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
	If reliance is high, please provide additional information:
	Significant Public Investment

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
	If so, which Strategic Goal?
	Community Design and Livability
	Which Action Item relate to this program?
	Prioritize climate and environmental sustainability projects such as Clark Fork River Access and Restoration; Flynn-Lowney ditch restoration; reforestation of urban centers and addressing aging and failing urban forest; and rehabilitation of Fort Missoula Ponds to wildlife parkland and wetlands.
	Additional Action Item relate to this program?
	Work in partnership with federal, state, tribal and nonprofit agencies to advance ecosystem resiliency and protect resources.
	Additional Action Item relate to this program?
	Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	Balancing our City's climate resiliency & habitat protection goals with every increaseing levels of public recreation is difficult. As use has increased improved trails, increased signage, paved parking lots, hardened river access points, outdoor

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
Please describe the risks in more detail:	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: SAFETY & TRAINING

Requested Title Change: (optional)

### Program Description:

Activity related to the provision of services for the safety and training program. Provides for a safe workplace, workplace culture and workforce development.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 2513 370 460485 Cost Recovery % — %

### Program Summary Budget:

Personnel	—
O&M	29,548
Debt	—
Grant	—
Transfers	—
Capital	—
Total	29,548

### Associated Revenues:

Revenue Description:	Fund	Account	
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Required by State Law
Please indicate who sets the level of service requirement and what that required level of service is:	
Montanan Safety Culture Act, OSHA, Missoula Safety Policy, and DoL. Fulfills multiple requirements for PPE distribution, quarterly safety committee meetings, incident/injury reporting, workers compensation claim assistance,	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
High level of disruption if this program were discontinued	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	No ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Organizational Excellence and Resilience	
Which Action Item relate to this program?	
Assess workplace safety and well-being and develop a plan to remedy areas of concern, support areas of success while increasing overall staff engagement in safety and well-being efforts.	
Additional Action Item relate to this program?	
Invest in technology systems that support the collection, dissemination and use of relevant data to drive management decisions.	
Additional Action Item relate to this program?	
Coordinate the planning and execution of necessary facility improvement projects to support operations and service delivery for Police, Public Works & Mobility, Parks and Recreation and Fire	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	
The department employee pool has greatly increased since the formation of the Safety Training Program. 1.75 employees is inadequate to fulfill the needs of the entire department and must prioritize certain programs above	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Changes in Program Requirements
Please describe the risks in more detail:	
Ability to provide more safety and training resources to all the departments employees. Increased incident and injury reporting requirements. Program expansion is constrained by workloads and lack of positions within the program.	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: CURRENTS POOL EXPENSES

Requested Title Change: Currents Aquatics Center (optional)

### Program Description:

Provision of Missoula's only public indoor aquatic and recreation facility meeting demands for water safety, health and wellness and socialization. Fee offset component.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 2513 370 460490 Cost Recovery % 50.983 %

### Program Summary Budget:

Personnel	750,759
O&M	278,737
Debt	—
Grant	—
Transfers	—
Capital	—
Total	1,029,496

### Associated Revenues:

Revenue Description:	Fund	Account	
Currents Fees	2513	346060	524,871.00
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	14.67

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Required by State Law
Please indicate who sets the level of service requirement and what that required level of service is:	
State Dept of Public Health and Human Services provides permitting of Aquatics facilities and completes annual and as needed inspections as well as establishing operating parameters.	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
Significant Public Investment	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Safety, Health and Well-Being	
Which Action Item relate to this program?	
Work with partners to expand the school community center programs and realize the Currents Center for Recreation and Creativity to serve all ages and demographics.	
Additional Action Item relate to this program?	
Ensure base funding for the City's equity efforts.	
Additional Action Item relate to this program?	
Work with service partners to identify a sustainable funding source for youth program scholarships.	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	
Swim Lesson registrants have outstripped our ability to provide instructors and space to accomodate more students; other local pools have closed or cancelled their swim lesson programs, driving even more registrants to our program. Waitlists	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Financial Risk
Please describe the risks in more detail:	
Ability to recruit and retain staff has been a challenge for pools nationally for the past 4 years. Increases in pay rates as a response to recruitment issues is challenging the ability to stay within budget and still provide low cost service so that all	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: SPLASH POOLS EXPENSES

Requested Title Change: Splash MT Aquatics Center (optional)

### Program Description:

Provision of Missoula's only public outdoor water park meeting demands for water safety, health and wellness and socialization. Splash is high on the social and economic and job training. Fee offset component.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 2513 370 460491 Cost Recovery % 82.587 %

### Program Summary Budget:

Personnel	510,289
O&M	215,172
Debt	—
Grant	—
Transfers	—
Capital	—
Total	725,461

### Associated Revenues:

Revenue Description:	Fund	Account	
Splash Fees	2513	346030	599,140.00
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	10.30

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Required by State Law
Please indicate who sets the level of service requirement and what that required level of service is:	
Montana DPHHS establishes operational standards and annual licenses for operations, including annual and surprise inspections via Missoula County DPHHS	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
Significant Public Investment	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Design and Livability	
Which Action Item relate to this program?	
Increase diversity and inclusion in public outreach efforts through direct outreach by the City's Community Engagement and Communications Specialists and other community organizations.	
Additional Action Item relate to this program?	
Develop parks and recreation acceptable levels of services and access by all residents, particularly in underserved and growing neighborhoods.	
Additional Action Item relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	
After hours rental requests are increasing. Swim Clubs are needing more practice time due to closure or inability to book at other facilities. Swim lesson registrations far outstrip our ability to staff instructors.	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Financial Risk
Please describe the risks in more detail:	
Ability to recruit and retain staff has been a challenge for pools nationally and locally for half a decade. Increases in pay rates as a response to recruitment issues is challenging the ability to stay within budget and still provide low cost service.	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: AQUATICS MAINTENANCE

