

## Public Works - Road District #1 Department Budget

FUND: Special Revenue - PW Road District #1  
ACCOUNTING CODE: 2512.280 & 320

ACTIVITY NAME: ACTIVITY CODE:			This activity is charged with expenditures for the general administrative direction of the public works department.		This activity is charged with costs relating to road/asset operations as a result of an accident that may be covered through insurance claims or restitution.		This activity is charged with all interest and principal payments made on debts of the governmental unit.		This activity is charged with support to the Missoula Ravalli Transportation Management Association.		This activity is charged with support as the required local match to the grant funded MM program.		
	Grand Total Baseline	Grand Total Baseline + Changes	Grand Total Baseline	Grand Total Baseline + Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	
PERSONAL SERVICES													
110 Salaries and Wages	5,498,861	5,498,861	883,528	883,528	883,528	—	—	—	—	—	—	—	
120 Overtime/Termination	24,191	24,191	—	—	—	—	—	—	—	—	—	—	
130 Other Contributions	48,071	48,071	—	—	—	—	—	—	—	—	—	—	
140 Employer Contributions	2,684,508	2,684,508	316,567	316,567	316,567	—	—	—	—	—	—	—	
141 State Retirement Contributions	5,386	5,386	888	888	888	—	—	—	—	—	—	—	
TOTAL PERSONAL SERVICES	8,261,017	8,261,017	1,200,983	1,200,983	1,200,983	—	—	—	—	—	—	—	
SUPPLIES													
210 Office Supplies	18,221	18,186	2,952	2,952	2,952	—	—	—	—	—	—	—	
220 Operating Supplies	342,627	343,790	7,000	7,000	6,500	—	—	—	—	—	—	—	
230 Repair/Maintenance	465,125	447,769	14,050	14,050	50	—	14,000	—	—	—	—	—	
231 Gasoline	331,678	347,766	349	349	349	—	—	—	—	—	—	—	
235 Vehicle Repair & Maintenance	3,541	3,841	350	350	350	—	—	—	—	—	—	—	
240 Other Supplies	74,805	74,505	—	—	—	—	—	—	—	—	—	—	
250 Supplies For Resale	11,685	14,000	—	—	—	—	—	—	—	—	—	—	
TOTAL SUPPLIES	1,247,682	1,249,857	24,701	24,701	10,201	—	14,000	—	—	—	—	—	
PURCHASED SERVICES													
310 Communications	21,635	18,890	1,521	1,521	1,521	—	—	—	—	—	—	—	
320 Printing & Duplicating	10,275	11,875	500	500	500	—	—	—	—	—	—	—	
330 Publicity,Subscriptions,Dues	12,693	14,493	2,000	2,000	2,000	—	—	—	—	—	—	—	
341 Electricity & Natural Gas	259,609	260,709	3,300	3,300	3,300	—	—	—	—	—	—	—	
343 Water Charges	12,843	13,043	250	250	250	—	—	—	—	—	—	—	
344 Telephone Service	20,934	24,134	3,313	3,313	3,313	—	—	—	—	—	—	—	
345 Garbage	13,850	14,322	10,330	10,330	330	—	—	—	—	—	—	—	
350 Professional Services	153,897	243,941	49,884	49,884	9,884	—	—	—	—	—	—	—	
360 Repair & Maintenance	118,221	139,441	7,840	7,840	1,840	—	6,000	—	—	—	—	—	
370 Travel	10,850	17,800	1,150	3,500	1,150	2,350	—	—	—	—	—	—	
380 Training	25,786	40,777	3,880	8,477	3,880	4,597	—	—	—	—	—	—	
390 Other Purchased Services	3,120	—	—	—	—	—	—	—	—	—	—	—	
TOTAL PURCHASED SRVCS	663,713	799,425	83,968	90,915	27,968	6,947	6,000	—	—	—	—	—	
BUILDING MATERIALS													
400 Building Materials	661,274	661,274	—	—	—	—	—	—	—	—	—	—	
N/A N/A	—	—	—	—	—	—	—	—	—	—	—	—	
N/A N/A	—	—	—	—	—	—	—	—	—	—	—	—	
TOTAL BUILDING MATERIALS	661,274	661,274	—	—	—	—	—	—	—	—	—	—	
FIXED CHARGES													
500 Fixed Charges	647,080	1,265,181	647,080	1,265,181	647,080	618,101	—	—	—	—	—	—	
530 Rent	92,644	500	—	—	—	—	—	—	—	—	—	—	
TOTAL FIXED CHARGES	739,724	1,265,681	647,080	1,265,181	647,080	618,101	—	—	—	—	—	—	
DEBT SERVICE													
610 Principal	857,341	781,523	840,341	740,523	—	—	—	—	840,341	(99,818)	—	—	
620 Interest	127,328	125,572	57,260	78,996	—	—	—	—	57,260	21,736	—	—	
TOTAL DEBT SERVICE	984,669	907,096	897,601	819,520	—	—	—	—	897,601	(78,081)	—	—	
GRANTS & CONTRIBUTIONS													
700 Grants and Contributions	10,780	10,780	10,780	10,780	—	—	—	—	—	—	10,780	—	
TOTAL GRANTS & CONTRIBUTIONS	10,780	10,780	10,780	10,780	—	—	—	—	—	—	10,780	—	
MISCELLANEOUS													
820 Transfers To Other Funds	675,167	698,947	589,388	612,824	43,250	(43,250)	—	—	—	—	—	12,000	
TOTAL MISCELLANEOUS	675,167	698,947	589,388	612,824	43,250	(43,250)	—	—	—	—	—	12,000	
CAPITAL OUTLAY													
930 Improvements	1,123,500	1,123,500	—	—	—	—	—	—	—	—	—	—	
TOTAL CAPITAL OUTLAY	1,123,500	1,123,500	—	—	—	—	—	—	—	—	—	—	
DEPARTMENT TOTAL	14,367,526	14,977,577	3,454,501	4,024,904	1,929,482	581,798	20,000	—	897,601	(78,081)	10,780	—	12,000

## Public Works - Road District #1 Department Budget

FUND: Special Revenue - PW Road District #1  
ACCOUNTING CODE: 2512.280 & 320

ACTIVITY NAME: ACTIVITY CODE:		Transportation - Bike/Ped Subsidy 430255						Urban Camping 430890						COMMUNICATION & TRAFFIC SIGNAL						SIGN & STRIPE	
		Communication & Traffic Maintenance			Street Lighting 430263			Traffic Signal Maintenance 430264			Communication Maintenance 430270										
		Grand Total Baseline	Grand Total Baseline + Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Grand Total Baseline	Grand Total Baseline + Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Grand Total Baseline	Grand Total Baseline + Changes	Baseline	Proposed Changes	Grand Total Baseline	Grand Total Baseline + Changes	Baseline	Proposed Changes
PERSONAL SERVICES																					
110 Salaries and Wages	5,498,861	5,498,861	—	—	—	—	242,645	242,645	—	—	84,926	—	157,719	—	304,984	—	304,984	—	304,984	—	
120 Overtime/Termination	24,191	24,191	—	—	—	—	3,031	3,031	—	—	1,061	—	1,970	—	445	—	445	—	445	—	
130 Other Contributions	48,071	48,071	—	—	—	—	8,338	8,338	—	—	2,918	—	5,420	—	4,085	—	4,085	—	4,085	—	
140 Employer Contributions	2,684,508	2,684,508	—	—	—	—	90,184	90,184	—	—	31,565	—	58,619	—	186,039	—	186,039	—	186,039	—	
141 State Retirement Contributions	5,386	5,386	—	—	—	—	213	213	—	—	75	—	138	—	278	—	278	—	278	—	
TOTAL PERSONAL SERVICES	8,261,017	8,261,017	—	—	—	—	344,411	344,411	—	—	120,545	—	223,866	—	495,831	—	495,831	—	495,831	—	
SUPPLIES																					
210 Office Supplies	18,221	18,186	—	—	—	—	350	85	—	—	350	(265)	—	—	200	100	200	100	200	100	
220 Operating Supplies	342,627	343,790	—	—	500	—	2,910	3,175	—	—	235	265	2,675	—	33,992	(3,672)	33,992	(3,672)	33,992	(3,672)	
230 Repair/Maintenance	465,125	447,769	—	—	—	—	53,625	53,625	16,275	—	25,903	—	11,447	—	108,500	—	108,500	—	108,500	—	
231 Gasoline	331,678	347,766	—	—	—	—	6,312	6,312	—	—	3,219	—	3,093	—	9,848	—	9,848	—	9,848	—	
235 Vehicle Repair & Maintenance	3,541	3,841	—	—	—	—	500	800	—	—	500	300	—	—	—	—	—	—	—	—	
240 Other Supplies	74,805	74,505	—	—	—	—	13,880	13,580	—	—	13,880	(300)	—	—	60,925	—	60,925	—	60,925	—	
250 Supplies For Resale	11,685	14,000	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
TOTAL SUPPLIES	1,247,682	1,249,857	—	—	500	—	77,577	77,577	16,275	—	44,087	—	17,215	—	213,465	(3,572)	213,465	(3,572)	213,465	(3,572)	
PURCHASED SERVICES																					
310 Communications	21,635	18,890	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
320 Printing & Duplicating	10,275	11,875	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
330 Publicity,Subscriptions,Dues	12,693	14,493	—	—	—	—	180	180	—	—	—	—	180	—	—	—	—	—	—	—	
341 Electricity & Natural Gas	259,609	260,709	—	—	—	—	223,653	223,153	202,499	—	17,342	(500)	3,812	—	—	—	—	—	—	—	
343 Water Charges	12,843	13,043	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
344 Telephone Service	20,934	24,134	—	—	—	—	1,263	1,263	—	—	—	—	1,263	—	900	—	900	—	900	—	
345 Garbage	13,850	14,322	—	—	10,000	—	—	—	—	—	—	—	—	—	224	72	224	72	224	72	
350 Professional Services	153,897	243,941	—	—	40,000	—	300	600	—	—	200	300	100	—	200	—	200	—	200	—	
360 Repair & Maintenance	118,221	139,441	—	—	—	—	1,840	1,940	—	—	1,100	100	740	—	3,987	3,000	3,987	3,000	3,987	3,000	
370 Travel	10,850	17,800	—	—	—	—	150	250	—	—	150	100	—	—	500	500	500	500	500	500	
380 Training	25,786	40,777	—	—	—	—	10,950	10,950	—	—	10,950	—	—	—	—	—	—	—	—	—	
390 Other Purchased Services	3,120	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
TOTAL PURCHASED SRVCS	663,713	799,425	—	—	50,000	—	238,336	238,336	202,499	—	29,742	—	6,095	—	5,811	3,572	5,811	3,572	5,811	3,572	
BUILDING MATERIALS																					
400 Building Materials	661,274	661,274	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
N/A N/A	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
N/A N/A	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
TOTAL BUILDING MATERIALS	661,274	661,274	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
FIXED CHARGES																					
500 Fixed Charges	647,080	1,265,181	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
530 Rent	92,644	500	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
TOTAL FIXED CHARGES	739,724	1,265,681	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
DEBT SERVICE																					
610 Principal	857,341	781,523	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
620 Interest	127,328	125,572	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
TOTAL DEBT SERVICE	984,669	907,096	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
GRANTS & CONTRIBUTIONS																					
700 Grants and Contributions	10,780	10,780	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
TOTAL GRANTS & CONTRIBUTIONS	10,780	10,780	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
MISCELLANEOUS																					
820 Transfers To Other Funds	675,167	698,947	132,565	16,186	401,573	50,500	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
TOTAL MISCELLANEOUS	675,167	698,947	132,565	16,186	401,573	50,500	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
CAPITAL OUTLAY																					
930 Improvements	1,123,500	1,123,500	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
TOTAL CAPITAL OUTLAY	1,123,500	1,123,500	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
DEPARTMENT TOTAL	14,367,526	14,977,577	132,565	16,186	452,073	50,500	660,324	660,324	218,774	—	194,374	—	247,176	—	715,107	—	715,107	—	715,107	—	

## Public Works - Road District #1 Department Budget

FUND: Special Revenue - PW Road District #1  
ACCOUNTING CODE: 2512.280 & 320

ACTIVITY NAME: ACTIVITY CODE:		STREETS BUDGET																	
		Streets				Streets Administration 430210		Street Restoration & Maintenance 430230		Gas Tax Street Maintenance 430231		BaRSA Gas Tax 430241		Snow/ Ice Control 430251		Street Cleaning 430252		Flood Control Maintenance 431200	
		Grand Total Baseline	Grand Total Baseline + Changes	Grand Total Baseline	Grand Total Baseline + Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes		
PERSONAL SERVICES																			
110 Salaries and Wages	5,498,861	5,498,861	<b>2,156,956</b>	<b>2,156,956</b>			—	—	1,358,884	—	—	—	—	237,261	—	560,811	—	—	
120 Overtime/Termination	24,191	24,191	<b>15,715</b>	<b>15,715</b>			—	—	9,900	—	—	—	—	1,729	—	4,086	—	—	
130 Other Contributions	48,071	48,071	<b>35,648</b>	<b>35,648</b>			—	—	22,468	—	—	—	—	3,925	—	9,255	—	—	
140 Employer Contributions	2,684,508	2,684,508	<b>1,261,450</b>	<b>1,261,450</b>			—	—	794,718	—	—	—	—	138,758	—	327,974	—	—	
141 State Retirement Contributions	5,386	5,386	<b>2,010</b>	<b>2,010</b>			—	—	1,269	—	—	—	—	219	—	522	—	—	
TOTAL PERSONAL SERVICES	8,261,017	8,261,017	<b>3,471,779</b>	<b>3,471,779</b>			—	—	2,187,239	—	—	—	—	381,892	—	902,648	—	—	
SUPPLIES																			
210 Office Supplies	18,221	18,186	<b>1,149</b>	<b>1,149</b>			1,149	—	—	—	—	—	—	—	—	—	—	—	
220 Operating Supplies	342,627	343,790	<b>258,823</b>	<b>258,823</b>			18,923	—	7,826	—	—	—	—	227,732	—	4,342	—	—	
230 Repair/Maintenance	465,125	447,769	<b>268,830</b>	<b>254,494</b>			—	—	123,543	(3,899)	—	—	—	93,510	—	51,777	(10,437)	—	
231 Gasoline	331,678	347,766	<b>292,321</b>	<b>306,657</b>			—	—	119,644	3,899	—	—	—	131,337	—	41,340	10,437	—	
235 Vehicle Repair & Maintenance	3,541	3,841	—	—			—	—	—	—	—	—	—	—	—	—	—	—	
240 Other Supplies	74,805	74,505	—	—			—	—	—	—	—	—	—	—	—	—	—	—	
250 Supplies For Resale	11,685	14,000	—	—			—	—	—	—	—	—	—	—	—	—	—	—	
TOTAL SUPPLIES	1,247,682	1,249,857	<b>821,123</b>	<b>821,123</b>			20,072	—	251,013	—	—	—	—	452,579	—	97,459	—	—	
PURCHASED SERVICES																			
310 Communications	21,635	18,890	<b>16,000</b>	<b>14,000</b>			—	—	5,000	—	—	—	—	2,000	—	9,000	(2,000)	—	
320 Printing & Duplicating	10,275	11,875	<b>8,000</b>	<b>10,000</b>			8,000	2,000	—	—	—	—	—	—	—	—	—	—	
330 Publicity/Subscriptions/Dues	12,693	14,493	<b>1,000</b>	<b>1,000</b>			1,000	—	—	—	—	—	—	—	—	—	—	—	
341 Electricity & Natural Gas	259,609	260,709	—	—			—	—	—	—	—	—	—	—	—	—	—	—	
343 Water Charges	12,843	13,043	<b>11,025</b>	<b>11,025</b>			11,025	—	—	—	—	—	—	—	—	—	—	—	
344 Telephone Service	20,934	24,134	<b>1,821</b>	<b>1,821</b>			—	—	—	—	—	—	—	—	—	—	—	—	
345 Garbage	13,850	14,322	—	—			—	—	—	—	—	—	—	—	—	—	—	—	
350 Professional Services	153,897	243,941	<b>1,000</b>	<b>93,144</b>			1,000	—	—	5,500	—	—	—	—	—	86,644	—	—	
360 Repair & Maintenance	118,221	139,441	<b>33,413</b>	<b>36,533</b>			—	—	15,000	3,120	—	—	—	3,223	—	15,190	—	—	
370 Travel	10,850	17,800	<b>2,300</b>	<b>2,300</b>			2,300	—	—	—	—	—	—	—	—	—	—	—	
380 Training	25,786	40,777	<b>1,500</b>	<b>1,500</b>			1,500	—	—	—	—	—	—	—	—	—	—	—	
390 Other Purchased Services	3,120	—	<b>3,120</b>	—			—	—	3,120	(3,120)	—	—	—	—	—	—	—	—	
TOTAL PURCHASED SRVCS	663,713	799,425	<b>79,179</b>	<b>171,323</b>			26,646	2,000	23,120	5,500	—	—	—	5,223	—	24,190	84,644	—	
BUILDING MATERIALS																			
400 Building Materials	661,274	661,274	<b>661,274</b>	<b>661,274</b>			—	—	610,274	—	—	—	—	—	—	—	51,000	—	
N/A N/A	—	—	—	—			—	—	—	—	—	—	—	—	—	—	—	—	
TOTAL BUILDING MATERIALS	661,274	661,274	<b>661,274</b>	<b>661,274</b>			—	—	610,274	—	—	—	—	—	—	—	51,000	—	
FIXED CHARGES																			
500 Fixed Charges	647,080	1,265,181	—	—			—	—	—	—	—	—	—	—	—	—	—	—	
530 Rent	92,644	500	<b>92,144</b>	<b>—</b>			—	—	5,500	(5,500)	—	—	—	—	86,644	(86,644)	—	—	
TOTAL FIXED CHARGES	739,724	1,265,681	<b>92,144</b>	<b>—</b>			—	—	5,500	(5,500)	—	—	—	—	86,644	(86,644)	—	—	
DEBT SERVICE																			
610 Principal	857,341	781,523	—	—			—	—	—	—	—	—	—	—	—	—	—	—	
620 Interest	127,328	125,572	—	—			—	—	—	—	—	—	—	—	—	—	—	—	
TOTAL DEBT SERVICE	984,669	907,096	—	—			—	—	—	—	—	—	—	—	—	—	—	—	
GRANTS & CONTRIBUTIONS																			
700 Grants and Contributions	10,780	10,780	—	—			—	—	—	—	—	—	—	—	—	—	—	—	
TOTAL GRANTS & CONTRIBUTIONS	10,780	10,780	—	—			—	—	—	—	—	—	—	—	—	—	—	—	
MISCELLANEOUS																			
820 Transfers To Other Funds	675,167	698,947	<b>9,384</b>	<b>9,384</b>			9,384	—	—	—	—	—	—	—	—	—	—	—	
TOTAL MISCELLANEOUS	675,167	698,947	<b>9,384</b>	<b>9,384</b>			9,384	—	—	—	—	—	—	—	—	—	—	—	
CAPITAL OUTLAY																			
930 Improvements	1,123,500	1,123,500	<b>658,500</b>	<b>658,500</b>			—	—	—	—	408,500	—	250,000	—	—	—	—	—	
TOTAL CAPITAL OUTLAY	1,123,500	1,123,500	<b>658,500</b>	<b>658,500</b>			—	—	—	—	408,500	—	250,000	—	—	—	—	—	
DEPARTMENT TOTAL	14,367,526	14,977,577	<b>5,793,383</b>	<b>5,793,383</b>			56,102	2,000	3,077,146	—	408,500	—	250,000	—	839,694	—	1,110,941	(2,000)	

