

Department New Request Form
Fiscal Year 2025

Program	Public Works	Title of New Request:	Rank:	3
Department	Parking			
Request Category	Capital Outlay	GO-4 Scooter w LPR swap		
Request Rating	Required			
Department Goal	Maintain level of service	# of FTE's in this request		0.00

1. How will request assist in achieving Department Goal and benefit the customer

The MPC added a 4th Parking Enforcement Officer to our budget in FY22 and filled that vacant position in FY24. The new officer is currently in a spare scooter that was replaced with an electric scooter long ago. It is gas powered and it is not on the replacement schedule with Vehicle Maintenance. In order to maintain the level of service expected of our enforcement team, each of our officers need to have their own scooter that is actively being maintained and is on the replacement schedule at vehicle maintenance.

2. What specifically is needed to achieve this goal?

One Go-4 electric Scooter with LPR swap

3. Cost Impact of New Program:

Account #	Item	Qnty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2025 Unfunded	FY 2025 Funded	Proposed FY 2026 Ongoing
Ongoing Expenses								
					—	—	—	—
					—	—	—	—
					—	—	—	—
					—	—	—	—
					—	—	—	—
					—	—	—	—
					—	—	—	—
					—	—	—	—
One-time Expenses								
7370.395.439000.940	Go-4 Scooter	1	41889	41,889		41,889	—	—
7370.395.439000.940	LPR Swap	1	8000	8,000		8,000	—	—
				—		—	—	—
				—		—	—	—
				—		—	—	—
				—		—	—	—
Expense Sub-Total				49,889	—	49,889	—	—

Revenue Offset:

Account #	Revenue Description			Proposed One-time Revenue	Proposed Ongoing Revenue
7370	E	Parking Revenues		49,889	
Revenue Sub-Total				49,889	—

4. What sort of data will be used to report results and outcomes of request?

N/A	Requested/Proposed Funding Source		
		One-time	Ongoing
	<i>Assessment</i>	—	—
	<i>Non-tax</i>	49,889	—
	<i>Fund Balance</i>	—	—
	<i>Total</i>	49,889	—