Requested Title Change: Cyclical Aquatics Facility Maintenance (optional)

### Program Description:

Investments in cyclical maintenance to aquatics facilities ensuring the facilities meet life-cycle goals and deliver benefits while continuing to meet revenue goals.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 2513 370 460493 Cost Recovery % — %

### Program Summary Budget:

Personnel	—
O&M	7,000
Debt	—
Grant	—
Transfers	—
Capital	59,000
Total	66,000

### Associated Revenues:

Revenue Description:	Fund	Account	
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	0.00

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
	Please describe the mandate in more detail:

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	No
	Please indicate who sets the level of service requirement and what that required level of service is:

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
	If reliance is high, please provide additional information:
	Significant Public Investment

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
	If so, which Strategic Goal?
	Organizational Excellence and Resilience
	Which Action Items relate to this program?
	Coordinate the planning and execution of necessary facility improvement projects to support operations and service delivery for Police, Public Works & Mobility, Parks and Recreation and Fire
	Additional Action Items relate to this program?
	Implement climate action policies to reduce greenhouse gas emissions through energy efficiency and electrification of City-owned buildings and fleet vehicles.
	Additional Action Items relate to this program?

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
	Please describe the trends in more detail:
	Facilities are aging

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Financial Risk
	Please describe the risks in more detail:
	When facilities are not maintained regularly they become more costly and revenues are lost.

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: PARK MAINTENANCE ROUTINE

Requested Title Change: Developed Parks and Trails (optional)

### Program Description:

Developed Parks and Trails program provides high quality, safe neighborhood and community parks, commuter and recreation trails, recreation facilities ensuring the community has access to green spaces, healthy lifestyles, social opportunities and economic vitality

### Is there more than one program within this activity code? If so, please list them here:

Integrated Pest Management, Turf Management, asset management, multi-modal transportation route management

### Budgetary Data:

General Ledger Account: 2513 370 460501 Cost Recovery % — %

### Program Summary Budget:

Personnel	1,946,759
O&M	1,074,952
Debt	—
Grant	—
Transfers	—
Capital	—
Total	3,021,711

### Associated Revenues:

Revenue Description:	Fund	Account	
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	23.41

### Basic Program Attributes:

Mandate: Is there a third party requirement to provide this program (ie state or federal law, city charter)?  
No

Please describe the mandate in more detail:

Service Level Requirement: Is the level of service requirement set by a third party (ie – permitting agency, bond holders)  
Yes Required by State Law

Please indicate who sets the level of service requirement and what that required level of service is:

Requirements/legal obligations to: State Law to manage invasive weeds, ADA, AASHTO, OSHA, MSCA, BNSF, CDBG, LWCF, USACE, Health Department, deed restrictions

Reliance & Interdependencies: Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?  
High

If reliance is high, please provide additional information:

High level of disruption if this program were discontinued

Cost Recovery: Is a portion of this Program is supported by non-property tax revenue?

Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal: Is the program specifically identified as an action item in the City's strategic plan?

Yes

If so, which Strategic Goal?

Organizational Excellence and Resilience

Which Action Items relate to this program?

Update the Parks, Recreation, Open Space, and Trails (PROST) Plan, applying an equity and climate lens to meet needs of the community and following the Growth Policy.

Additional Action Items relate to this program?

Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.

Additional Action Items relate to this program?

Develop parks and recreation acceptable levels of services and access by all residents, particularly in underserved and growing neighborhoods.

Trend (Demand) What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?

Demand for service is increasing

Please describe the trends in more detail:

Increasing demand for rectangular sports fields, commuter trails, indoor and outdoor and recreation spaces, higher level of service expected by sports groups and community members

### Risk

Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.

Financial Risk

Please describe the risks in more detail:

We are unable to sufficiently meet the demands of cyclical maintenance to keep facilities in good repair, provide an adequate level of service as population grows

## City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks &amp; Recreation

Program Title: SPORTS FACILITIES MAINTENANCE

Requested Title Change: (optional)

## Program Description:

Activity related to the provision of services for system wide, including Fort Missoula Regional Park athletic turf, diamond and court sports facilities.

Is there more than one program within this activity code? If so, please list them here:

Turf Management, Asset Management

## Budgetary Data:

General Ledger Account:

2513 370 460503

Cost Recovery % — %

## Program Summary Budget:

Personnel	73,427
O&M	50,426
Debt	—
Grant	—
Transfers	—
Capital	—
Total	123,853

## Associated Revenues:

Revenue Description:	Fund	Account	
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

## Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	1.52

## Basic Program Attributes:

Mandate: Is there a third party requirement to provide this program (ie state or federal law, city charter)?  
No

Please describe the mandate in more detail:

## Service Level

Requirement: Is the level of service requirement set by a third party (ie – permitting agency, bond holders)

Yes Permitting Agency

Please indicate who sets the level of service requirement and what that required level of service is:

Each sport has specific national standards for safety and fair play.

Reliance & Interdependencies: Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?  
High

If reliance is high, please provide additional information:

High level of disruption if this program were discontinued

Cost Recovery: Is a portion of this Program is supported by non-property tax revenue?

Yes ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal: Is the program specifically identified as an action item in the City's strategic plan?

Yes

If so, which Strategic Goal?

Community Safety, Health and Well-Being

Which Action Items relate to this program?