ACTIVITY NAME: ACTIVITY CODE:		ENGINEERING								CEMETERY								CEMETERY				
		Grand Total Baseline		Grand Total Baseline + Changes		Sidewalk Construction Subsidy 430262		Engineering 431400		Revenue Bond Debt Service 490200		Grand Total Baseline		Grand Total Baseline + Changes		Administration 430910		Facility 430920		Grounds Maintenance 430930		Burial Services 430940
Grand Total Baseline	Grand Total Baseline + Changes	Grand Total Baseline	Grand Total Baseline + Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	
PERSONAL SERVICES																						
110 Salaries and Wages	5,498,861	5,498,861	1,482,849	1,482,849	—	—	1,482,849	—	—	—	—	427,899	427,899	159,467	—	5,369	—	201,324	—	61,739	—	
120 Overtime/Termination	24,191	24,191	—	—	—	—	—	—	—	—	—	5,000	5,000	—	—	100	—	3,750	—	1,150	—	
130 Other Contributions	48,071	48,071	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
140 Employer Contributions	2,684,508	2,684,508	635,282	635,282	—	—	635,282	—	—	—	—	194,986	194,986	61,989	—	2,675	—	99,561	—	30,761	—	
141 State Retirement Contributions	5,386	5,386	1,542	1,542	—	—	1,542	—	—	—	—	455	455	159	—	5	—	223	—	68	—	
TOTAL PERSONAL SERVICES	8,261,017	8,261,017	2,119,673	2,119,673	—	—	2,119,673	—	—	—	—	628,340	628,340	221,615	—	8,149	—	304,858	—	93,718	—	
SUPPLIES																						
210 Office Supplies	18,221	18,186	10,000	10,700	—	—	10,000	700	—	—	—	3,570	3,000	3,570	(570)	—	—	—	—	—	—	—
220 Operating Supplies	342,627	343,790	5,850	11,050	—	—	5,850	5,200	—	—	—	34,052	33,422	1,500	—	1,550	—	29,502	(630)	1,500	—	
230 Repair/Maintenance	465,125	447,769	—	—	—	—	—	—	—	—	—	20,120	17,100	—	—	500	—	19,620	(3,020)	—	—	
231 Gasoline	331,678	347,766	7,700	10,600	—	—	7,700	2,900	—	—	—	15,148	14,000	—	—	—	—	15,148	(1,148)	—	—	
235 Vehicle Repair & Maintenance	3,541	3,841	2,691	2,691	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
240 Other Supplies	74,805	74,505	—	—	—	—	—	—	—	—	—	—	11,685	14,000	—	—	—	—	—	—	11,685	2,315
TOTAL SUPPLIES	1,247,682	1,249,857	26,241	35,041	—	—	26,241	8,800	—	—	—	84,575	81,522	5,070	(570)	2,050	—	64,270	(4,798)	13,185	2,315	
PURCHASED SERVICES																						
310 Communications	21,635	18,890	569	869	—	—	569	300	—	—	—	3,545	2,500	3,545	(1,045)	—	—	—	—	—	—	—
320 Printing & Duplicating	10,275	11,875	1,000	800	—	—	1,000	(200)	—	—	—	775	575	775	(200)	—	—	—	—	—	—	—
330 Publicity,Subscriptions,Dues	12,693	14,493	8,700	10,500	—	—	8,700	1,800	—	—	—	813	813	—	—	—	—	—	—	—	—	—
341 Electricity & Natural Gas	259,609	260,709	4,939	6,539	—	—	4,939	1,600	—	—	—	27,717	27,717	—	—	—	—	15,379	(3,041)	12,338	3,041	
343 Water Charges	12,843	13,043	431	631	—	—	431	200	—	—	—	1,137	1,137	—	—	—	—	1,137	—	—	—	—
344 Telephone Service	20,934	24,134	11,237	15,437	—	—	11,237	4,200	—	—	—	2,400	1,400	2,400	(1,000)	—	—	—	—	—	—	—
345 Garbage	13,850	14,322	100	500	—	—	100	400	—	—	—	3,196	3,196	—	—	—	—	1,121	—	2,075	—	
350 Professional Services	153,897	243,941	97,171	93,171	—	—	97,171	(4,000)	—	—	—	5,342	6,942	600	—	400	1,600	4,342	—	—	—	
360 Repair & Maintenance	118,221	139,441	67,441	82,441	—	—	67,441	15,000	—	—	—	3,700	3,700	—	—	2,545	—	1,155	—	—	—	
370 Travel	10,850	17,800	6,500	11,000	—	—	6,500	4,500	—	—	—	750	750	—	—	—	—	750	—	—	—	
380 Training	25,786	40,777	7,250	17,450	—	—	7,250	10,200	—	—	—	1,706	1,400	706	(306)	—	—	1,000	—	—	—	
390 Other Purchased Services	3,120	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
TOTAL PURCHASED SRVCS	663,713	799,425	205,338	239,338	—	—	205,338	34,000	—	—	—	51,081	50,130	8,839	(2,551)	20,582	(1,441)	21,660	3,041	—	—	
BUILDING MATERIALS																						
400 Building Materials	661,274	661,274	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
N/A N/A	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL BUILDING MATERIALS	661,274	661,274	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
FIXED CHARGES																						
500 Fixed Charges	647,080	1,265,181	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
530 Rent	92,644	500	—	—	—	—	—	—	—	—	—	500	500	—	—	—	—	500	—	—	—	—
TOTAL FIXED CHARGES	739,724	1,265,681	—	—	—	—	—	—	—	—	—	500	500	—	—	—	—	500	—	—	—	—
DEBT SERVICE																						
610 Principal	857,341	781,523	17,000	41,000	—	—	—	—	—	—	—	17,000	24,000	—	—	—	—	—	—	—	—	—
620 Interest	127,328	125,572	70,068	46,576	—	—	—	—	—	—	—	70,068	(23,492)	—	—	—	—	—	—	—	—	—
TOTAL DEBT SERVICE	984,669	907,096	87,068	87,576	—	—	—	—	—	—	—	87,068	508	—	—	—	—	—	—	—	—	—
GRANTS & CONTRIBUTIONS																						
700 Grants and Contributions	10,780	10,780	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL GRANTS & CONTRIBUTIONS	10,780	10,780	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
MISCELLANEOUS																						
820 Transfers To Other Funds	675,167	698,947	76,395	76,739	—	—	76,395	344	—	—	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL MISCELLANEOUS	675,167	698,947	76,395	76,739	—	—	76,395	344	—	—	—	—	—	—	—	—	—	—	—	—	—	—
CAPITAL OUTLAY																						
930 Improvements	1,123,500	1,123,500	465,000	465,000	465,000	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	1,123,500	1,123,500	465,000	465,000	465,000	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
DEPARTMENT TOTAL	14,367,526	14,977,577	2,979,715	3,023,367	465,000	—	2,427,647	43,144	87,068	508	—	764,496	760,492	235,524	(3,121)	30,781	(1,441)	391,288	(1,757)	106,903	2,315	

TRANSPORTATION DEPARTMENT BUDGET  
FUND: Special Revenue  
ACCOUNTING CODE: 2955.280

As of 04/29/2024 - 83% of Year

				This grant funded activity is charged with all expenditures for the costs of planning and programming a safe and efficient transportation system for the Missoula area that increases access and mobility through multimodal options.		This grant funded activity is charged with all expenditures for the costs of creating safe and sustainable bicycle and pedestrian friendly transportation options in and around Missoula.		This grant funded activity is charged with all expenditures for the costs to increase the use of sustainable transportation in and around Missoula.		This RD#1 activity is charged with all expenditures for the costs of creating safe and sustainable bicycle and pedestrian friendly transportation options in and around Missoula.	
				MPO 411070		CMAQ 411079		MIM 411080		Bike/Ped 430255	
		Grand Total Baseline	Grand Total Baseline & Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes
PERSONAL SERVICES											
110 Salaries and Wages	859,462	859,462		521,299		21,341		228,448		88,374	
130 Other Contributions	4,160	4,160		2,080		—		—		2,080	
140 Employer Contributions	314,068	314,068		210,914		3,692		69,055		30,407	
141 State Retirement Contributions	844	844		512		21		224		87	
TOTAL PERSONAL SERVICES	1,178,534	1,178,534		734,805	—	25,054	—	297,727	—	120,948	—
SUPPLIES											
210 Office Supplies	10,000	7,500		3,000		—		6,500	(2,500)	500	
220 Operating Supplies	48,607	47,470		4,000		20,838		23,469	(2,295)	300	1,158
230 Repair/Maintenance	13,000	13,500		13,000	500	—		—		—	
TOTAL SUPPLIES	71,607	68,470		20,000	500	20,838	—	29,969	(4,795)	800	1,158
PURCHASED SERVICES											
310 Communications	635	1,535		100		—		435		100	900
320 Printing & Duplicating	7,100	7,600		1,000	500	—		6,000		100	
330 Publicity,Subscriptions,Dues	45,995	45,395		5,000		8,000		31,600	(600)	1,395	
344 Telephone Service	1,500	—		1,500	(1,500)	—		—		—	
350 Professional Services	319,058	368,500		300,000	50,000	—		15,000	—	4,058	(558)
360 Repair & Maintenance	4,000	—		—		—		4,000	(4,000)	—	
370 Travel	16,600	17,950		10,000	500	—		4,500		2,100	850
380 Training	10,000	8,900		5,500	—	—		3,000	(1,000)	1,500	(100)
390 Other Purchased Services	2,400	—		—		—		—		2,400	(2,400)
TOTAL PURCHASED SRVCS	407,288	449,880		323,100	49,500	8,000	—	64,535	(5,600)	11,653	(1,308)
FIXED CHARGES											
500 Fixed Charges	86,590	114,538		57,525	1,955	—		23,565	15,993	5,500	10,000
TOTAL FIXED CHARGES	86,590	114,538		57,525	1,955	—		23,565	15,993	5,500	10,000
GRANTS & CONTRIBUTIONS											
700 Grants and Contributions	271,202	221,202		271,202	(50,000)	—		—		—	
TOTAL GRANTS & CONTRIBUTIONS	271,202	221,202		271,202	(50,000)	—		—		—	
DEPARTMENT TOTAL	2,015,221	2,032,624		1,406,632	1,955	53,892	—	415,796	5,598	138,901	9,850