Ensure base funding for the City's equity efforts.

Additional Action Items relate to this program?

Additional Action Items relate to this program?

Trend (Demand) What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?

Demand for service is increasing

Please describe the trends in more detail:

Increasing demand for rectangular sports fields, commuter trails, indoor and outdoor and recreation spaces, higher level of service expected by sports groups and community members

## Risk

Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.

Financial Risk

Please describe the risks in more detail:

Dependence on local recreation and tourism businesses.

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Debt Service

Program Title: REVENUE BOND DEBT SERVICE

Requested Title Change: (optional)

### Program Description:

Activity related to debt obligations from limited revenue bonds backed by Park District #1 assessment revenue.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 2513 370 490200 Cost Recovery % — %

### Program Summary Budget:

Personnel	—
O&M	—
Debt	333,378
Grant	—
Transfers	—
Capital	—
Total	333,378

### Associated Revenues:

Revenue Description:	Fund	Account	
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
Yes Required by State Law	
Please indicate who sets the level of service requirement and what that required level of service is:	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
Medium	
If reliance is high, please provide additional information:	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
No ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)	

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
Yes	
If so, which Strategic Goal?	
Community Safety, Health and Well-Being	
Which Action Items relate to this program?	
Work with service partners to identify a sustainable funding source for youth program scholarships.	
Additional Action Items relate to this program?	
Ensure base funding for the City's equity efforts.	
Additional Action Items relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
Demand for service is evolving	
Please describe the trends in more detail:	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
Changes in the Operating Environment	
Please describe the risks in more detail:	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Debt Service

Program Title: DEBT SERVICE

Requested Title Change: Rolling Stock Debt Service (optional)

### Program Description:

Activity related to the provision of debt services related to Park District rolling stock debt service. Vehicles and equipment. There are currently 10 issuances, with interest rates between 1.75% and 4.15%, with the final payment due date on 05/09/2033. This debt service is paid from Park District Assessments.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 2513 370 490504 Cost Recovery % — %

### Program Summary Budget:

Personnel	—
O&M	—
Debt	171,247
Grant	—
Transfers	—
Capital	—
Total	171,247

### Associated Revenues:

Revenue Description:	Fund	Account	
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	Yes Other Requirement
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Bond holders
Please indicate who sets the level of service requirement and what that required level of service is:	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
Internal Organizational (City) Dependence	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	No ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	No
If so, which Strategic Goal?	
Which Action Items relate to this program?	
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is stable
Please describe the trends in more detail:	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
Please describe the risks in more detail:	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: MERCHANT SERVICES

Requested Title Change: (optional)

### Program Description:

Activity related to credit card surcharges pertaining to the provision of services at aquatics facilities.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 2513 370 510110 Cost Recovery % — %

### Program Summary Budget:

Personnel	—
O&M	17,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	17,000

### Associated Revenues:

Revenue Description:	Fund	Account	
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	No
Please indicate who sets the level of service requirement and what that required level of service is:	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	Low
If reliance is high, please provide additional information:	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	No ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	No
If so, which Strategic Goal?	
Which Action Items relate to this program?	
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is stable
Please describe the trends in more detail:	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
Please describe the risks in more detail:	

## Fiscal Year 2024

**Requested Title Change:** Fort Missoula Regional Park Subsidy (optional)

Activity related to the transfer of funds to support the operations and maintenance fund at Fort Missoula Regional Park.

\_\_\_\_\_

[illegible]

	FY24
FTEs	

Risk	
	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
	Please describe the risks in more detail:

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: CONSERVATION LANDS MGMT

Requested Title Change: Conservation and Stewardship Mill Levy (optional)

### Program Description:

Activity related to the Conservation and Stewardship Mill Levy to provision services for the Conservation Lands Program. The CL program manages all natural, cultural, and recreational resources across roughly 4700ac. of public natural areas. Resources managed include 75ish mi. of natural surface trail, 172 trailheads and access point, critical elk winter range, the Moon-Randolph Homestead, important Salish cultural sites, over 2 dozen State and/or Federal threatened/endangered/sensitive species, and several regionally unique and/or threatened habitat types.

Is there more than one program within this activity code? If so, please list them here:

Program Support, Research & Monitoring. Other programs = Moon-Randolph Homestead caretakers,

### Budgetary Data:

General Ledger Account: 2384 370 460484 Cost Recovery % 11.434 %

### Program Summary Budget:

Personnel	499,588
O&M	21,651
Debt	—
Grant	—
Transfers	211,663
Capital	—
Total	732,902

### Associated Revenues:

Revenue Description:	Fund	Account	
State Pension Cont.	2384	336023	274
T'fer from HI Levy	2384	383004	83,525
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	<b>FY24</b>
<b>FTEs</b>	<b>6.32</b>

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	Yes <input type="checkbox"/> Required by State Law <input type="checkbox"/>
Please describe the mandate in more detail:	Legal mandate to have a plan and program to control State listed Noxious weeds.