Water Utility Fund Department Budget FUND: Enterprise - Enterprise ACCOUNTING CODE: 5210.335			This activity is charged with expenditures for the general administrative direction of the Water department.		This activity is charged with expenditures for the general operating and maintenance of the Water Building.		This activity is charged with expenditures for water treatment, testing, source of supply maintenance, and energy for water pumping.		This activity is charged with expenditures for the operations and maintenance of water transmission mains and for water meter replacements.		This activity is charged with all interest and principal payments made on debts of the governmental unit.		This activity is charged with fees incurred from processing credit cards for utility bills.	
	ACTIVITY NAME: ACTIVITY CODE:		Administration 430510		Water Facilities 430520		Source of Supply & Pumping 430530		Transmission & Distribution 430550		Debt Service 490200		Merchant Fees 510110	
	Grand Total Baseline	Grand Total Baseline + Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes
	PERSONAL SERVICES													
110 Salaries and Wages	3,010,104	3,010,104	1,084,937	4,080	144,082	2,550	677,656	9,180	1,103,429	35,190	—	—	—	—
120 Overtime/Termination	51,000	51,000	—	—	—	—	—	8,680	—	19,840	—	—	—	—
130 Other Contributions	28,520	28,520	—	—	—	—	—	248,488	471,670	—	—	—	—	—
140 Employer Contributions	1,214,486	1,214,486	437,227	1,112	57,101	147	698	—	1,164	—	—	—	—	—
141 State Retirement Contributions	3,121	3,121	—	—	—	—	—	—	—	—	—	—	—	—
<b>TOTAL PERSONAL SERVICES</b>	<b>4,307,231</b>	<b>4,307,231</b>	<b>1,527,356</b>	<b>—</b>	<b>203,879</b>	<b>—</b>	<b>944,703</b>	<b>—</b>	<b>1,631,293</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
SUPPLIES														
210 Office Supplies	37,160	35,635	37,160	(1,525)	—	716	—	237,817	64,055	—	—	—	—	—
220 Operating Supplies	308,620	306,790	6,032	(1,830)	47,186	52,398	—	189,813	100,000	—	—	—	—	—
230 Repair/Maintenance	343,840	343,840	6,841	—	—	—	—	—	—	—	—	—	—	—
231 Gasoline	52,398	52,398	—	—	—	—	—	—	—	—	—	—	—	—
<b>TOTAL SUPPLIES</b>	<b>742,018</b>	<b>738,663</b>	<b>50,033</b>	<b>(3,355)</b>	<b>100,300</b>	<b>—</b>	<b>427,630</b>	<b>—</b>	<b>164,055</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
PURCHASED SERVICES														
310 Communications	116,305	116,305	116,305	—	—	—	—	—	—	—	—	—	—	—
330 Publicity/Subscriptions,Dues	39,620	39,620	39,620	—	763	—	—	—	—	—	—	—	—	—
340 Sewer	763	763	—	—	—	—	—	—	—	—	—	—	—	—
341 Electricity & Natural Gas	1,909,466	1,909,466	45,033	—	—	—	—	1,864,433	—	—	—	—	—	—
342 Storm Water	2,943	2,943	—	—	2,943	—	—	—	—	—	—	—	—	—
343 Water Charges	4,515	4,515	—	—	4,305	210	—	—	—	—	—	—	—	—
344 Telephone Service	36,000	36,000	36,000	—	—	—	—	—	—	—	—	—	—	—
345 Garbage	7,668	7,668	7,668	—	—	—	—	—	—	—	—	—	—	—
350 Professional Services	365,994	365,994	112,959	—	100,000	—	128,035	25,000	—	—	—	—	—	—
360 Repair & Maintenance	818,657	818,657	73,178	(2,430)	138,478	—	150,000	457,001	—	—	—	—	—	—
370 Travel	30,813	28,383	10,813	(4,151)	—	—	10,000	10,000	—	—	—	—	—	—
380 Training	32,790	28,639	12,790	—	—	—	10,000	10,000	—	—	—	—	—	—
<b>TOTAL PURCHASED SRVCS</b>	<b>3,365,534</b>	<b>3,358,953</b>	<b>454,366</b>	<b>(6,581)</b>	<b>246,489</b>	<b>—</b>	<b>2,162,678</b>	<b>—</b>	<b>502,001</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
FIXED CHARGES														
500 Fixed Charges	1,363,574	1,331,933	1,363,574	(31,641)	—	—	—	—	—	—	—	—	—	—
510 Insurance	85,000	85,000	85,000	—	—	—	—	—	—	—	—	—	—	—
530 Rent	5,000	5,000	—	—	—	—	5,000	—	—	—	—	—	—	—
550 Merchant Services/Fees	6,322	6,322	—	—	—	—	—	—	—	—	—	—	6,322	—
<b>TOTAL FIXED CHARGES</b>	<b>1,459,896</b>	<b>1,428,255</b>	<b>1,448,574</b>	<b>(31,641)</b>	<b>—</b>	<b>—</b>	<b>5,000</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>6,322</b>	<b>—</b>
DEBT SERVICE														
610 Principal	3,023,754	3,700,082	—	—	—	—	—	—	—	—	3,023,754	676,328	—	—
620 Interest	4,860,973	5,059,071	—	—	—	—	—	—	—	—	4,860,973	198,098	—	—
<b>TOTAL DEBT SERVICE</b>	<b>7,884,727</b>	<b>8,759,153</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>7,884,727</b>	<b>874,426</b>	<b>—</b>	<b>—</b>
GRANTS & CONTRIBUTIONS														
700 Grants and Contributions	12,000	12,000	12,000	—	—	—	—	—	—	—	—	—	—	—
<b>TOTAL GRANTS &amp;</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
MISCELLANEOUS														
820 Transfers To Other Funds	100,000	100,000	100,000	—	—	—	—	—	—	—	—	—	—	—
<b>TOTAL MISCELLANEOUS</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>DEPARTMENT TOTAL</b>	<b>17,871,406</b>	<b>18,704,254</b>	<b>3,592,329</b>	<b>(41,577)</b>	<b>550,668</b>	<b>—</b>	<b>3,540,011</b>	<b>—</b>	<b>2,297,349</b>	<b>—</b>	<b>7,884,727</b>	<b>874,426</b>	<b>6,322</b>	<b>—</b>

## WATER DEVELOPMENT DEPARTMENT BUDGET

FUND: Enterprise

ACCOUNTING CODE: 5225.335

As of 01/05/2024 - 52% of Year

Capital Improvements. Water development fund

This activity is charged with expenditures for the operations and maintenance of water transmission mains and for water meter replacements.

		ACTIVITY NAME:	ACTIVITY CODE:
		Grand Total Baseline	Grand Total Baseline & Changes
CAPITAL OUTLAY		510,000	510,000
930 Improvements		510,000	510,000
TOTAL CAPITAL OUTLAY		510,000	510,000
DEPARTMENT TOTAL		510,000	510,000

		Supply and Pumping Improvements	Misc Water
		430530	430550
Baseline	Proposed Changes	Baseline	Proposed Changes
360,000		150,000	
360,000	—	150,000	—
360,000	—	150,000	—

WASTEWATER/COMPOST DEPARTMENT BUDGET  
 FUND: Enterprise  
 ACCOUNTING CODE: 5311.330

As of 01/10/2024 - 53% of Year

			This activity is charged with expenditures for the general administrative direction of the Wastewater department.		This activity is charged with expenditures incurred in the maintenance of sewer mains; Servicing and providing information regarding STEP systems; Maintaining and servicing lift stations.		This activity is charged with repair and maintenance for sewer main extensions.		This activity is charged with expenditures incurred for plant maintenance, sewage treatment, and sewage disposal.		This activity is charged with expenditures incurred for chemical analysis for plant, pretreatment, and permit required testing; permitting and monitoring domestic and industrial wastewater.		This activity is charged with expenditures incurred for treating biosolids and incorporating into compost products.	
			Administration 430610		Collection 430630		Lateral Sewer Main Extension 430633		Treatment 430640		Pretreatment Lab 430650		Compost 430660	
			Grand Total Baseline	Grand Total Baseline & Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes
PERSONAL SERVICES														
110 Salaries and Wages	3,012,916	3,012,916	796,161		721,448		—		614,157		343,652		537,498	
120 Overtime/Termination	68,000	68,000	—		19,040		—		40,120		—		8,840	
130 Other Contributions	56,953	56,953	—		17,937		—		34,139		—		4,877	
140 Employer Contributions	1,365,431	1,365,431	287,464		390,583		—		245,702		121,216		320,466	
141 State Retirement Contributions	3,064	3,064	799		733		—		669		333		530	
TOTAL PERSONAL SERVICES	4,506,364	4,506,364	1,084,424	—	1,149,741	—	—	—	934,787	—	465,201	—	872,211	—
SUPPLIES														
210 Office Supplies	5,710	5,260	4,137	(450)	—		—		1,073		—		500	
220 Operating Supplies	463,856	463,316	3,544	(540)	23,768		—		337,597		19,982		78,965	
230 Repair/Maintenance	233,920	233,920	93		102,500		—		103,305		2,628		25,394	
231 Gasoline	168,484	168,484	43,216		5,582		—		—		—		119,686	
235 Vehicle Repair & Maintenance	187,879	187,879	—		31,427		—		4,000		—		152,452	
240 Other Supplies	6,095	6,095	—		2,050		—		2,000		—		2,045	
TOTAL SUPPLIES	1,065,944	1,064,954	50,990	(990)	165,327	—	—	—	447,975	—	22,610	—	379,042	—
PURCHASED SERVICES														
310 Communications	26,295	26,295	22,063		513		—		935		1,025		1,759	
320 Printing & Duplicating	2,062	2,062	105		375		—		—		225		1,357	
330 Publicity,Subscriptions,Dues	23,044	23,044	—		1,025		—		982		765		20,272	
341 Electricity & Natural Gas	792,699	792,699	—		130,141		—		650,662		—		11,896	
343 Water Charges	8,776	8,776	—		5,362		—		3,414		—		—	
344 Telephone Service	18,069	18,069	2,857		8,370		—		5,403		—		1,439	
345 Garbage	42,254	42,254	21		—		—		38,050		—		4,183	
350 Professional Services	175,307	175,307	47,626		41,626		—		50,000		14,967		21,088	
360 Repair & Maintenance	814,881	814,881	69,402		146,360		6,000		459,898		12,141		20,598	
370 Travel	17,784	16,944	10,209	(840)	575		—		2,500		2,000		2,500	
380 Training	16,517	15,043	6,200	(1,474)	3,500		—		2,500		1,817		2,500	
TOTAL PURCHASED SRVCS	1,937,688	1,935,374	158,483	(2,314)	337,847	—	6,000	—	1,214,344	—	32,940	—	87,592	—
FIXED CHARGES														
500 Fixed Charges	1,408,755	1,114,987	1,340,220	(293,768)	62,185		—		2,350		—		4,000	
530 Rent	11,988	11,988	—		9,986		—		2,002		—		—	
550 Merchant Services/Fees	45,000	45,000	—		—		—		—		—		—	
TOTAL FIXED CHARGES	1,465,743	1,171,975	1,340,220	(293,768)	72,171	—	—	—	4,352	—	—	—	4,000	—
DEBT SERVICE														
610 Principal	1,381,371	1,362,134	—		—		—		—		—		—	
620 Interest	680,247	693,460	—		—		—		—		—		—	
TOTAL DEBT SERVICE	2,061,618	2,055,593	—		—		—		—		—		—	
GRANTS & CONTRIBUTIONS														
700 Grants and Contributions	18,050	18,050	8,050		—		—		—		10,000		—	
TOTAL GRANTS & CONTRIBUTIONS	18,050	18,050	8,050		—		—		—		10,000		—	
MISCELLANEOUS														
820 Transfers To Other Funds	27,040	27,040	27,040		—		—		—		—		—	
TOTAL MISCELLANEOUS	27,040	27,040	27,040		—		—		—		—		—	
DEPARTMENT TOTAL	11,082,447	10,779,350	2,669,207	(297,072)	1,725,086	—	6,000	—	2,601,458	—	530,751	—	1,342,845	—

WASTEWATER/COMPOST DEPARTMENT BUDGET  
 FUND: Enterprise  
 ACCOUNTING CODE: 5311.330

As of 01/10/2024 - 53% of Year

ACTIVITY NAME: ACTIVITY CODE:		Misc Sewer Repairs 430691		Misc Plant Repairs 430693		Revenue Bond Debt Service 490200		Capital Lease Debt Service 490502 490506		Eko Compost Purchase 490508		Merchant Fees 510110		
Grand Total	Baseline & Changes	Grand Total	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes
PERSONAL SERVICES														
110 Salaries and Wages	3,012,916	3,012,916	—	—	—	—	—	—	—	—	—	—	—	—
120 Overtime/Termination	68,000	68,000	—	—	—	—	—	—	—	—	—	—	—	—
130 Other Contributions	56,953	56,953	—	—	—	—	—	—	—	—	—	—	—	—
140 Employer Contributions	1,365,431	1,365,431	—	—	—	—	—	—	—	—	—	—	—	—
141 State Retirement Contributions	3,064	3,064	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	4,506,364	4,506,364	—	—	—	—	—	—	—	—	—	—	—	—
SUPPLIES														
210 Office Supplies	5,710	5,260	—	—	—	—	—	—	—	—	—	—	—	—
220 Operating Supplies	463,856	463,316	—	—	—	—	—	—	—	—	—	—	—	—
230 Repair/Maintenance	233,920	233,920	—	—	—	—	—	—	—	—	—	—	—	—
231 Gasoline	168,484	168,484	—	—	—	—	—	—	—	—	—	—	—	—
235 Vehicle Repair & Maintenance	187,879	187,879	—	—	—	—	—	—	—	—	—	—	—	—
240 Other Supplies	6,095	6,095	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL SUPPLIES	1,065,944	1,064,954	—	—	—	—	—	—	—	—	—	—	—	—
PURCHASED SERVICES														
310 Communications	26,295	26,295	—	—	—	—	—	—	—	—	—	—	—	—
320 Printing & Duplicating	2,062	2,062	—	—	—	—	—	—	—	—	—	—	—	—
330 Publicity/Subscriptions,Dues	23,044	23,044	—	—	—	—	—	—	—	—	—	—	—	—
341 Electricity & Natural Gas	792,699	792,699	—	—	—	—	—	—	—	—	—	—	—	—
343 Water Charges	8,776	8,776	—	—	—	—	—	—	—	—	—	—	—	—
344 Telephone Service	18,069	18,069	—	—	—	—	—	—	—	—	—	—	—	—
345 Garbage	42,254	42,254	—	—	—	—	—	—	—	—	—	—	—	—
350 Professional Services	175,307	175,307	—	—	—	—	—	—	—	—	—	—	—	—
360 Repair & Maintenance	814,881	814,881	50,241	50,241	50,241	—	—	—	—	—	—	—	—	—
370 Travel	17,784	16,944	—	—	—	—	—	—	—	—	—	—	—	—
380 Training	16,517	15,043	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL PURCHASED SRVCS	1,937,688	1,935,374	50,241	—	50,241	—	—	—	—	—	—	—	—	—
FIXED CHARGES														
500 Fixed Charges	1,408,755	1,114,987	—	—	—	—	—	—	—	—	—	—	—	—
530 Rent	11,988	11,988	—	—	—	—	—	—	—	—	—	—	—	—
550 Merchant Services/Fees	45,000	45,000	—	—	—	—	—	—	—	—	—	45,000	—	—
TOTAL FIXED CHARGES	1,465,743	1,171,975	—	—	—	—	—	—	—	—	—	—	45,000	—
DEBT SERVICE														
610 Principal	1,381,371	1,362,134	—	—	—	—	1,039,350	23,000	117,348	(47,729)	224,673	5,492	—	—
620 Interest	680,247	693,460	—	—	—	—	618,114	19,404	15,722	(701)	46,411	(5,491)	—	—
TOTAL DEBT SERVICE	2,061,618	2,055,593	—	—	—	—	1,657,464	42,404	133,070	(48,430)	271,084	1	—	—
GRANTS & CONTRIBUTIONS														
700 Grants and Contributions	18,050	18,050	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL GRANTS & CONTRIBUTIONS	18,050	18,050	—	—	—	—	—	—	—	—	—	—	—	—
MISCELLANEOUS														
820 Transfers To Other Funds	27,040	27,040	—	—	—	—	—	—	—	—	—	—	—	—
TOTAL MISCELLANEOUS	27,040	27,040	—	—	—	—	—	—	—	—	—	—	—	—
DEPARTMENT TOTAL	11,082,447	10,779,350	50,241	—	50,241	—	1,657,464	42,404	133,070	(48,430)	271,084	1	45,000	—

This activity is charged with capital expenditures incurred for Collections replacement and depreciation.  
 This activity is charged with capital expenditures incurred for Plant replacement and depreciation.  
 This activity is charged with all interest and principal payments made on revenue bond debts of the governmental unit.  
 This activity is charged with all interest and principal payments made on capital lease debts of the governmental unit.  
 This activity is charged with all interest and principal payments made on debts from the purchase of Eko Compost.  
 This activity is charged with fees incurred from processing credit cards for utility bills and for compost sales.

## WASTEWATER DEVELOPMENT DEPARTMENT BUDGET

FUND: Enterprise

ACCOUNTING CODE: 5325.330

As of 01/10/2024 - 53% of Year

Improvements and upgrades for wastewater services.

		ACTIVITY NAME:	ACTIVITY CODE:
		Grand Total	Baseline & Changes
		Grand Total Baseline	
CAPITAL OUTLAY			
930 Improvements		816,363	816,363
TOTAL CAPITAL OUTLAY		816,363	816,363
DEPARTMENT TOTAL		816,363	816,363

Main Replace	
<a href="#">430631</a>	
Baseline	Proposed Changes
816,363	
816,363	—
816,363	—

## STORM WATER DEPARTMENT BUDGET

FUND: Enterprise

ACCOUNTING CODE: 5450.334

As of 01/18/2024 - 55% of Year

This activity is charged for expenditures associated with the general administration of the Stormwater Utility, including transfers to the Streets and Wastewater Divisions for maintenance and/or repair of the stormwater system.

This activity is charged for expenditures associated with the maintenance, construction, reconstruction, improvements, or additions of stormwater assets for Capital Improvement Projects and for assets installed by the Streets Division.

This activity is charged for expenditures associated with the maintenance, construction, reconstruction, improvements, or additions of stormwater assets.

This activity is charged for expenditures associated with maintaining the City's levees and major flood control facilities.

Assist in cleaning up urban encampments, protect waterbodies from illicit discharge that could impact water quality. Identification, detection, and elimination of illicit discharges are conditions in the City's MS4 Permit. This budget item also includes structural best management practices (BMPs), personal protective equipment (PPE), tools and/or equipment to protect staff, facilitate cleanup response, and prevent pollution. May also include contracted services to clean up and properly dispose of hazardous waste.