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes <input type="checkbox"/> Required by Federal Law <input type="checkbox"/>
Please indicate who sets the level of service requirement and what that required level of service is:	Legal requirements (State & Federal) to maintain habitats for threatened/endangered/sensitive species. Legal requirements (State & Local) to maintain streamside/riparian vegetation. Legal requirements (Federal) to manage a nationally listed

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High <input type="checkbox"/>
	If reliance is high, please provide additional information:
	Significant Public Investment

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes <input type="checkbox"/> ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes <input type="checkbox"/>
	If so, which Strategic Goal?
	Community Design and Livability
	Which Action Items relate to this program?
	Prioritize climate and environmental sustainability projects such as Clark Fork River Access and Restoration; Flynn-Lowney ditch restoration; reforestation of urban centers and addressing aging and failing urban forest; and rehabilitation of Fort Missoula Ponds to wildlife parkland and wetlands.
	Additional Action Items relate to this program?
	Work in partnership with federal, state, tribal and nonprofit agencies to advance ecosystem resiliency and protect resources.
	Additional Action Items relate to this program?
	Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	Balancing our City's climate resiliency & habitat protection goals with every increaseing levels of public recreation is difficult. As use has increased improved trails, increased signage, paved parking lots, hardened river access points,

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk <input type="checkbox"/>
Please describe the risks in more detail:	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Debt Service

Program Title: DEBT SERVICE

Requested Title Change: Rolling Stock Debt Service (optional)

### Program Description:

Activity related to the provision of debt services related to the Conservation and Stewardship Mill Levy. Equipment and vehicles. There are currently 3 issuances, with interest rates between 2.7% and 3.42%, with the final payment due date on 05/18/2029. This debt service is paid from Open Space Levy revenues.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 2384 370 490504 Cost Recovery % — %

### Program Summary Budget:

Personnel	—
O&M	—
Debt	20,307
Grant	—
Transfers	—
Capital	—
Total	20,307

### Associated Revenues:

Revenue Description:	Fund	Account	
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	0.00

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	Yes Other Requirement
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Bond holders
Please indicate who sets the level of service requirement and what that required level of service is:	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
Internal Organizational (City) Dependence	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	No ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	No
If so, which Strategic Goal?	
Which Action Items relate to this program?	
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is stable
Please describe the trends in more detail:	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
Please describe the risks in more detail:	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: PARK ACQUISITION & DEV

Requested Title Change: (optional)

### Program Description:

Activity related to the provision of services pertaining to development of park amenities resulting from revenues association with cash in lieu of parkland dedication. Program is not supported by tax payer dollars. Expending authority is greater than associated revenues due to postive fund balance from previous years

Is there more than one program within this activity code? If so, please list them here:

Per MCA

### Budgetary Data:

General Ledger Account: 1211 370 460510 Cost Recovery % 60.000 %

### Program Summary Budget:

Personnel	—
O&M	250,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	250,000

### Associated Revenues:

Revenue Description:	Fund	Account	
	1211	346080	150,000.00
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	Yes Required by State Law
Please describe the mandate in more detail:	Cash in Lieu is dictated by Montana Code Anotated requirements

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Required by State Law
Please indicate who sets the level of service requirement and what that required level of service is:	Montana Code Annotated

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	Medium
	If reliance is high, please provide additional information:

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
	If so, which Strategic Goal?
	Community Design and Livability
	Which Action Items relate to this program?
	Create regulations and incentives that support sustainable and equitable development and a diversity of housing types, including housing that meets unique and basic needs.
	Additional Action Items relate to this program?
	Promote regulations that increase urban tree canopy to combat urban heat desert effect.
	Additional Action Items relate to this program?

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is stable
Please describe the trends in more detail:	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
Please describe the risks in more detail:	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: PARK ENTERPRISE

Requested Title Change: (optional)

### Program Description:

Expending authority related to fee for service generating activities to maintain equipment/facilities. Expending authority generated from percentage of fee for service revenues from multiple program areas. Program is not supported by tax payer dollars. Expending authority is greater than associated revenues due to positive fund balance from previous years

Is there more than one program within this activity code? If so, please list them here:

(programs etc)

### Budgetary Data:

General Ledger Account:

1212 370 460511

Cost Recovery % 7.221 %

### Program Summary Budget:

Personnel	—
O&M	115,000
Debt	—
Grant	—
Transfers	—
Capital	217,360
Total	332,360

### Associated Revenues:

Revenue Description:	Fund	Account	
Shelter Fees	1212	346000	22,000.00
Transportation Fees	1212	346009	2,000.00
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	No
Please indicate who sets the level of service requirement and what that required level of service is:	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
Significant Public Investment	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Design and Livability	
Which Action Items most relate to this program?	
Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.	
Additional Action Items relate to this program?	
Develop parks and recreation acceptable levels of services and access by all residents, particularly in underserved and growing neighborhoods.	
Additional Action Items relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	
Greater use of Parks and Recreation facilities and programs results in Enterprise Funds to be used for maintaining related infrastructure	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Financial Risk
Please describe the risks in more detail:	
Risk of increased deferred maintenance on program and recreation related facilities and equipment	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: NMT ADMIN

Requested Title Change: Planning, Development and Aquisition (optional)

### Program Description:

Activity related to the provision of park amenity improvement services tied to grants or donations. Fee offset component. Acquisition, planning and development of new and existing public facilities. Review and approval of components of subdivisions and other private development projects. Program is not supported by tax payer dollars. Expending authority is greater than associated revenues due to positive fund balance from previous years

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 1216 370 460411 Cost Recovery % 60.989 %