	ACTIVITY NAME: ACTIVITY CODE:		Administration 430210		Construction 430235		Maintenance 430246		Levee Maintenance 431200		Urban Camping 430890	
	Grand Total Baseline	Grand Total Baseline & Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes
PERSONAL SERVICES												
110 Salaries and Wages	519,342	519,342	406,209		—		113,133		—		—	
140 Employer Contributions	217,446	217,446	156,211		—		61,235		—		—	
141 State Retirement Contributions	522	522	409		—		113		—		—	
TOTAL PERSONAL SERVICES	737,310	737,310	562,829		—		174,481		—		—	
SUPPLIES												
210 Office Supplies	10,000	9,223	10,000	(777)	—		—		—		—	
220 Operating Supplies	15,225	14,763	2,500	(462)	—		6,500	—	—		6,225	
230 Repair/Maintenance	8,750	8,750	—		—		7,000	—	—		1,750	
231 Gasoline	3,380	10,141	1,630	6,761	—		—		—		1,750	
235 Vehicle Repair & Maintenance	18,486	18,486	—		—		14,486	—	—		4,000	
TOTAL SUPPLIES	55,841	61,363	14,130	5,522	—		27,986	—	—		13,725	—
PURCHASED SERVICES												
310 Communications	15,000	1,937	15,000	(13,063)	—		—		—		—	
320 Printing & Duplicating	500	916	500	416	—		—		—		—	
330 Publicity, Subscriptions, Dues	2,603	2,351	2,603	(252)	—		—		—		—	
341 Electricity & Natural Gas	4,200	3,750	4,200	(450)	—		—		—		—	
343 Water Charges	330	330	330	—	—		—		—		—	
344 Telephone Service	3,460	3,860	3,460	400	—		—		—		—	
345 Garbage	15,600	15,730	250	130	—		—		—		15,350	
350 Professional Services	84,113	84,113	54,322	—	—		14,291	—	—		15,500	
360 Repair & Maintenance	196,348	149,830	18,241	—	—		82,107	—	96,000	(46,518)	—	
370 Travel	1,880	6,125	1,880	4,245	—		—		—		—	
380 Training	15,800	9,636	10,800	(6,164)	—		—		—		5,000	
390 Other Purchased Services	13,800	13,800	13,800	—	—		—		—		—	
TOTAL PURCHASED SRVCS	353,634	292,378	125,386	(14,738)	—		96,398	—	96,000	(46,518)	35,850	—
FIXED CHARGES												
500 Fixed Charges	39,837	73,990	39,837	34,153	—		—		—		—	
510 Insurance	5,000	5,000	5,000	—	—		—		—		—	
530 Rent	2,850	2,850	2,850	—	—		—		—		—	
550 Merchant Services/Fees	2,500	2,500	2,500	—	—		—		—		—	
TOTAL FIXED CHARGES	50,187	84,340	50,187	34,153	—		—	—	—	—	—	
DEBT SERVICE												
610 Principal	67,213	68,304	67,213	1,091	—		—		—		—	
620 Interest	46,235	44,053	46,235	(2,182)	—		—		—		—	
TOTAL DEBT SERVICE	113,448	112,357	113,448	(1,091)	—		—		—		—	
MISCELLANEOUS												
820 Transfers To Other Funds	225,700	225,700	185,700	—	40,000	—	—		—		—	
TOTAL MISCELLANEOUS	225,700	225,700	185,700	—	40,000	—	—		—		—	
DEPARTMENT TOTAL	1,536,120	1,513,448	1,051,680	23,846	40,000	—	298,865	—	96,000	(46,518)	49,575	—



## **City of Missoula Inventory of Programs Fiscal Year 2024**

<b>Department:</b>	Transfers
<b>Program Title:</b>	MIM MDT
<b>Requested Title Change:</b>	(optional)

**Program Description:**  
This activity is charged with support as the required local match to the grant funded MIM program.  
The MIM MDT operating activity can be found in 2955.280.411080

*Is there more than one program within this activity code? If so, please list them here:*

### **Budgetary Data:**

**General Ledger Account:** 2512 280 411080 **Cost Recovery %:** — %

### **Program Summary Budget:**

Personnel	—
O&M	—
Debt	—
Grant	—
Transfers	12,000
Capital	—
Total	12,000

**Associated Revenues:**

**Staffing Information:** FY24  
FTEs  
(Your FY24 Payroll Template may be a helpful resource.)

### **Basic Program Attributes:**

Mandate: Is there a third party requirement to provide this program (ie state or federal law, city charter)?  
No

Please describe the mandate in more detail:

## Service Level

Requirement: Is the level of service

Please indicate who sets the level of service requirement and what that required level of service is:	
Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? Low If reliance is high, please provide additional information:

**Cost Recovery:** Is a portion of this Program is supported by non-property tax revenue?  
No ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

**Strategic Goal:** Is the program specifically identified as an action item in the City's strategic plan?  
No

### If so, which Strategic Goal?

### Which Action Items relate to this program?

#### Additional Action Items relate to this program?

#### Additional Action Items relate to this program?

What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?

Demand for service is stable

Please describe the trends in more detail:

<b>Risk</b>	<b>Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.</b>
	Low/No Risk



**City of Missoula**  
**Inventory of Programs**  
**Fiscal Year 2024**

Department: Public Works, Mobility, & Infrastructure

Program Title: REIMBURSABLE SERVICES

Requested Title Change: \_\_\_\_\_ (optional)

**Program Description:**

Costs relating to road/street operations as a result of an accident that may be covered through insurance claims or restitution.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

General Ledger Account: 2512 280 430250 Cost Recovery % 75.000 %

**Program Summary Budget:**

Personnel	—
O&M	20,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	20,000

**Associated Revenues:**

Revenue Description:	Fund	Account	
Expenses	2512	343000	15,000.00
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

(Your FY24 Payroll Template may be a helpful resource.)

FY24

FTEs

**Basic Program Attributes:**

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?		
	No		
Please describe the mandate in more detail:			

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)		
	No		
Please indicate who sets the level of service requirement and what that required level of service is:			

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?		
	High		
If reliance is high, please provide additional information:			
Internal Organizational (City) Dependence			

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?		
	Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)		

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?		
	Yes		
If so, which Strategic Goal?			
Organizational Excellence and Resilience			
Which Action Items relate to this program?			
Assess workplace safety and well-being and develop a plan to remedy areas of concern, support areas of success while increasing overall staff engagement in safety and well-being efforts.			
Additional Action Items relate to this program?			
Additional Action Items relate to this program?			

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?		
	Demand for service is stable		
Please describe the trends in more detail:			

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.		
	Financial Risk		
Please describe the risks in more detail:			
highly dependant on reimbursements			

## **City of Missoula Inventory of Programs Fiscal Year 2024**

<b>Department:</b>	Transfers
<b>Program Title:</b>	BIKE-PED PROGRAM & TRAILS
<b>Requested Title Change:</b>	(optional)

**Program Description:** Charged with all expenditures for the costs of creating safe and sustainable bicycle and pedestrian friendly transportation options in and around Missoula. This represents the local match for the Bike-Ped Program. The Bike-Ped operating activity can be found in 2955.280.430255

*Is there more than one program within this activity code? If so, please list them here:*

### **Budgetary Data:**

**General Ledger Account:** 2512 280 430255 **Cost Recovery %:** — %

### Program Summary Budget:

Personnel	—
O&M	—
Debt	—
Grant	—
Transfers	122,565
Capital	—
Total	122,565

#### Associated Revenues:

**Staffing Information:**  FY24  
(Your FY24 Payroll Template may be a helpful resource.)  FTEs

### **Basic Program Attributes:**

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)
	No

Please describe the mandate in more detail:

**Service Level Requirement:** Is the level of service requirement set by a third party (ie – permitting agency, bond holders)

No  
Please indicate who sets the level of service requirement and what that required level of service is:

**Reliance & Interdependencies:** Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?  
Low  
If reliance is high, please provide additional information:

**Cost Recovery:** Is a portion of this Program supported by non-property tax revenue?  
No (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan?
	No

<p>If so, which Strategic Goal?</p> <p>Which Action Items relate to this program?</p> <p>Additional Action Items relate to this program?</p> <p>Additional Action Items relate to this program?</p>
---

<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required? Demand for service is stable
	Please describe the trends in more detail:

Risk	<p><b>Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.</b></p> <p>Low/No Risk</p> <p>Please describe the risks in more detail:</p>
------	--



**City of Missoula**  
**Inventory of Programs**  
**Fiscal Year 2024**

Department: Public Works, Mobility, & Infrastructure

Program Title: ENGINEERING

Requested Title Change: \_\_\_\_\_ (optional)

**Program Description:**  
Expenditures for the general administrative direction of the engineering department within Public Works.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

General Ledger Account: 2512 280 431400 Cost Recovery % 2.371 %

**Program Summary Budget:**

Personnel	1,988,753
O&M	269,614
Debt	—
Grant	—
Transfers	76,395
Capital	—
Total	2,334,762

**Associated Revenues:**

Revenue Description:	Fund	Account	
fees	2512	341076	55,250
Engineering Map fees	2512	341078	100
road district			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

(Your FY24 Payroll Template may be a helpful resource.)

	<u>FY24</u>
<u>FTEs</u>	<u>18.50</u>

**Basic Program Attributes:**

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?		
	No		
Please describe the mandate in more detail:			

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)		
	No		
Please indicate who sets the level of service requirement and what that required level of service is:			

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?		
	High		
If reliance is high, please provide additional information:			
Internal Organizational (City) Dependence			

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?		
	Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)		

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?		
	Yes		
If so, which Strategic Goal?			
Organizational Excellence and Resilience			
Which Action Items most closely relate to this program?			
Establish mechanisms to formally incorporate strategic lenses into structured decision-making.			

**Additional Action Items closely relate to this program?**  
Share best practices for integrating measurable goals and objectives into work plans.

**Additional Action Items closely relate to this program?**  
Evaluate and revise business processes, technologies, and staffing levels to achieve greater efficiency and effectiveness.

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?		
	Demand for service is increasing		
Please describe the trends in more detail:			
Need for engineers grows in direct relation to project growth.			

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.		
	Low/No Risk		
Please describe the risks in more detail:			



## **City of Missoula Inventory of Programs Fiscal Year 2024**

<b>Department:</b>	Debt Service
<b>Program Title:</b>	DEBT SERVICE
<b>Requested Title Change:</b>	(optional)

**Program Description:**  
This activity pays for the principal and interest capital lease issuances on Road District CORE light and heavy equipment purchases. There are currently 15 issuances, with interest rates between 0% and 4.15%, with the final payment due date on 05/09/2033. This debt service is paid from Road District Assessments.

*Is there more than one program within this activity code? If so, please list them here.*

### **Budgetary Data:**

General Ledger Account: 2512 280 490504 Cost Recovery % — %

### Program Summary Budget:

Personnel	—
O&M	—
Debt	897,601
Grant	—
Transfers	—
Capital	—
Total	897,601

#### Associated Revenues:

**Staffing Information:**

	FY24
FTEs	0.00

  
(Your FY24 Payroll Template may be a helpful resource.)

## Basic Program Attributes:

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)	
Yes	Other Requirement	

Please describe the mandate in more detail:

**Service Level Requirement:** Is the level of service requirement set by a third party (ie – permitting agency, bond holders)

## Yes Bond holders

**Reliance & Interdependencies:** Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?  
Medium  
If reliance is high, please provide additional information:

**Cost Recovery:** Is a portion of this Program supported by non-property tax revenue?  
No (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan?
	No

### If so, which Strategic Goal?

#### **Additional Action Items relate to this program?**

Trend (Demand) What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?

Demand for service is stable

Please describe the trends in more detail:

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk

Please describe the risks in more detail:



**City of Missoula****Inventory of Programs****Fiscal Year 2024**

Department:	Public Works, Mobility, & Infrastructure
Program Title:	STREET RESTORATION
Requested Title Change:	STREET MAINTENANCE
(optional)	
<b>Program Description:</b> Supports purchase of essential supplies and labor for street repair and maintenance outside of winter months and unrelated to street sweeping. Funds purchase of hand tools, equipment repair & parts, asphalt, concrete (ADA ramps), gas, diesel, and propane.	

**Is there more than one program within this activity code? If so, please list them here:**

220 Operating Supplies, 230 &amp; 360 Fleet Parts Maint, 231 Fuel, 400 Building Materials

**Budgetary Data:**

General Ledger Account:	2512 320 430230	Cost Recovery %	2.582 %
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**Program Summary Budget:**

Personnel	2,208,350
O&M	889,907
Debt	—
Grant	—
Transfers	—
Capital	—
Total	3,098,257

**Associated Revenues:**

Revenue Description:	Fund	Account	
MDT Special Projects	2512	343004	80,000.00
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

	FY24
(Your FY24 Payroll Template may be a helpful resource.)	FTEs 23.42

**Basic Program Attributes:**

<b>Mandate:</b>	<b>Is there a third party requirement to provide this program (ie state or federal law, city charter)?</b>
Yes	Required by City Charter
Please describe the mandate in more detail: Program is essential and strives to provide safe streets for all users and first responders. Required under maintenance agreement with Montana Department of Transportation on State routes within City limits.	
<b>Service Level Requirement:</b>	<b>Is the level of service requirement set by a third party (ie – permitting agency, bond holders)</b>
No	
Please indicate who sets the level of service requirement and what that required level of service is: Mayor, City Council, and Public	
<b>Reliance &amp; Interdependencies:</b>	<b>Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?</b>
High	
<b>If reliance is high, please provide additional information:</b> High level of disruption if this program were discontinued	
<b>Cost Recovery:</b>	<b>Is a portion of this Program is supported by non-property tax revenue?</b>
Yes	( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
<b>Strategic Goal:</b>	<b>Is the program specifically identified as an action item in the City's strategic plan?</b>
Yes	
<b>If so, which Strategic Goal?</b> Community Design and Livability	
<b>Which Action Items relate to this program?</b> Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.	
<b>Additional Action Items relate to this program?</b> Prioritize transportation infrastructure projects that promote safety, mobility and reduced climate impact to create healthier, more sustainable neighborhoods and improved equity.	
<b>Additional Action Items relate to this program?</b>	
<b>Trend (Demand)</b>	<b>What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?</b>
Demand for service is increasing	
Please describe the trends in more detail: As the City grows and more streets are constructed more resources will be required for maintenance.	
<b>Risk</b>	<b>Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.</b>
Financial Risk	
Please describe the risks in more detail: Severe inflation and supply chain disruption.	

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

**Department:** Public Works, Mobility, & Infrastructure

**Program Title:** ENGINEERING

**Requested Title Change:** Streets- Gas Tax *(optional)*

**Program Description:**

Typically supports purchase of construction materials for annual chip seal program and winter sand aggregate.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

**General Ledger Account:** 2512 320 430231 **Cost Recovery %** 100.000 %

**Program Summary Budget:**

Personnel	—
O&M	—
Debt	—
Grant	—
Transfers	—
Capital	408,500
Total	408,500

**Associated Revenues:**

Revenue Description:	Fund	Account	
Gas Tax from MDT	2512	383002	408,500
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**    **FY24**  
 (Your FY24 Payroll Template may be a helpful resource.)

**Basic Program Attributes:**

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Required by State Law
Please describe the mandate in more detail: <input type="text" value="Chip seal is the most effective way to maintain good asphalt condition and sanding streets in the winter is essential for public safety."/>	
<b>Service Level Requirement:</b>	Is the level of service requirement set by a third party (ie – permitting agency, bond holders) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please indicate who sets the level of service requirement and what that required level of service is: <input type="text" value="Mayor, City Council, and Public"/>	
<b>Reliance &amp; Interdependencies:</b>	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? <input checked="" type="checkbox"/> High <input text"="" type="text" value="High level of disruption if this program were discontinued"/>
<b>Cost Recovery:</b>	Is a portion of this Program is supported by non-property tax revenue? <input checked="" type="checkbox"/> Yes <input type="text" value=" ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)"/>
<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan? <input checked="" type="checkbox"/> Yes <input text"="" type="text" value="Community Design and Livability"/> <b>Which Action Items relate to this program?</b> <input type="text" value="Prioritize transportation infrastructure projects that promote safety, mobility and reduced climate impact to create healthier, more sustainable neighborhoods and improved equity."/>  <b>Additional Action Items relate to this program?</b> <input type="text" value="Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations."/>  <b>Additional Action Items relate to this program?</b> <input type="text" value="  "/>
<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required? <input type="text" value="Demand for service is increasing"/>  Please describe the trends in more detail: <input type="text" value="As the City grows and more streets are constructed more resources will be required for maintenance and safe winter use."/>
<b>Risk</b>	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc. <input type="text" value="Financial Risk"/>  Please describe the risks in more detail: <input type="text" value="State Legislature or MDT regulations could change allocation amount, but has never occurred. Typically funding increases annually."/>

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

<b>Department:</b>	Public Works, Mobility, & Infrastructure
<b>Program Title:</b>	BarSSA (Gas Tax)
<b>Requested Title Change:</b>	Streets-BaRSSA (Gas Tax)
<i>(optional)</i>	
<b>Program Description:</b>	
<p>This activity is charged with costs relating to capital projects including road/street construction or reconstruction, improvements, or additions to any existing road/street which result in increased traffic service ability. Funding typically used for larger street improvements including milling, paving, and ADA ramp up-grades. Examples: (FY 23) Beckwith, Grant Creek, Schilling, Lincoln Hills. (FY24) California Street and Turner Worden.</p>	

*Is there more than one program within this activity code? If so, please list them here:*

NO

**Budgetary Data:**

General Ledger Account:	2512 320 430241	Cost Recovery %	100.000 %
-------------------------	-----------------	-----------------	-----------

**Program Summary Budget:**

Personnel	—
O&M	—
Debt	—
Grant	—
Transfers	—
Capital	250,000
Total	250,000

**Associated Revenues:**

Revenue Description:	Fund	Account	
MDT GAS TAX	2512	383020	250,000.00
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

(Your FY24 Payroll Template may be a helpful resource.)

	FY24
FTEs	

**Basic Program Attributes:**

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
Yes	Required by State Law
Please describe the mandate in more detail: Compliance with ADA regulations	
<b>Service Level Requirement:</b>	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
No	
Please indicate who sets the level of service requirement and what that required level of service is: Mayor, City Council, Public	
<b>Reliance &amp; Interdependencies:</b>	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
High	
If reliance is high, please provide additional information: High level of disruption if this program were discontinued	
<b>Cost Recovery:</b>	Is a portion of this Program supported by non-property tax revenue?
Yes	( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan?
Yes	
If so, which Strategic Goal? Community Design and Livability	
Which Action Items relate to this program? Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.	
<b>Additional Action Items relate to this program?</b> Prioritize transportation infrastructure projects that promote safety, mobility and reduced climate impact to create healthier, more sustainable neighborhoods and improved equity.	
<b>Additional Action Items relate to this program?</b>	
<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
Demand for service is increasing	
Please describe the trends in more detail: As the City grows and more streets are constructed more resources will be required for maintenance.	
<b>Risk</b>	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
Financial Risk	
Please describe the risks in more detail: State Legislature or MDT regulations could change allocation amount, but has never occurred. Typically funding increases annually.	

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

**Department:** Public Works, Mobility, & Infrastructure

**Program Title:** ICE & SNOW REMOVAL

**Requested Title Change:** \_\_\_\_\_ *(optional)*

**Program Description:**

This activity is charged with expenditures relating to snow removal and ice control which result in increased traffic service ability. Used to purchase granular deicer, sanding aggregate, liquid deicer, fuel, fleet parts for winter street operations.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

**General Ledger Account:** 2512 320 430251 **Cost Recovery %:** 16.610 %

**Program Summary Budget:**

Personnel	385,068
O&M	457,802
Debt	—
Grant	—
Transfers	—
Capital	—
Total	842,870

**Associated Revenues:**

Revenue Description:	Fund	Account	
Reimb.	2512	343084	140,000.00
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

	<u>FY24</u>
<i>(Your FY24 Payroll Template may be a helpful resource.)</i>	<u>FTEs</u> <u>3.74</u>

**Basic Program Attributes:**

<b>Mandate:</b>	<b>Is there a third party requirement to provide this program (ie state or federal law, city charter)?</b>
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Other Requirement
Please describe the mandate in more detail: City strives to maintain safe streets for all users during winter months. Required under maintenance agreement with Montana Department of Transportation on State routes within City limits.	
<b>Service Level Requirement:</b>	<b>Is the level of service requirement set by a third party (ie – permitting agency, bond holders)</b>
<input type="checkbox"/> No	
Please indicate who sets the level of service requirement and what that required level of service is: Mayor, City Council, and Public.	
<b>Reliance &amp; Interdependencies:</b>	<b>Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?</b>
<input type="checkbox"/> High	
<b>If reliance is high, please provide additional information:</b> High level of disruption if this program were discontinued	
<b>Cost Recovery:</b>	<b>Is a portion of this Program supported by non-property tax revenue?</b>
<input type="checkbox"/> Yes	<i>( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)</i>
<b>Strategic Goal:</b>	<b>Is the program specifically identified as an action item in the City's strategic plan?</b>
<input type="checkbox"/> No	
<b>If so, which Strategic Goal?</b> Community Design and Livability	
<b>Which Action Items relate to this program?</b> Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.	
<b>Additional Action Items relate to this program?</b>	
<b>Additional Action Items relate to this program?</b>	
<b>Trend (Demand)</b>	<b>What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?</b>
<input type="checkbox"/> Demand for service is increasing	
Please describe the trends in more detail: As the City grows and more streets are constructed more resources will be required for winter maintenance.	
<b>Risk</b>	<b>Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.</b>
<input type="checkbox"/> Financial Risk	
Please describe the risks in more detail: Substantial inflationary costs for all deicer materials, equipment parts, and supply chain deficiencies.	

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

Department:	Public Works, Mobility, & Infrastructure
Program Title:	STREET CLEANING
Requested Title Change:	(optional)

<b>Program Description:</b> This activity is charged with expenditures relating to street sweeping and street cleaning which result in increased traffic service ability. Supports maintenance and repairs of City street sweeper fleet. Use to purchase sweeper parts and fuel.
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*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

General Ledger Account:	2512 320 430252	Cost Recovery %	27.148 %
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**Program Summary Budget:**

Personnel	910,188
O&M	208,293
Debt	—
Grant	—
Transfers	—
Capital	—
Total	1,118,481

**Associated Revenues:**

Revenue Description:	Fund	Account	
State Maint. Contract	2512	343080	303,642
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

	FY24
(Your FY24 Payroll Template may be a helpful resource.)	FTEs 8.84

**Basic Program Attributes:**

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)?		
Yes	Other Requirement		
Please describe the mandate in more detail: Street sweeping mandated under EPA "Fugitive Particulate Rule", administered by Missoula City-County Health Department to preserve air quality. Critical activity for preserving storm water quality.			
<b>Service Level Requirement:</b>	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)		
Yes	Required by Federal Law		
Please indicate who sets the level of service requirement and what that required level of service is: MC-CHD monitors PM10 air quality data, which can be adversely affected by insufficient sweeping.			
<b>Reliance &amp; Interdependencies:</b>	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?		
High			
If reliance is high, please provide additional information: High level of disruption if this program were discontinued			
<b>Cost Recovery:</b>	Is a portion of this Program is supported by non-property tax revenue?		
Yes	( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)		
<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan?		
Yes			
If so, which Strategic Goal? Community Design and Livability			
<b>Which Action Items relate to this program?</b> Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.			
<b>Additional Action Items relate to this program?</b> Prioritize transportation infrastructure projects that promote safety, mobility and reduced climate impact to create healthier, more sustainable neighborhoods and improved equity.			
<b>Additional Action Items relate to this program?</b>			
<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?		
Demand for service is increasing			
Please describe the trends in more detail: As the City grows and more streets are constructed more resources will be required for maintenance.			
<b>Risk</b>	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.		
Financial Risk			
Please describe the risks in more detail: City sweeper fleet is in desperate need of new sweepers. Difficulties with securing Federal CMAQ funding to purchase new sweepers for the last 4 years has severely affected sweeping operations due to equipment break-downs.			

## **City of Missoula Inventory of Programs Fiscal Year 2024**

<b>Department:</b>	Public Works, Mobility, & Infrastructure
<b>Program Title:</b>	STREET LIGHTING
<b>Requested Title Change:</b>	(optional)

**Program Description:**  
This activity is charged with costs of operation and maintenance of street lighting to provide for safe and convenient traffic. Program funds electric bills and parts for City streets lights.

*Is there more than one program within this activity code? If so, please list them here:*

### **Budgetary Data:**

**General Ledger Account:** 2512 320 430263 **Cost Recovery %:** — %

### Program Summary Budget:

Personnel	—
O&M	218,774
Debt	—
Grant	—
Transfers	—
Capital	—
Total	218,774

#### Associated Revenues:

**Staffing Information:**

	FY24
(Your FY24 Payroll Template may be a helpful resource.)	FTEs

## Basic Program Attributes:

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)?	
	Yes	Other Requirement

Please describe the mandate in more detail:  
City has established street lighting districts that must be funded. Street lighting is an important component of public safety for pedestrians, bicyclists, and vehicles.

<b>Service Level Requirement:</b>	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)	
	No	
<p>Please indicate who sets the level of service requirement and what that required level of service is:</p> <p>Street lighting is an important component of public safety for pedestrians, bicycles, and vehicles.</p>		

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? High If reliance is high, please provide additional information: High level of disruption if this program were discontinued.
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**Cost Recovery:** Is a portion of this Program is supported by non-property tax revenue?  
No (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

<b>Strategic Goal:</b>	<b>Is the program specifically identified as an action item in the City's strategic plan?</b>
Yes	<b>If so, which Strategic Goal?</b>
	Community Design and Livability
	<b>Which Action Items relate to this program?</b>
	Prioritize transportation infrastructure projects that promote safety, mobility and reduced climate impact to create healthier, more sustainable neighborhoods and improved equity.

**Additional Action Items relate to this program?**

Trend (Demand)	<p>What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?</p> <p>Demand for service is increasing</p> <p>Please describe the trends in more detail:</p> <p>Numerous City streets do not have lighting and is frequently requested as a public safety measure.</p>
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<b>Risk</b>	<b>Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.</b>
	Financial Risk Please describe the risks in more detail: Inflation related to power consumption.

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

<b>Department:</b>	Public Works, Mobility, & Infrastructure
<b>Program Title:</b>	TRAFFIC SIGNAL MAINTENANCE
<b>Requested Title Change:</b>	Streets - Traffic Signal Maintenance (optional)
<b>Program Description:</b> Funds electricity for traffic signals, fuel, tools, signal parts, safety equipment, travel, training, traffic control devices parts, professional certifications (staff), vehicle/equipment parts/repair. Supports all aspects of operation and maintenance of City traffic signal/control network.	

*Is there more than one program within this activity code? If so, please list them here:***Budgetary Data:**

General Ledger Account:	2512 320 430264	Cost Recovery %	100.000 %
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**Program Summary Budget:**

Personnel	147,667
O&M	73,829
Debt	—
Grant	—
Transfers	—
Capital	—
Total	221,496

**Associated Revenues:**

Revenue Description:	Fund	Account	
State Maint. Contract	2512	343080	221,496
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

	FY24
(Your FY24 Payroll Template may be a helpful resource.)	FTEs 1.40

**Basic Program Attributes:**

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)? Yes Required by Federal Law
Please describe the mandate in more detail: Reliable traffic signal/control systems are required by respective Federal, State, and Local governing transportation agencies.	
<b>Service Level Requirement:</b>	Is the level of service requirement set by a third party (ie – permitting agency, bond holders) Yes Required by Federal Law
Please indicate who sets the level of service requirement and what that required level of service is: Applicable governing agencies mandate proper function and establish required maintenance intervals/procedures on traffic control network.	
<b>Reliance &amp; Interdependencies:</b>	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? High If reliance is high, please provide additional information: High level of disruption if this program were discontinued
<b>Cost Recovery:</b>	Is a portion of this Program is supported by non-property tax revenue? Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan? Yes If so, which Strategic Goal? Community Design and Livability Which Action Items relate to this program? Prioritize transportation infrastructure projects that promote safety, mobility and reduced climate impact to create healthier, more sustainable neighborhoods and improved equity.
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	
<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required? Demand for service is increasing Please describe the trends in more detail: As development expands along with street network and traffic control required for all users.
<b>Risk</b>	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc. Financial Risk Please describe the risks in more detail: Inflation

# City of Missoula

## Inventory of Programs

### Fiscal Year 2024

<b>Department:</b>	Public Works, Mobility, & Infrastructure
<b>Program Title:</b>	SIGNING & STRIPING
<b>Requested Title Change:</b>	Streets - Traffic Services
<i>(optional)</i>	

**Program Description:** Supports purchase of all supplies, materials, tools, labor, related to signing and striping streets. Collection of traffic data related to speed studies, quick-build traffic calming, multi-modal route maintenances and expansion for striping, and pedestrian crossings, and curb paint. Includes winter operations for snow removal on pedestrian routes, bike lanes, and MDT sidewalks. Provides annual funding for sidewalk grinding in the Downtown Central Business District to remove sidewalk trip hazards.

*Is there more than one program within this activity code? If so, please list them here:*

### **Budgetary Data:**

**General Ledger Account:** 2512 320 430265 **Cost Recovery %:** — %

### **Program Summary Budget:**

Personnel	603,852
O&M	219,276
Debt	—
Grant	—
Transfers	—
Capital	—
Total	823,128

**Associated Revenues:**

**Staffing Information:**

	FY24
(Your FY24 Payroll Template may be a helpful resource.)	FTEs 6.00

### **Basic Program Attributes:**

**Mandate:** Is there a third party requirement to provide this program (ie state or federal law, city charter)?

Required by Federal Law

**Please describe the mandate in more detail:**

<b>Service Level Requirement:</b>	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)	
	Yes	Required by Federal Law
<p>Please indicate who sets the level of service requirement and what that required level of service is:</p> <p>Federal, State, and Local agencies require minimum standards for signing &amp; striping.</p>		

Reliance & Interdependencies:	<p>Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?</p> <p>High</p> <p>If reliance is high, please provide additional information:</p> <p>High level of discretion if this program were discontinued.</p>
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**Cost Recovery:** Is a portion of this Program is supported by non-property tax revenue?  
Yes (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms

<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan? Yes <b>If so, which Strategic Goal?</b> Community Design and Usability
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<p><b>Which Action Items relate to this program?</b></p> <p>Prioritize transportation infrastructure projects that promote safety, mobility and reduced climate impact to create healthier, more sustainable neighborhoods and improved equity.</p>
<p><b>Additional Action Items relate to this program?</b></p> <p>Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas</p>

<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?  Demand for service is increasing
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Please describe the trends in more detail:  
City expansion of multi-modal routes and associated maintenance. Signing & Striping maintenance for all streets increasing with rapid growth.

<b>Risk</b>	<b>Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.</b> <b>Financial Risk</b> Please describe the risks in more detail: Inflationary costs associated with materials. Challenges with public demand for more service.
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# City of Missoula

## Inventory of Programs

### Fiscal Year 2024

<b>Department:</b>	Public Works, Mobility, & Infrastructure
<b>Program Title:</b>	COMMUNICATIONS MAINTENANCE
<b>Requested Title Change:</b>	Streets: Communications Maintenance
<i>(optional)</i>	

**Program Description:**  
Supports operations and maintenance of City radio communication systems for all departments. Funds labor for police vehicle upfitting/maintenance of on-board electronic components. Also funds radio parts, employee professional certifications, tower electricity, operating supplies, staff cell phones.

*Is there more than one program within this activity code? If so, please list them here:*

### **Budgetary Data:**

**General Ledger Account:** 2512 320 430270 **Cost Recovery %:** — %

### Program Summary Budget:

Personnel	274,237
O&M	23,310
Debt	—
Grant	—
Transfers	—
Capital	—
Total	297,547

#### Associated Revenues:

**Staffing Information:** FY24  
FTEs 2.60  
(Your FY24 Payroll Template may be a helpful resource.)

## Basic Program Attributes:

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)?	
Yes	Required by Federal Law	Required by State Law

Radio communications required by all governing agencies for first responders and emergency/disaster response.