### Program Summary Budget:

Personnel	—
O&M	10,000
Debt	—
Grant	—
Transfers	—
Capital	317,926
Total	327,926

### Associated Revenues:

Revenue Description:	Fund	Account	
Donation and grants	1216	365011	200,000.00
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Granting Agency
Please indicate who sets the level of service requirement and what that required level of service is:	
Donors or Grantors. Private development review and approval is required by city code. State law dictates parkland dedication requirements	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
Lack of Readily Available alternatives	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Design and Livability	
Which Action Items relate to this program?	
Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.	
Additional Action Items relate to this program?	
Prioritize climate and environmental sustainability projects such as Clark Fork River Access and Restoration; Flynn-Lowney ditch restoration; reforestation of urban centers and addressing aging and failing urban forest; and rehabilitation of Fort Missoula Ponds to wildlife parkland and wetlands.	
Additional Action Items relate to this program?	
Update the Parks, Recreation, Open Space, and Trails (PROST) Plan, applying an equity and climate lens to meet needs of the community and following the Growth Policy.	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	
need for parks, trails and recreational facilities is linked to population growth. Aging infrastructure needs repairs or replacement. fast paced private development requires signifiant staff time and often includes impats to existing facilities or	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Financial Risk
Please describe the risks in more detail:	
projects typically require a mix of public, private donations, and grant funding. Availability of funding directly effects ability to plan for the future, complete projects, aquire and protect open space	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: URBAN FORESTRY\ GREENWAY & HORTICULTURE

Requested Title Change: Urban Forestry (optional)

### Program Description:

Activity related to the provision of urban forestry services tied to grants, donations and tree dedications. Fee offset component. Missoula Urban Forestry is responsible for the maintenance/management of an estimated 40,000+ trees located in City rights-of-way, parks, open spaces, and other city owned parcels. Much of this work is supported and made possible by grants and donations. Program is not supported by tax payer dollars. Expending authority is greater than associated revenues due to potential positive fund balance from previous years.

Is there more than one program within this activity code? If so, please list them here:

N/A

### Budgetary Data:

General Ledger Account:

1216 370 460439

Cost Recovery % 13.333 %

### Program Summary Budget:

Personnel	—
O&M	55,000
Debt	—
Grant	—
Transfers	—
Capital	20,000
Total	75,000

### Associated Revenues:

Revenue Description:	Fund	Account	
Donations and Grants	1216	365012	10,000.00
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Granting Agency
Please indicate who sets the level of service requirement and what that required level of service is:	
Urban Forestry has received various federal grant awards that have been predominantly been managed by MT DNRC. These grants do mandate that the grantee have an Urban Forest Management Plan, Tree Establishment Plan (for planting	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
Lack of Readily Available alternatives	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Design and Livability	
Which Action Items relate to this program?	
Prioritize climate and environmental sustainability projects such as Clark Fork River Access and Restoration; Flynn-Lowney ditch restoration; reforestation of urban centers and addressing aging and failing urban forest; and rehabilitation of Fort Missoula Ponds to wildlife parkland and wetlands.	
Additional Action Items relate to this program?	
Promote regulations that increase urban tree canopy to combat urban heat desert effect.	
Additional Action Items relate to this program?	
Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	
Much of our work is not possible without grants. We also are seeing an increase in dedication tree requests which require donations.	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Changes in the Operating Environment
Please describe the risks in more detail:	
Any disease or extreme weather event plus ongoing construction causes significant stress to the forest health and safety.	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: RECREATION

Requested Title Change: Recreation Administration (optional)

### Program Description:

Activity related to the provision of recreation administration related services tied to grants or donations. Program is not supported by tax payer dollars. Expending authority is greater than associated revenues due to potential positive fund balance from previous years.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 1216 370 460441 Cost Recovery % 7.930 %

### Program Summary Budget:

Personnel	—
O&M	76,100
Debt	—
Grant	—
Transfers	—
Capital	50,000
Total	126,100

### Associated Revenues:

Revenue Description:	Fund	Account	
Donations and Grants	1216	365010	10,000.00
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Granting Agency
Please indicate who sets the level of service requirement and what that required level of service is:	
	Donors

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	Medium
If reliance is high, please provide additional information:	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
	Community Safety, Health and Well-Being
Which Action Items relate to this program?	
	Work with service partners to identify a sustainable funding source for youth program scholarships.
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
Please describe the trends in more detail:	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
Please describe the risks in more detail:	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: RECREATION MORE

Requested Title Change: Recreation Youth (optional)

### Program Description:

Activity related to the provision of youth recreation related services tied to grants or donations. Program is not supported by tax payer dollars. Expending authority is greater than associated revenues due to potential positive fund balance from previous years.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 1216 370 460470 Cost Recovery % 33.333 %

### Program Summary Budget:

Personnel	—
O&M	30,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	30,000

### Associated Revenues:

Revenue Description:	Fund	Account	
Donations and grants	1216	365017	10,000.00
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	0.00

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Granting Agency
Please indicate who sets the level of service requirement and what that required level of service is:	
Grantor and donors	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	Medium
If reliance is high, please provide additional information:	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Safety, Health and Well-Being	
Which Action Items relate to this program?	
Work with service partners to identify a sustainable funding source for youth program scholarships.	
Additional Action Items relate to this program?	
Work with partners to expand the school community center programs and realize the Currents Center for Recreation and Creativity to serve all ages and demographics.	
Additional Action Items relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
Please describe the risks in more detail:	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: RECREATION ADULTS

Requested Title Change: Recreation Adults (optional)

### Program Description:

Activity related to the provision of adult recreation related services tied to grants or donations. Fee offset component. Program is not supported by tax payer dollars. Expending authority is greater than associated revenues due to potential positive fund balance from previous years.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 1216 370 460471 Cost Recovery % 33.333 %

### Program Summary Budget:

Personnel	—
O&M	15,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	15,000

### Associated Revenues:

Revenue Description:	Fund	Account	
Donations and grants	1216	365018	5,000.00
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	1.00