**Service Level Requirement:** Is the level of service requirement set by a third party (ie – permitting agency, bond holders)

Yes      Required by Federal Law

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? High If reliance is high, please provide additional information: [Redacted]
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**Cost Recovery:** Is a portion of this Program is supported by non-property tax revenue?  
No (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

**Strategic Goal:** Is the program specifically identified as an action item in the City's strategic plan?

Yes

<b>If so, which Strategic Goal?</b>
Organizational Excellence and Resilience
<b>Which Action Items relate to this program?</b>
Coordinate the planning and execution of necessary facility improvement projects to support operations and service delivery for Police, Public Works & Mobility, Parks and Recreation and Fire

#### **Additional Action Items relate to this program?**

Additional Action Items relate to this program?

**Trend (Demand)** What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?

Demand for service is increasing

Please describe the trends in more detail: Currently working on CIP for radio system wide upgrade to improve coverage and reliability. Radio coverage

<b>Risk</b>	<b>Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.</b>
	Financial Risk

## **City of Missoula Inventory of Programs Fiscal Year 2024**

<b>Department:</b>	Public Works, Mobility, & Infrastructure
<b>Program Title:</b>	ENCAMPMENT RESPONSE
<b>Requested Title Change:</b>	Streets - Encampment Response
<i>(optional)</i>	

**Program Description:** Enforce health and safety codes. Keep public spaces open for public use. Remove encampments that pose health or safety hazards after proper notice period. Perform site cleanup after proper notice period. The City of Missoula attempts to balance the needs and expectations of people who are living unsheltered with the needs and expectations those that are housed and our business economy.

*Is there more than one program within this activity code? If so, please list them here:*

### **Budgetary Data:**

**General Ledger Account:** 2512 320 430890 **Cost Recovery %:** — %

### Program Summary Budget:

Personnel	—
O&M	50,500
Debt	—
Grant	—
Transfers	401,573
Capital	—
Total	452,073

#### Associated Revenues:

**Staffing Information:** *(Your FY24 Payroll Template may be a helpful resource.)*

## Basic Program Attributes:

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)?	
Yes	Required by City Charter	

Please describe the mandate in more detail:  
City Ordinance

**Service Level Requirement:** Is the level of service requirement set by a third party (ie – permitting agency, bond holders)

**Reliance & Interdependencies:** Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?  
Low  
If reliance is high, please provide additional information:

**Cost Recovery:** Is a portion of this Program supported by non-property tax revenue?  
Yes (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

**Strategic Goal:** Is the program specifically identified as an action item in the City's strategic plan?

Yes \_\_\_\_\_

<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
	<b>If so, which Strategic Goal?</b>
	Community Safety, Health and Well-Being
	<b>Which Action Items relate to this program?</b>
	Continue support for the Missoula Crisis Intervention Team.

#### Additional Action Items relate to this program?

Additional Action Items relate to this program:  
Develop the next phase of the City's approach to addressing homelessness with participation from residents and community partners.

<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?  Demand for service is increasing
	<p>Please describe the trends in more detail:</p>

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Changes in the Operating Environment

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

<b>Department:</b>	Public Works, Mobility, & Infrastructure
<b>Program Title:</b>	FLOOD CONTROL
<b>Requested Title Change:</b>	Streets - Flood Control (optional)
<b>Program Description:</b>	
Funding used to purchase stormwater infrastructure components constructed and maintained by Streets Operations & Maintenance. Includes pre-cast concrete cones, barrels, storm grates, and concrete for curb/sidwalk replacement done in conjunction with dry well excavations.	

*Is there more than one program within this activity code? If so, please list them here:***Budgetary Data:**

General Ledger Account:	2512 320 431200	Cost Recovery %	100.000 %
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**Program Summary Budget:**

Personnel	—
O&M	51,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	51,000

**Associated Revenues:**

Revenue Description:	Fund	Account	
State Maint. Contract	2512	343080	51,000
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

FY24

(Your FY24 Payroll Template may be a helpful resource.)

**Basic Program Attributes:**

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
Yes	Other Requirement
Please describe the mandate in more detail: Required work under City of Missoula MS-4 permit.	
<b>Service Level Requirement:</b>	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
Yes	Permitting Agency
Please indicate who sets the level of service requirement and what that required level of service is: Stormwater District staff administers MS-4 permit reporting requirements for stormwater quality.	
<b>Reliance &amp; Interdependencies:</b>	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
High	If reliance is high, please provide additional information: High level of disruption if this program were discontinued
<b>Cost Recovery:</b>	Is a portion of this Program is supported by non-property tax revenue?
Yes	( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan?
Yes	If so, which Strategic Goal? Community Design and Livability
Which Action Items relate to this program? Prioritize transportation infrastructure projects that promote safety, mobility and reduced climate impact to create healthier, more sustainable neighborhoods and improved equity.	
Additional Action Items relate to this program? Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.	
Additional Action Items relate to this program?	
<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
Demand for service is increasing	
Please describe the trends in more detail: City is responsible for maintenance of approximately 7,000 stormwater structures with more being built annually in conjunction with rampant growth.	
<b>Risk</b>	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
Low/No Risk	
Please describe the risks in more detail:	



## **City of Missoula Inventory of Programs Fiscal Year 2024**

Department: Public Works, Mobility, & Infrastructure

**Program Title:** FACILITIES **Requested Title Change:** Cemetery Facilities **(optional)**

**Program Description:**  
Expenditures related to the operation and maintenance of the cemetery facility.

**Is there more than one program within this activity code? If so, please list them here.**

### **Budgetary Data:**

**General Ledger Account:** 2512 340 430920 **Cost Recovery %** — %

### **Program Summary Budget:**

Personnel	11,186
O&M	22,632
Debt	—
Grant	—
Transfers	—
Capital	—
Total	33,818

### **Associated Revenues:**

<b>Staffing Information:</b> (Your FY24 Payroll Template may be a helpful resource.)	<b>FY24</b>
	<b>FTEs</b> 0.15

## Basic Program Attributes

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)
	No

Please describe the mandate in more detail:

Page 10 of 10

## Service Level

Requirement: Is the level of service requirement set by a third party (ie – permitting agency)

Reliance & Interdependencies: Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?  
Low  
If reliance is high, please provide additional information:

**Cost Recovery:** Is a portion of this Program is supported by non-property tax revenue?  
No (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

## Strategic Goal: To maintain and enhance the quality of life in the City of Austin, Texas.

Strategic Goal: Is the program specifically identified as an action item in the City's strategic plan?  
Yes  
If no, which Strategic Goal?

**If so, which Strategic Goal?**  
Community Design and Livability  
**Which Action Item relate to this program?**  
Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.

**Additional Action Item relate to this program?**

Additional Action Item relate to this program?

<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required? Demand for service is increasing.
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Demand for services is increasing  
Please describe the trends in more detail:  
Inflation is driving prices higher

<b>Risk</b>	<b>Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.</b>
	Low/No Risk

**City of Missoula**  
**Inventory of Programs**  
**Fiscal Year 2024**

Department: Public Works, Mobility, & Infrastructure

Program Title: GROUNDS MAINTENANCE  
 Requested Title Change: Cemetery Grounds Maintenance (optional)

**Program Description:**  
 Expenditures related to the maintenance of the cemetery grounds.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

General Ledger Account: 2512 340 430930 Cost Recovery % 3.578 %

**Program Summary Budget:**

Personnel	309,810
O&M	86,430
Debt	—
Grant	—
Transfers	—
Capital	—
Total	396,240

**Associated Revenues:**

Revenue Description:	Fund	Account	
sale of plots	2512	343320	10,700
Flower Care	2512	343322	3,478
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

(Your FY24 Payroll Template may be a helpful resource.)

**Basic Program Attributes:**

**Mandate:** Is there a third party requirement to provide this program (ie state or federal law, city charter)?  
 No  
 Please describe the mandate in more detail:

**Service Level Requirement:** Is the level of service requirement set by a third party (ie – permitting agency, bond holders)  
 No  
 Please indicate who sets the level of service requirement and what that required level of service is:

**Reliance & Interdependencies:** Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?  
 Medium  
 If reliance is high, please provide additional information:

**Cost Recovery:** Is a portion of this Program is supported by non-property tax revenue?  
 Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

**Strategic Goal:** Is the program specifically identified as an action item in the City's strategic plan?  
 Yes  
 If so, which Strategic Goal?  
 Community Design and Livability  
 Which Action Item relate to this program?  
 Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.

**Additional Action Item relate to this program?**

**Additional Action Item relate to this program?**

**Trend (Demand)** What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?  
 Demand for service is stable  
 Please describe the trends in more detail:

**Risk** Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.  
 Low/No Risk  
 Please describe the risks in more detail:

**City of Missoula**  
**Inventory of Programs**  
**Fiscal Year 2024**

Department: Public Works, Mobility, & Infrastructure

Program Title: BURIALS

Requested Title Change: Cemetery Burials (optional)

**Program Description:**  
Expenditures related to the burial services at the cemetery.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

General Ledger Account: 2512 340 430940 Cost Recovery % 24.365 %

**Program Summary Budget:**

Personnel	104,507
O&M	13,185
Debt	—
Grant	—
Transfers	—
Capital	—
Total	117,692

**Associated Revenues:**

Revenue Description:	Fund	Account	
monument	2512	343321	6,955
liner install	2512	343323	8,560
other	2512	343324	2,461
openings	2512	343340	10,700
			—
			—
			—
			—
			—

**Staffing Information:**

(Your FY24 Payroll Template may be a helpful resource.)

FY24  
FTEs

**Basic Program Attributes:**

**Mandate:** Is there a third party requirement to provide this program (ie state or federal law, city charter)?  
No

Please describe the mandate in more detail:

**Service Level Requirement:** Is the level of service requirement set by a third party (ie – permitting agency, bond holders)  
Yes Required by State Law

Please indicate who sets the level of service requirement and what that required level of service is:  
Following State laws for cemeteries

**Reliance & Interdependencies:** Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?  
Low  
If reliance is high, please provide additional information:

**Cost Recovery:** Is a portion of this Program is supported by non-property tax revenue?  
Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

**Strategic Goal:** Is the program specifically identified as an action item in the City's strategic plan?  
No  
If so, which Strategic Goal?  
Which Action Item relate to this program?  
Additional Action Item relate to this program?  
Additional Action Item relate to this program?

**Trend (Demand)** What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?  
Demand for service is stable  
Please describe the trends in more detail:  
Demand is stable but burial trends and types are evolving

**Risk** Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.  
Low/No Risk  
Please describe the risks in more detail:

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

**Department:** Public Works, Mobility, & Infrastructure

**Program Title:** TRANSPORTATION

**Requested Title Change:** MPO *(optional)*

**Program Description:**

This grant funded activity is charged with all expenditures for administration of the Missoula Metropolitan Planning Organization. Activities include the costs of planning and programming a safe and efficient transportation system for the Missoula Urban Area that increases access and mobility through multimodal options, increased transportation safety, and prioritization of federal funding for transportation projects.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

**General Ledger Account:** 2955 280 411070 **Cost Recovery %:** 98.677 %

**Program Summary Budget:**

Personnel	630,906
O&M	400,625
Debt	—
Grant	271,202
Transfers	—
Capital	—
<b>Total</b>	<b>1,302,733</b>

**Associated Revenues:**

Revenue Description:	Fund	Account	
FHWA PL Grant	2955	331054	1,099,290
FTA Grant	2955	331055	138,271
Fee	2955	330005	4,000
State PERS Contrib.	2955	336023	686.00
Bike/Ped	2955	383000	43,250
			—
			—
			—
			—

**Staffing Information:**

	<b>FY24</b>
<b>(Your FY24 Payroll Template may be a helpful resource.)</b>	<b>FTEs</b> <u>10.00</u>

**Basic Program Attributes:**

<b>Mandate:</b>	<b>Is there a third party requirement to provide this program (ie state or federal law, city charter)?</b>
Yes	Required by Federal Law
Please describe the mandate in more detail: The MPO is a federal requirement for our urban area. City role and responsibility for administering the MPO is set in an Interlocal Agreement and required activities are outlined in 2 Memorandums of Understanding between the City, County,	
<b>Service Level Requirement:</b>	<b>Is the level of service requirement set by a third party (ie – permitting agency, bond holders)</b>
Yes	Required by Federal Law
Please indicate who sets the level of service requirement and what that required level of service is: Yes, services provided by the MPO are set in Federal Code (23 CFR Part 450 Subpart C). Required to perform coordinated, cooperative and comprehensive transportation planning for the Missoula Urban Area. Specific requirements	
<b>Reliance &amp; Interdependencies:</b>	<b>Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?</b>
High	If reliance is high, please provide additional information: Lack of Readily Available alternatives
<b>Cost Recovery:</b>	<b>Is a portion of this Program is supported by non-property tax revenue?</b>
Yes	( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
<b>Strategic Goal:</b>	<b>Is the program specifically identified as an action item in the City's strategic plan?</b>
Yes	If so, which Strategic Goal? Community Design and Livability
<b>Which Action Items relate to this program?</b> Prioritize transportation infrastructure projects that promote safety, mobility and reduced climate impact to create healthier, more sustainable neighborhoods and improved equity.	
<b>Additional Action Items relate to this program?</b> Create incentives and regulations that reduce the demand for single-occupancy vehicles by completing the Transportation Options project.	
<b>Additional Action Items relate to this program?</b> Coordinate grant opportunities across departments to secure funding for key projects.	
<b>Trend (Demand)</b>	<b>What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?</b>
Demand for service is increasing	
Please describe the trends in more detail: As Missoula continues to grow, demand for transportation infrastructure is increasing. this includes planning-level work on CIP projects, development and management of federal grant applications, and increased requirements for planning and	
<b>Risk</b>	<b>Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.</b>
Financial Risk	
Please describe the risks in more detail: While funding for the MPO administration is consistently provided by the state and federal government through PL formula funds, the addition of 2 new MPOs has reduced the allocation to Missoula at the same time we are seeing an increase in	

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

**Department:** Public Works, Mobility, & Infrastructure

**Program Title:** BIKE/PED MDT

**Requested Title Change:** BIKE/PED CMAQ *(optional)*

**Program Description:**

This grant funded activity is charged with all expenditures for the costs to increase the use of sustainable transportation in and around Missoula. Key program elements include implementation of bicycle infrastructure such as Neighborhood Greenways and installation of bike racks, education outreach and communications on bicycle/pedestrian safety.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

**General Ledger Account:** 2955 280 411079 **Cost Recovery %:** 98.233 %

**Program Summary Budget:**

Personnel	20,920
O&M	28,838
Debt	—
Grant	—
Transfers	—
Capital	—
<b>Total</b>	<b>49,758</b>

**Associated Revenues:**

Revenue Description:	Fund	Account	
Bike/Ped	2955	331058	43,096
Bike/Ped	2955	365018	5,783
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

	<b>FY24</b>
<b>(Your FY24 Payroll Template may be a helpful resource.)</b>	<b>FTEs</b> <u>2.00</u>

**Basic Program Attributes:**

<b>Mandate:</b>	<b>Is there a third party requirement to provide this program (ie state or federal law, city charter)?</b>
Yes	Required by Federal Law
Please describe the mandate in more detail: The Bike/Ped CMAQ program is funded by and supports improved air quality through shifts away from single-occupancy vehicle trips. As a limited maintenance area for both PM2.5 and Carbon Monoxide (CO), we are required to ensure	
<b>Service Level Requirement:</b>	<b>Is the level of service requirement set by a third party (ie – permitting agency, bond holders)</b>
Yes	Granting Agency
Please indicate who sets the level of service requirement and what that required level of service is: Per contracts and agreements with the Montana Department of Transportation, the Bike/Ped program is required to meet emissions reduction targets in support of state and federal performance measures.	
<b>Reliance &amp; Interdependencies:</b>	<b>Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?</b>
High	If reliance is high, please provide additional information: Lack of Readily Available alternatives
<b>Cost Recovery:</b>	<b>Is a portion of this Program is supported by non-property tax revenue?</b>
Yes	( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
<b>Strategic Goal:</b>	<b>Is the program specifically identified as an action item in the City's strategic plan?</b>
Yes	If so, which Strategic Goal? Community Design and Livability
<b>Which Action Items relate to this program?</b> Prioritize transportation infrastructure projects that promote safety, mobility and reduced climate impact to create healthier, more sustainable neighborhoods and improved equity.	
<b>Additional Action Items relate to this program?</b> Create incentives and regulations that reduce the demand for single-occupancy vehicles by completing the Transportation Options project.	
<b>Additional Action Items relate to this program?</b>	
<b>Trend (Demand)</b>	<b>What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?</b>
Demand for service is increasing	
Please describe the trends in more detail: Funding through the Bike/Ped program contributes to the ongoing implementation of Neighborhood Greenways through support of the Neighborhood Traffic Management Program quick-build activities, "bike racks for businesses" and support	
<b>Risk</b>	<b>Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.</b>
Financial Risk	
Please describe the risks in more detail: Risk is currently small, but costs continue to increase while grant funding remains fixed.	

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

Department:	Public Works, Mobility, & Infrastructure
Program Title:	MIM MDT
Requested Title Change:	MISSOULA IN MOTION
(optional)	

<b>Program Description:</b>
This grant funded activity is charged with all expenditures for the costs of creating safe and sustainable transportation options in and around Missoula through the Missoula In Motion programs. Activities include community-wide education and encouragement programming and resources.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

General Ledger Account:	2955 280 411080	Cost Recovery %	98.304 %
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**Program Summary Budget:**

Personnel	237,249
O&M	118,069
Debt	—
Grant	—
Transfers	—
Capital	—
Total	355,318

**Associated Revenues:**

Revenue Description:	Fund	Account	
MIM	2955	331056	305,891
Local Match MDT MIM	2955	365016	21,500
Contributions	2955	336030	9,900
T'fer from RD - MIM	2955	383029	12,000
			—
			—
			—
			—
			—

**Staffing Information:**

	FY24
(Your FY24 Payroll Template may be a helpful resource.)	FTEs 3.00

**Basic Program Attributes:**

<b>Mandate:</b>	<b>Is there a third party requirement to provide this program (ie state or federal law, city charter)?</b>
Yes	Required by Federal Law
Please describe the mandate in more detail: The Missoula In Motion program is funded by and supports improved air quality through shifts away from single-occupancy vehicle trips. As a limited maintenance area for both PM2.5 and Carbon Monoxide (CO), we are required to	
<b>Service Level Requirement:</b>	<b>Is the level of service requirement set by a third party (ie – permitting agency, bond holders)</b>
Yes	Granting Agency
Please indicate who sets the level of service requirement and what that required level of service is: Per contracts and agreements with the Montana Department of Transportation, Missoula In Motion is required to meet emissions reduction targets in support of state and federal performance measures.	
<b>Reliance &amp; Interdependencies:</b>	<b>Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?</b>
High	If reliance is high, please provide additional information: Lack of Readily Available alternatives
<b>Cost Recovery:</b>	<b>Is a portion of this Program is supported by non-property tax revenue?</b>
Yes	( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
<b>Strategic Goal:</b>	<b>Is the program specifically identified as an action item in the City's strategic plan?</b>
Yes	If so, which Strategic Goal? Community Design and Livability
<b>Which Action Items relate to this program?</b> Create incentives and regulations that reduce the demand for single-occupancy vehicles by completing the Transportation Options project.	
<b>Additional Action Items relate to this program?</b> Prioritize transportation infrastructure projects that promote safety, mobility and reduced climate impact to create healthier, more sustainable neighborhoods and improved equity.	
<b>Additional Action Items relate to this program?</b>	
<b>Trend (Demand)</b>	<b>What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?</b>
Demand for service is increasing	
Please describe the trends in more detail: As Missoula continues to grow and experience impacts on our transportation system, availability of existing vehicle capacity and parking diminishing. In order to meet our infrastructure and sustainability goals, we must continue to provide	
<b>Risk</b>	<b>Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.</b>
Financial Risk	
Please describe the risks in more detail: As funding continues to be limited for transportation investments, relying on CMAQ grants from the MPO poses a small risk to the program. In addition, current funding does not allow for growth of the program, since the grant has a fixed cap	

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

**Department:** Public Works, Mobility, & Infrastructure

**Program Title:** BIKE-PED PROGRAM & TRAILS

**Requested Title Change:** \_\_\_\_\_ *(optional)*

**Program Description:**

This RD#1 activity is charged with expenditures for the costs of transportation planning, including implementation of adopted Complete Streets and Vision Zero policies, and management of efforts to improve safety for and increase the number of people biking and walking in and around Missoula.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

**General Ledger Account:** 2955 280 430255 **Cost Recovery %** 100.000 %

**Program Summary Budget:**

Personnel	104,612
O&M	17,953
Debt	—
Grant	—
Transfers	—
Capital	—
Total	122,565

**Associated Revenues:**

Revenue Description:	Fund	Account	
Bike/Ped	2955	383000	122,565
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

	<u>FY24</u>
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(Your FY24 Payroll Template may be a helpful resource.)

<u>FTEs</u>	<u>1.00</u>
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**Basic Program Attributes:**

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
Yes	Other Requirement
Please describe the mandate in more detail: The City of Missoula has adopted several resolutions that require specific implementation and reporting activities. These include the Complete Streets Resolution (R 8098) and Vision Zero Resolution (R 8633).	
<b>Service Level Requirement:</b>	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
No	Please indicate who sets the level of service requirement and what that required level of service is:
<b>Reliance &amp; Interdependencies:</b>	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
High	If reliance is high, please provide additional information: Internal Organizational (City) Dependence
<b>Cost Recovery:</b>	Is a portion of this Program is supported by non-property tax revenue?
Yes	( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan?
Yes	If so, which Strategic Goal? Community Design and Livability
Which Action Items relate to this program? Create incentives and regulations that reduce the demand for single-occupancy vehicles by completing the Transportation Options project.	
<b>Additional Action Items relate to this program?</b> Prioritize transportation infrastructure projects that promote safety, mobility and reduced climate impact to create healthier, more sustainable neighborhoods and improved equity.	
<b>Additional Action Items relate to this program?</b> Coordinate grant opportunities across departments to secure funding for key projects.	

**Trend (Demand)** What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?

Demand for service is increasing

Please describe the trends in more detail:

As the city continues to grow and more citizens are encouraged to use different modes of transportation, as well as increased need for multi-modal project design and funding.

**Risk** Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.

Financial Risk

Please describe the risks in more detail:

As Missoula continues to grow and our demand for transportation services increases, there is a risk that the program will not be able to keep up with demand given current levels of funding. There is also a risk that we do not secure sufficient

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

**Department:** Public Works, Mobility, & Infrastructure

**Program Title:** WATER ADMINISTRATION

**Requested Title Change:** \_\_\_\_\_ *(optional)*

**Program Description:**

This activity is charged with expenditures for the general administrative direction of the Water department. Provides support, business and financial management, communication, safety and risk management services, utility billing, and customer service. Ensures our internal and external customers receive high-quality service.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

**General Ledger Account:** 5210 335 430510 **Cost Recovery %** 100.000 %

**Program Summary Budget:**

Personnel	1,386,928
O&M	1,952,973
Debt	—
Grant	12,000
Transfers	100,000
Capital	—
Total	3,451,901

**Associated Revenues:**

Revenue Description:	Fund	Account	
Water fees	5210	343021	3,448,969
State PERS Contrib.	5210	336023	2,932
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

	<u>FY24</u>
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(Your FY24 Payroll Template may be a helpful resource.)

<u>FTEs</u>	<u>28.08</u>
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**Basic Program Attributes:**

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
No	
Please describe the mandate in more detail:	

<b>Service Level Requirement:</b>	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
No	
Please indicate who sets the level of service requirement and what that required level of service is:	

<b>Reliance &amp; Interdependencies:</b>	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
High	
If reliance is high, please provide additional information:	
Internal Organizational (City) Dependence	

<b>Cost Recovery:</b>	Is a portion of this Program is supported by non-property tax revenue?
Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)	

<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan?
Yes	
If so, which Strategic Goal?	
Organizational Excellence and Resilience	
Which Action Items relate to this program?	
Establish mechanisms to formally incorporate strategic lenses into structured decision-making.	
Additional Action Items relate to this program?	
Share best practices for integrating measurable goals and objectives into work plans.	
Additional Action Items relate to this program?	
Evaluate and revise business processes, technologies, and staffing levels to achieve greater efficiency and effectiveness.	

<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
Demand for service is evolving	
Please describe the trends in more detail:	
administration needs to evolve based on efficiencies and needs.	

<b>Risk</b>	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
Low/No Risk	
Please describe the risks in more detail:	

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

Department:	Public Works, Mobility, & Infrastructure
Program Title:	WATER FACILITIES
Requested Title Change:	(optional)
<b>Program Description:</b> This activity is charged with expenditures for the general operating and maintenance of the Water Building.	

*Is there more than one program within this activity code? If so, please list them here:***Budgetary Data:**

General Ledger Account:	5210 335 430520	Cost Recovery %	100.000 %
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**Program Summary Budget:**

Personnel	202,539
O&M	346,789
Debt	—
Grant	—
Transfers	—
Capital	233,000
Total	782,328

**Associated Revenues:**

Revenue Description:	Fund	Account	
Water fees	5210	343021	782,328
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

Staffing Information:	FY24
(Your FY24 Payroll Template may be a helpful resource.)	FTEs 2.05

**Basic Program Attributes:**

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?		
	No		
Please describe the mandate in more detail:			
Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)		
	No		
Please indicate who sets the level of service requirement and what that required level of service is:			
Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?		
	High		
If reliance is high, please provide additional information:			
	High level of disruption if this program were discontinued		
Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?		
	Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)		
Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?		
	Yes		
If so, which Strategic Goal?			
	Community Design and Livability		
Which Action Items relate to this program?			
	Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.		
Additional Action Items relate to this program?			
Additional Action Items relate to this program?			
Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?		
	Demand for service is stable		
Please describe the trends in more detail:			
	Funded through water fees. Water consumption is stable.		
Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.		
	Low/No Risk		
Please describe the risks in more detail:			

**City of Missoula**  
Inventory of Programs  
Fiscal Year 2024

Department: Public Works, Mobility, & Infrastructure

Program Title: SOURCE OF SUPPLY & PUMPING  
Requested Title Change: Water Pumping & Supply (optional)

**Program Description:**  
This activity is charged with expenditures for water treatment, testing, source of supply maintenance, and energy for water pumping.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

General Ledger Account: 5210 335 430530 Cost Recovery % 100.000 %

**Program Summary Budget:**

Personnel	985,251
O&M	2,595,308
Debt	—
Grant	—
Transfers	—
Capital	165,492
Total	3,746,051

**Associated Revenues:**

Revenue Description:	Fund	Account	
Water fees	5210	343021	3,746,051
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

(Your FY24 Payroll Template may be a helpful resource.)

FY24  
FTEs 8.18

**Basic Program Attributes:**

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?		
No			
Please describe the mandate in more detail: We are not technically required to operate a Public Water Supply, but we purchased the system through eminent domain and would likely be in legal jeopardy if we decided to stop operating it.			

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)		
Yes Required by State Law			
Please indicate who sets the level of service requirement and what that required level of service is: Montana DEQ rules establish service requirements for our supply and pumping systems			

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?		
High			
If reliance is high, please provide additional information: High level of disruption if this program were discontinued			

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?		
Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)			

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?		
Yes			
If so, which Strategic Goal? Community Design and Livability			
Which Action Items relate to this program? Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.			
Additional Action Items relate to this program?			
Additional Action Items relate to this program?			

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?		
Demand for service is stable			
Please describe the trends in more detail: Water is stable			

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.		
Low/No Risk			
Please describe the risks in more detail:			

**City of Missoula**  
Inventory of Programs  
Fiscal Year 2024

Department: Public Works, Mobility, & Infrastructure

Program Title: TRANSMISSION & DISTRIBUTION  
Requested Title Change: Water Transmission & Distribution (optional)

**Program Description:**  
This activity is charged with expenditures for the operations and maintenance of water transmission mains and for water meter replacements. FY 24:Water model poulation update; Equipment

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

General Ledger Account:	5210 335 430550	Cost Recovery %	100.000 %
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**Program Summary Budget:**

Personnel	1,654,741
O&M	666,056
Debt	—
Grant	—
Transfers	—
Capital	150,000
Total	2,470,797

**Associated Revenues:**

Revenue Description:	Fund	Account	
Water Fees	5210	343021	2,470,797
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—

Staffing Information: 

	FY24
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(Your FY24 Payroll Template may be a helpful resource.) 

FTEs	18.69
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**Basic Program Attributes:**

**Mandate:** Is there a third party requirement to provide this program (ie state or federal law, city charter)?  
No  
Please describe the mandate in more detail:  
We are not technically required to operate a Public Water Supply, but we purchased the system through eminent domain and would likely be in legal jeopardy if we decided to stop operating it.

**Service Level Requirement:** Is the level of service requirement set by a third party (ie – permitting agency, bond holders)?  
Yes Required by State Law  
Please indicate who sets the level of service requirement and what that required level of service is:  
Montana DEQ rules establish service requirements for our transmission and distribution piping systems

**Reliance & Interdependencies:** Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?  
Medium  
If reliance is high, please provide additional information:

**Cost Recovery:** Is a portion of this Program is supported by non-property tax revenue?  
No ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

**Strategic Goal:** Is the program specifically identified as an action item in the City's strategic plan?  
Yes  
If so, which Strategic Goal?  
Community Design and Livability  
Which Action Items relate to this program?  
Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.  
  
Additional Action Items relate to this program?

Additional Action Items relate to this program?

Additional Action Items relate to this program?

**Trend (Demand)** What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?  
Demand for service is evolving  
Please describe the trends in more detail:  
As the City continues to grow, this need will increase

**Risk** Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.  
Low/No Risk  
Please describe the risks in more detail:

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

Department:	Debt Service
Program Title:	REVENUE BOND DEBT SERVICE
Requested Title Change:	Water Revenue Bonds (optional)

**Program Description:**

This activity accounts for the repayment of the following 5 water revenue bonds: 1) Series 2019A, issued on 04/01/2019 in the amount of \$96,680,000 with interest rates between 3% and 5% and the final payment will be made on 07/01/2044 2) Series 2019B, issued on 04/01/2019 in the amount of \$5,000,000 with an interest rate of 3.90% and the final payment will be made on 07/01/2044 3) Series 2022A (Missoula Tank Project), issued on 04/27/22 with an interest rate of 2.5% and the final payment will be made on 01/01/2042 4) Series 2022 SRF (Line Replacements) issued on 04/27/22 with an interest rate of 2.5% and the final payment will be made on 01/01/2042 5) Series 2022B (Settlement

**Is there more than one program within this activity code? If so, please list them here:****Budgetary Data:**

General Ledger Account:	5210 335 490200	Cost Recovery %	92.838 %
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**Program Summary Budget:**

Personnel	—
O&M	—
Debt	7,884,727
Grant	—
Transfers	—
Capital	—
Total	7,884,727

**Associated Revenues:**

Revenue Description:	Fund	Account	
Metered Water Fees	5210	343021	4,458,787
Unmetered Water Fees	5210	343022	2,454,700
Sale of Water Materials	5210	343024	61,500
Water Tap Fees	5210	343026	36,000
Misc. Water Fees	5210	343027	306,012
Misc. Revenues	5210	360010	3,000
			—
			—
			—

**Staffing Information:**

	FY24
(Your FY24 Payroll Template may be a helpful resource.)	FTEs 0.00

**Basic Program Attributes:**

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	Yes Other Requirement
Please describe the mandate in more detail:	
Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Bond holders
Please indicate who sets the level of service requirement and what that required level of service is:	
Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	Low
If reliance is high, please provide additional information:	
Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	No ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	No
If so, which Strategic Goal?	
Which Action Items relate to this program?	
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	
Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Demand for service is stable
Please describe the trends in more detail:	
Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
	Low/No Risk
Please describe the risks in more detail:	

# City of Missoula

## Inventory of Programs

### Fiscal Year 2024

**Department:** Public Works, Mobility, & Infrastructure

**Program Title:** MERCHANT SERVICES **Requested Title Change:** Water Merchant Services **(optional)**

**Program Description:**  
All credit card services and fees associated with water billing.

Is there more than one program within this activity code? If so, please list them here

### **Budgetary Data:**

**General Ledger Account:** 5210 335 510110 **Cost Recovery %:** 4840.430 %

<b>Program Summary Budget:</b>	
Personnel	—
O&M	6,322
Debt	—
Grant	—
Transfers	—
Capital	—
Total	6,322

**Staffing Information:** *(Your FY24 Payroll Template may be a helpful resource.)*

## **Basic Program Attributes:**

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)?	
	No	
Please describe the mandate in more detail:		

<b>Service Level Requirement:</b>	<b>Is the level of service requirement set by a third party (ie – permitting agency, bond holders)</b>
	No

<b>Reliance &amp; Interdependencies:</b>	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? High If reliance is high, please provide additional information: Internal Organizational (City) Dependence
--	--

**Cost Recovery:** Is a portion of this Program is supported by non-property tax revenue?  
Yes (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

<b>Strategic Goal:</b>	<b>Is the program specifically identified as an action item in the City's strategic plan?</b>
	<b>No</b>
	<b>If so, which Strategic Goal?</b>

**Which Action Items relate to this program?**

**Additional Action Items relate to this program?**

**Additional Action Items relate to this program?**

<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
	Please describe the trends in more detail:

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
<p>Please describe the risks in more detail:</p>	

**City of Missoula**  
**Inventory of Programs**  
**Fiscal Year 2024**

**Department:** Public Works, Mobility, & Infrastructure

**Program Title:** SOURCE OF SUPPLY & PUMPING

**Requested Title Change:** \_\_\_\_\_ *(optional)*

**Program Description:**  
 Capital improvements. Water development fund

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

**General Ledger Account:** 5225 335 430530 **Cost Recovery %** 100.000 %

**Program Summary Budget:**

Personnel	—
O&M	—
Debt	—
Grant	—
Transfers	—
Capital	360,000
Total	360,000

**Associated Revenues:**

Revenue Description:	Fund	Account	
fund	5225	343032	360,000
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

(Your FY24 Payroll Template may be a FTEs FY24 helpful resource.)