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Granting Agency
Please indicate who sets the level of service requirement and what that required level of service is:	
Donors or Grantors	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	Medium
If reliance is high, please provide additional information:	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Safety, Health and Well-Being	
Which Action Items relate to this program?	
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is stable
Please describe the trends in more detail:	
Demand for service is low but stable.	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
Please describe the risks in more detail:	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: RECREATION SPECIAL EVENTS

Requested Title Change: (optional)

### Program Description:

Activity related to the provision of special event related services tied to grants or donations. Program is not supported by tax payer dollars. Expending authority is greater than associated revenues due to potential positive fund balance from previous years.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 1216 370 460473 Cost Recovery % 14.286 %

### Program Summary Budget:

Personnel	—
O&M	70,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	70,000

### Associated Revenues:

Revenue Description:	Fund	Account	
Donations and grants	1216	365015	10,000.00
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	0.00

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes
Please indicate who sets the level of service requirement and what that required level of service is:	
Donors or Grantors	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	Low
If reliance is high, please provide additional information:	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Safety, Health and Well-Being	
Which Action Items relate to this program?	
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
Please describe the trends in more detail:	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
Please describe the risks in more detail:	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: YOUTH DRUG

Requested Title Change: Youth Scholarship (optional)

### Program Description:

Activity related to the provision of Share the Fun Scholarship program related services tied to grants or donations. Program is not supported by tax payer dollars. Expending authority is greater than associated revenues due to potential positive fund balance from previous years.

Is there more than one program within this activity code? If so, please list them here:

Lowell School, Franklin School, CS Porter Community schools and Mid Day Move

### Budgetary Data:

General Ledger Account: 1216 370 460476 Cost Recovery % 20.00 %

### Program Summary Budget:

Personnel	—
O&M	25,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	25,000

### Associated Revenues:

Revenue Description:	Fund	Account	
Donations and grants	1216	365013	5,000.00
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	0.00

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Granting Agency
Please indicate who sets the level of service requirement and what that required level of service is:	
Grantors and Donors	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
High level of disruption if this program were discontinued	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Safety, Health and Well-Being	
Which Action Items relate to this program?	
Develop parks and recreation acceptable levels of services and access by all residents, particularly in underserved and growing neighborhoods.	
Additional Action Items relate to this program?	
Work with partners to expand the school community center programs and realize the Currents Center for Recreation and Creativity to serve all ages and demographics.	
Additional Action Items relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	
WE have growing demand for participation in the community schools afterschool programming. Especially at Lowell School where large housing units for low to moderate income families are living	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Financial Risk
Please describe the risks in more detail:	
Grants have end dates	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: CONSERVATION LANDS MGMT

Requested Title Change: (optional)

### Program Description:

Activity related to the provision of Conservation Lands Management Program related services tied to grants, permits or donations. Program is not supported by tax payer dollars. Expending authority is greater than associated revenues due to potential positive fund balance from previous years.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 1216 370 460484 Cost Recovery % 17.123 %

### Program Summary Budget:

Personnel	—
O&M	110,000
Debt	—
Grant	—
Transfers	—
Capital	6,800
Total	116,800

### Associated Revenues:

Revenue Description:	Fund	Account	
Donations and Grants	1216	365014	20,000.00
			—
			—
			—
			—
			—
			—
			—
			—
			—

Staffing Information:  
(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Granting Agency
Please indicate who sets the level of service requirement and what that required level of service is:	
Donors or grantors	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	Medium
If reliance is high, please provide additional information:	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Design and Livability	
Which Action Items relate to this program?	
Update the Parks, Recreation, Open Space, and Trails (PROST) Plan, applying an equity and climate lens to meet needs of the community and following the Growth Policy.	
Additional Action Items relate to this program?	
Leverage City-owned land to create opportunities for growth and redevelopment.	
Additional Action Items relate to this program?	
Prioritize climate and environmental sustainability projects such as Clark Fork River Access and Restoration; Flynn-Lowney ditch restoration; reforestation of urban centers and addressing aging and failing urban forest; and rehabilitation of Fort Missoula Ponds to wildlife parkland and wetlands.	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
Please describe the risks in more detail:	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: PARK MAINTENANCE CONTRACTS

Requested Title Change: Restitution (optional)

### Program Description:

Activity related to the provision of restitution programs related services tied to restitution payments. This fund offsets repair costs for vandalism or damage done in City parks, trails, open space or trees. Payments by insurance companies or offenders are managed within here and tied directly to the specific incidents. Fee offset component.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 1216 370 460500 Cost Recovery % 100.000 %

### Program Summary Budget:

Personnel	—
O&M	2,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	2,000

### Associated Revenues:

Revenue Description:	Fund	Account	
and grants	1216	365016	2,000.00
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
	Please describe the mandate in more detail:

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	No
	Please indicate who sets the level of service requirement and what that required level of service is:

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	Low
	If reliance is high, please provide additional information:

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	No
	If so, which Strategic Goal?
	Which Action Items relate to this program?
	Additional Action Items relate to this program?
	Additional Action Items relate to this program?

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is stable
	Please describe the trends in more detail:
	Dependent on vandalism/graffiti and restitution.

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
	Please describe the risks in more detail:

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: PARK MAINTENANCE ROUTINE

Requested Title Change: Developed Parks and Trails (optional)

### Program Description:

Activity related to the provision of Developed Parks and Trail program related services tied to grants, donations and dedications in parks. Program is not supported by tax payer dollars. Expending authority is greater than associated revenues due to potential positive fund balance from previous years.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 1216 370 460501 Cost Recovery % 10.000 %

### Program Summary Budget:

Personnel	—
O&M	—
Debt	—
Grant	—
Transfers	—
Capital	150,000
Total	150,000

### Associated Revenues:

Revenue Description:	Fund	Account	
Donations and Grants	1216	365019	15,000.00
			—
			—
			—
			—
			—
			—
			—
			—
			—

Staffing Information:  
(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Granting Agency
Please indicate who sets the level of service requirement and what that required level of service is:	
Donors and grantors	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	Medium
If reliance is high, please provide additional information:	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Design and Livability	
Which Action Items relate to this program?	
Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.	
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is stable
Please describe the trends in more detail:	
Requests for dedication benches and other amenities are steady. Donations come in from other organizations with special requests we are unable to fund otherwise	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
Please describe the risks in more detail:	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: RECREATION SPECIAL EVENTS

Requested Title Change: Fort Missoula Regional Park Special Events (optional)

### Program Description:

Program development and delivery to reach non traditional, including non sport user visitors to Fort Missoula. Spotlighting community access to shelters, open spaces, playgrounds, cultural, and visitors.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 1219 370 460473 Cost Recovery % 342.857 %

### Program Summary Budget:

Personnel	—
O&M	7,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	7,000

### Associated Revenues:

Revenue Description:	Fund	Account	
Miscellaneous	1219	360010	—
Events	1219	365011	24,000.00
Leaf A Legacy Donations	1219	365015	—
FMRP Donations	1219	365019	—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	0.00

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
	Please describe the mandate in more detail:

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	No
	Please indicate who sets the level of service requirement and what that required level of service is:

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	Medium
	If reliance is high, please provide additional information:

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
	If so, which Strategic Goal?
	Community Safety, Health and Well-Being
	Which Action Items relate to this program?
	Ensure base funding for the City's equity efforts.
	Additional Action Items relate to this program?
	Additional Action Items relate to this program?

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
	Please describe the trends in more detail:
	Unmet demands and significant potential

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
	Please describe the risks in more detail:

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: RECREATION

Requested Title Change: Fort Missoula Fees for Services Programs (optional)

### Program Description:

Maximizes the use and community benefits derived from Fort Missoula Regional Park facilities. Fee offset component.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 1219 370 460441 Cost Recovery % 103.757 %

### Program Summary Budget:

Personnel	179,490
O&M	64,461
Debt	—
Grant	—
Transfers	—
Capital	5,000
Total	248,951

### Associated Revenues:

Revenue Description:	Fund	Account	
RENTAL - COURT SPORTS	1219	346061	2,000.00
SHELTERS/PAVILIONS/PLAZAS	1219	346063	22,000.00
RENTAL - DIAMOND FIELDS	1219	346065	92,305.00
ENT - Shelters	1219	346433	3,000.00
RENTAL - SYNTHETIC FIELDS	1219	346067	12,000.00
RENTAL - MULTI-USE	1219	346068	105,000.00
RENTAL - MISC	1219	346069	5,000.00
ENT - Court Sports	1219	346431	4,000.00
ENT - Synthetic Fields	1219	346533	8,000.00
ENT - Fields	1219	346631	5,000.00

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	2.25

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
	Please describe the mandate in more detail:

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	No
	Please indicate who sets the level of service requirement and what that required level of service is:

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
	If reliance is high, please provide additional information:
	Significant Public Investment

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
	If so, which Strategic Goal?
	Community Design and Livability
	Which Action Items relate to this program?
	Develop parks and recreation acceptable levels of services and access by all residents, particularly in underserved and growing neighborhoods.
	Additional Action Items relate to this program?
	Increase diversity and inclusion in public outreach efforts through direct outreach by the City's Community Engagement and Communications Specialists and other community organizations.
	Additional Action Items relate to this program?

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve?
	Is the service facing low demand but is required?
	Demand for service is increasing
	Please describe the trends in more detail:
	Trend of increasing field use/rentals by outside organizations for tournaments, games, practices,

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
	Please describe the risks in more detail:
	of the general, underserved, and senior communities and growing surrounding neighborhoods

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: CONCESSIONS

Requested Title Change: Fort Missoula Regional Park Concessions (optional)

### Program Description:

Activity related to the provision of services for concession components of Fort Missoula Regional Park.  
Fee offset component

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 1219 370 460477 Cost Recovery % 88.157 %

### Program Summary Budget:

Personnel	79,747
O&M	11,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	90,747

### Associated Revenues:

Revenue Description:	Fund	Account	
Fees	1219	346036	75,000.00
Fees	1219	346039	5,000.00
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	2.10

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Required by Federal Law
Please indicate who sets the level of service requirement and what that required level of service is:	
State and County DPHHS set standards for operations and license the facilities.	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	Medium
If reliance is high, please provide additional information:	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	If so, which Strategic Goal?
Which Action Items relate to this program?	
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
Please describe the trends in more detail:	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
Please describe the risks in more detail:	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Transfers

Program Title: TRANSFERS TO PARK DISTRICT 1

Requested Title Change: Transfer to FMRP Operations and Maintenance fund (optional)

### Program Description:

Amount of funds generated from User fees to support specific maintenance practices at Fort Missoula Regional Park.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account: 1219 370 521008 Cost Recovery % — %

### Program Summary Budget:

Personnel	—
O&M	—
Debt	—
Grant	—
Transfers	25,000
Capital	—
Total	25,000

### Associated Revenues:

Revenue Description:	Fund	Account	
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	No
Please indicate who sets the level of service requirement and what that required level of service is:	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
Significant Public Investment	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes ( If "Yes", please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	If so, which Strategic Goal?
	Which Action Items relate to this program?
	Additional Action Items relate to this program?
	Additional Action Items relate to this program?

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Please describe the trends in more detail:

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Please describe the risks in more detail:

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: SPORTS FACILITIES MAINTENANCE

Requested Title Change: Fort Missoula Sports Facility Maintenance (optional)

### Program Description:

Activity related to the provision of operations and maintenance baseline services at Fort Missoula Regional Park. Fort Missoula Park program provides a well maintained, high quality, year round outdoor athletic facilities, safe neighborhood and community park, recreation trails, recreation facilities ensuring the community has access to green spaces, healthy lifestyles, social opportunities and economic vitality.

Is there more than one program within this activity code? If so, please list them here:

management

### Budgetary Data:

General Ledger Account: 1221 370 460503 Cost Recovery % 100.000 %

### Program Summary Budget:

Personnel	273,139
O&M	305,062
Debt	—
Grant	—
Transfers	—
Capital	—
Total	578,201

### Associated Revenues:

Revenue Description:	Fund	Account	
Ground Maint Contract	1221	346034	344,876.00
Operating T'fer	1221	383000	178,872.56
HI Levy T'fer	1221	383004	54,452.00
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	3.62

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	No
Please indicate who sets the level of service requirement and what that required level of service is:	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
High level of disruption if this program were discontinued	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Organizational Excellence and Resilience	
Which Action Items relate to this program?	
Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.	
Additional Action Items relate to this program?	
Acquire and implement key system upgrades, including Human Resources and Payroll, Finance and Asset Management.	
Additional Action Items relate to this program?	
Increase diversity of applicants in the hiring process to increase diversity of City staff members' lived, educational, and professional experiences	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	
Increasing demand for rectangular sports fields, commuter trails, indoor and outdoor and recreation spaces, higher level of service expected by sports groups and community members	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Financial Risk
Please describe the risks in more detail:	
Obligation to maintenance agreement with Missoula County, multiple sports user group agreements and demand, Missoula County Public School sports programs, area youth camp providers	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: CAPITAL MAINTENANCE & IMPROVEMENTS

Requested Title Change: Fort Missoula Regional Park Capital Maintenance and Improvements (optional)

### Program Description:

Activity related to the provision of operations and maintenance cyclical maintenance services at Fort Missoula Regional Park.

Is there more than one program within this activity code? If so, please list them here:

management

### Budgetary Data:

General Ledger Account: 1221 370 460520 Cost Recovery % 100.000 %

### Program Summary Budget:

Personnel	---
O&M	---
Debt	---
Grant	---
Transfers	---
Capital	146,967
Total	146,967

### Associated Revenues:

Revenue Description:	Fund	Account	
Operating T'fer	1221	383000	146,967.00
			---
			---
			---
			---
			---
			---
			---
			---
			---

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	No
Please indicate who sets the level of service requirement and what that required level of service is:	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
If reliance is high, please provide additional information:	
High level of disruption if this program were discontinued	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	No ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Community Design and Livability	
Which Action Items relate to this program?	
Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.	
Additional Action Items relate to this program?	
Acquire and implement key system upgrades, including Human Resources and Payroll, Finance and Asset Management.	
Additional Action Items relate to this program?	
Develop parks and recreation acceptable levels of services and access by all residents, particularly in underserved and growing neighborhoods.	

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
Please describe the trends in more detail:	
Increasing demand for rectangular sports fields, commuter trails, indoor and outdoor and recreation spaces, higher level of service expected by sports groups and community members	

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Financial Risk
Please describe the risks in more detail:	
Obligation to maintenance agreement with Missoula County	

# City of Missoula

## Inventory of Programs

Fiscal Year 2024

Department: Parks & Recreation

Program Title: PARK AREAS

Requested Title Change: Urban Camping and Security (optional)

### Program Description:

General Department Safety and Training, Park and Recreation participation on urban encampment coordinated efforts to support safe and equitable public spaces.

Is there more than one program within this activity code? If so, please list them here:

### Budgetary Data:

General Ledger Account:

2513 370 460433

Cost Recovery % — %

### Program Summary Budget:

Personnel	70,125
O&M	72,960
Debt	—
Grant	—
Transfers	382,213
Capital	—
Total	525,298

### Associated Revenues:

Revenue Description:	Fund	Account	
			—
			—
			—
			—
			—
			—
			—
			—
			—

### Staffing Information:

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	0.75

### Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	No
	Please describe the mandate in more detail:

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Required by State Law
	Please indicate who sets the level of service requirement and what that required level of service is:
	Community of Missoula expects parks to be open and free for use by all without being obstructed by urban encampments. Youth camps provided by parks also necessitate the expeditious cleanup of urban encampments and

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	High
	If reliance is high, please provide additional information:
	Internal Organizational (City) Dependence

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	No ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
	If so, which Strategic Goal?
	Community Safety, Health and Well-Being
	Which Action Item relate to this program?
	Work with community partners to determine a long-term, sustainable plan for Emergency Shelter
	Additional Action Item relate to this program?
	Continue support of the Mobile Support Team.
	Additional Action Item relate to this program?
	Continue support for the Missoula Crisis Intervention Team.

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is increasing
	Please describe the trends in more detail:
	Urban camping in parks continues to pose significant risk to environmental and community safety. Pollution in sensitive ecosystems damages available resources for wildlife and poses health hazards to the community's water supplies.

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Changes in Program Requirements
	Please describe the risks in more detail:
	Increased urban encampment pressures and the anticipated ordinance changes will alter the approach to cleanup operations. Site restoration and remediation is identified as being under reported and increased tracking must occur.