**Basic Program Attributes:**

**Mandate:** Is there a third party requirement to provide this program (ie state or federal law, city charter)?

No

Please describe the mandate in more detail:

**Service Level**

**Requirement:** Is the level of service requirement set by a third party (ie – permitting agency, bond holders)

No

Please indicate who sets the level of service requirement and what that required level of service is:

**Reliance & Interdependencies:**

Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?

High

If reliance is high, please provide additional information:

Lack of Readily Available alternatives

**Cost Recovery:**

Is a portion of this Program is supported by non-property tax revenue?

Yes *(If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)*

**Strategic Goal:**

Is the program specifically identified as an action item in the City's strategic plan?

Yes

If so, which Strategic Goal?

Community Design and Livability

Which Action Items relate to this program?

Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.

Additional Action Items relate to this program?

Additional Action Items relate to this program?

**Trend (Demand)**

What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?

Demand for service is evolving

Please describe the trends in more detail:

City growth creates more demand

**Risk**

Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.

Low/No Risk

Please describe the risks in more detail:

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

**Department:** Public Works, Mobility, & Infrastructure

**Program Title:** TRANSMISSION & DISTRIBUTION

**Requested Title Change:** \_\_\_\_\_ *(optional)*

**Program Description:**

This activity is charged with expenditures for the operations and maintenance of water transmission mains and for water meter replacements.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

**General Ledger Account:** 5225 335 430550 **Cost Recovery %** 100.000 %

**Program Summary Budget:**

Personnel	—
O&M	—
Debt	—
Grant	—
Transfers	100,000
Capital	150,000
Total	250,000

**Associated Revenues:**

Revenue Description:	Fund	Account	
fund	5225	343032	250,000
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**    **FY24**  
 (Your FY24 Payroll Template may be a helpful resource.)

**Basic Program Attributes:**

**Mandate:** **Is there a third party requirement to provide this program (ie state or federal law, city charter)?**  
 No  
 Please describe the mandate in more detail:

**Service Level Requirement:** **Is the level of service requirement set by a third party (ie – permitting agency, bond holders)?**  
 Yes Required by State Law  
 Please indicate who sets the level of service requirement and what that required level of service is:  
 Montana DEQ rules establish service requirements for our transmission and distribution piping systems

**Reliance & Interdependencies:** **Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?**  
 Medium  
 If reliance is high, please provide additional information:

**Cost Recovery:** **Is a portion of this Program is supported by non-property tax revenue?**  
 Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

**Strategic Goal:** **Is the program specifically identified as an action item in the City's strategic plan?**  
 Yes  
 If so, which Strategic Goal?  
 Community Design and Livability  
**Which Action Items relate to this program?**  
 Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.  
**Additional Action Items relate to this program?**

**Trend (Demand)** **What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?**  
 Demand for service is evolving  
 Please describe the trends in more detail:  
 City growth creates demand

**Risk** **Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.**  
 Low/No Risk  
 Please describe the risks in more detail:

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

<b>Department:</b>	Public Works, Mobility, & Infrastructure
<b>Program Title:</b>	ADMINISTRATION
<b>Requested Title Change:</b>	Wastewater Administration (optional)
<b>Program Description:</b> General expenditures for administration for the direction of wastewater within Public Works. Provides support, business and financial management, communication, safety and risk management services, utility billing, and customer service. Ensures our internal and external customers receive high-quality service.	

*Is there more than one program within this activity code? If so, please list them here:***Budgetary Data:**

General Ledger Account:	5311 330 430610	Cost Recovery %	100.000 %
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**Program Summary Budget:**

Personnel	860,252
O&M	1,549,693
Debt	—
Grant	8,050
Transfers	27,040
Capital	125,000
Total	2,570,035

**Associated Revenues:**

Revenue Description:	Fund	Account	
Facilities fees	5311	343034	2,567,004
State PERS Cont	5311	336023	3,031
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

	FY24
(Your FY24 Payroll Template may be a helpful resource.)	FTEs 25.00

**Basic Program Attributes:**

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)? No
Please describe the mandate in more detail:	
<b>Service Level Requirement:</b>	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)? No
Please indicate who sets the level of service requirement and what that required level of service is:	
<b>Reliance &amp; Interdependencies:</b>	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? High If reliance is high, please provide additional information: Internal Organizational (City) Dependence
<b>Cost Recovery:</b>	Is a portion of this Program is supported by non-property tax revenue? Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan? Yes If so, which Strategic Goal? Organizational Excellence and Resilience Which Action Items relate to this program? Establish mechanisms to formally incorporate strategic lenses into structured decision-making.
<b>Additional Action Items relate to this program?</b> Share best practices for integrating measurable goals and objectives into work plans.	
<b>Additional Action Items relate to this program?</b> Evaluate and revise business processes, technologies, and staffing levels to achieve greater efficiency and effectiveness.	
<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required? Demand for service is evolving Please describe the trends in more detail: Heavily reliant on employment market, turnover and growth.
<b>Risk</b>	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc. Low/No Risk Please describe the risks in more detail:

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

<b>Department:</b>	Public Works, Mobility, & Infrastructure
<b>Program Title:</b>	COLLECTIONS & TRANSMISSIONS
<b>Requested Title Change:</b>	Wastewater Collections & Transmissions (optional)
<b>Program Description:</b> This activity is charged with expenditures incurred in the maintenance of sewer mains; Servicing and providing information regarding STEP systems; Maintaining and servicing lift stations.	

*Is there more than one program within this activity code? If so, please list them here:***Budgetary Data:**

General Ledger Account:	5311 330 430630	Cost Recovery %	100.000 %
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**Program Summary Budget:**

Personnel	1,188,941
O&M	575,345
Debt	—
Grant	—
Transfers	—
Capital	23,000
Total	1,787,286

**Associated Revenues:**

Revenue Description:	Fund	Account	
Facilities fees	5311	343034	1,764,286
Proceeds	5311	381090	23,000.00
			—
			—
			—
			—
			—
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**Staffing Information:**

	FY24
(Your FY24 Payroll Template may be a helpful resource.)	FTEs 14.28

**Basic Program Attributes:**

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)? Yes Required by Federal Law
Please describe the mandate in more detail: We have to comply with our National Pollutant Discharge Elimination System (NPDES) Discharge permit, as required by Clean Water Act. Sanitary Sewer Overflows must be prevented and reported	
<b>Service Level Requirement:</b>	Is the level of service requirement set by a third party (ie – permitting agency, bond holders) Yes Required by State Law
Please indicate who sets the level of service requirement and what that required level of service is: Montana DEQ rules establish service requirements for sewer mains	
<b>Reliance &amp; Interdependencies:</b>	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? High If reliance is high, please provide additional information: Lack of Readily Available alternatives
<b>Cost Recovery:</b>	Is a portion of this Program is supported by non-property tax revenue? Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan? Yes If so, which Strategic Goal? Community Design and Livability Which Action Items relate to this program? Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	
<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required? Demand for service is evolving
Please describe the trends in more detail: Growth stimulates the need for upgrades of sewer facilities.	
<b>Risk</b>	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc. Low/No Risk
Please describe the risks in more detail:	

**City of Missoula**  
Inventory of Programs  
Fiscal Year 2024

Department: Public Works, Mobility, & Infrastructure

Program Title: SEWER MAIN EXTENSIONS  
Requested Title Change: Wastewater Sewer Main Extentions (optional)

**Program Description:**  
This activity is charged with repair and maintenance for sewer main extensions.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

General Ledger Account: 5311 330 430633 Cost Recovery % 100.000 %

**Program Summary Budget:**

Personnel	—
O&M	6,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	6,000

**Associated Revenues:**

Revenue Description:	Fund	Account	
Facilities fees	5311	343034	6,000
			—
			—
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			—
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			—
			—
			—

**Staffing Information:**

(Your FY24 Payroll Template may be a helpful resource.)

FY24  
FTEs 0.00

**Basic Program Attributes:**

**Mandate:** Is there a third party requirement to provide this program (ie state or federal law, city charter)?  
No

Please describe the mandate in more detail:

**Service Level**

**Requirement:** Is the level of service requirement set by a third party (ie – permitting agency, bond holders)?  
Yes Required by State Law

Please indicate who sets the level of service requirement and what that required level of service is:

Montana DEQ rules establish service requirements for sewer mains

**Reliance & Interdependencies:**

Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?

High

If reliance is high, please provide additional information:

Lack of Readily Available alternatives

**Cost Recovery:**

Is a portion of this Program supported by non-property tax revenue?

Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

**Strategic Goal:**

Is the program specifically identified as an action item in the City's strategic plan?

Yes

If so, which Strategic Goal?

Community Design and Livability

Which Action Items relate to this program?

Promote the use of existing infrastructure and adaptive reuse of existing buildings through the Growth Policy update and Code Reform.

Additional Action Items relate to this program?

Additional Action Items relate to this program?

**Trend (Demand)**

What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?

Demand for service is evolving

Please describe the trends in more detail:

Directly tied to growth

**Risk**

Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.  
Low/No Risk

Please describe the risks in more detail:

**City of Missoula**  
Inventory of Programs  
Fiscal Year 2024

Department:	Public Works, Mobility, & Infrastructure
Program Title:	TREATMENT AND DISPOSAL
Requested Title Change:	Wastewater Treatment & Disposal (optional)
<b>Program Description:</b> This activity is charged with expenditures incurred for plant maintenance, sewage treatment, and sewage disposal.	

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

General Ledger Account:	5311 330 430640	Cost Recovery %	100.000 %
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**Program Summary Budget:**

Personnel	1,237,023
O&M	1,666,671
Debt	—
Grant	—
Transfers	—
Capital	60,000
Total	2,963,694

**Associated Revenues:**

Revenue Description:	Fund	Account	
Facilities fees	5311	343034	2,963,694
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—
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**Staffing Information:**

	FY24
(Your FY24 Payroll Template may be a helpful resource.)	FTEs 11.59

**Basic Program Attributes:**

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)? Yes Required by Federal Law
Please describe the mandate in more detail: We have to comply with our National Pollutant Discharge Elimination System (NPDES) Discharge permit, as required by Clean Water Act	
Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)? Yes Permitting Agency
Please indicate who sets the level of service requirement and what that required level of service is: Our NPDES Permit establishes allowable concentrations and loads of various parameters discharged to the Clark Fork River	
Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? High If reliance is high, please provide additional information: Lack of Readily Available alternatives
Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue? Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan? Yes If so, which Strategic Goal? Community Design and Livability Which Action Items relate to this program? Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	
Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required? Demand for service is evolving
Please describe the trends in more detail: Growth of City means more waste.	
Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc. Low/No Risk
Please describe the risks in more detail:	

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

<b>Department:</b>	Public Works, Mobility, & Infrastructure
<b>Program Title:</b>	LAB & TESTING
<b>Requested Title Change:</b>	Wastewater Lab & Testing (optional)
<b>Program Description:</b> This activity is charged with expenditures incurred for chemical analysis for plant, pretreatment, and permit required testing; permitting and monitoring domestic and industrial wastewater.	

*Is there more than one program within this activity code? If so, please list them here:***Budgetary Data:**

General Ledger Account:	5311 330 430650	Cost Recovery %	100.000 %
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**Program Summary Budget:**

Personnel	350,523
O&M	55,550
Debt	—
Grant	10,000
Transfers	—
Capital	—
Total	416,073

**Associated Revenues:**

Revenue Description:	Fund	Account	
Facilities fees	5311	343034	416,073
			—
			—
			—
			—
			—
			—
			—
			—
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**Staffing Information:**

	FY24
(Your FY24 Payroll Template may be a helpful resource.)	FTEs 3.00

**Basic Program Attributes:**

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)? Yes Required by Federal Law
Please describe the mandate in more detail: We have to comply with our National Pollutant Discharge Elimination System (NPDES) Discharge permit, as required by Clean Water Act	
<b>Service Level Requirement:</b>	Is the level of service requirement set by a third party (ie – permitting agency, bond holders) Yes Permitting Agency
Please indicate who sets the level of service requirement and what that required level of service is: Our NPDES Permit establishes testing requirements within our wastewater treatment systems	
<b>Reliance &amp; Interdependencies:</b>	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? High If reliance is high, please provide additional information: Lack of Readily Available alternatives
<b>Cost Recovery:</b>	Is a portion of this Program is supported by non-property tax revenue? Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan? Yes If so, which Strategic Goal? Community Design and Livability Which Action Items relate to this program? Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	
<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required? Demand for service is stable
Please describe the trends in more detail:	
<b>Risk</b>	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc. Low/No Risk
Please describe the risks in more detail:	

**City of Missoula****Inventory of Programs****Fiscal Year 2024**Department: Public Works, Mobility, & InfrastructureProgram Title: COMPOST  
Requested Title Change: \_\_\_\_\_ (optional)**Program Description:**

This activity is charged with expenditures incurred for treating bio-solids and incorporating into compost products.

*Is there more than one program within this activity code? If so, please list them here:***Budgetary Data:**General Ledger Account: 5311 330 430660 Cost Recovery % 55.581 %**Program Summary Budget:**

Personnel	668,137
O&M	470,634
Debt	—
Grant	—
Transfers	—
Capital	294,720
Total	1,433,491

**Associated Revenues:**

Revenue Description:	Fund	Account	
compost tipping	5311	343041	175,983
compost sales	5311	343045	618,000
Hauler permits	5311	323027	2,771
			—
			—
			—
			—
			—
			—

**Staffing Information:**

	<u>FY24</u>
(Your FY24 Payroll Template may be a helpful resource.)	<u>FTEs</u> <u>8.13</u>

**Basic Program Attributes:**

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?		
	Yes	Required by Federal Law	
Please describe the mandate in more detail: The Clean Water Act and 40 CFR Part 503 establish requirements for the use or disposal of wastewater biosolids			
Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)		
	Yes	Required by Federal Law	
Please indicate who sets the level of service requirement and what that required level of service is: 40 CFR Part 503 rules establish treatment levels required to be considered "Class A" biosolids that can be reused beneficially with no limitations			
Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?		
	Medium	If reliance is high, please provide additional information:	
Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?		
	Yes	( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)	
Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?		
	Yes	If so, which Strategic Goal? Organizational Excellence and Resilience	
		Which Action Items relate to this program? Invest in renewable energy opportunities.	
Additional Action Items relate to this program?			
Additional Action Items relate to this program?			
Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?		
Please describe the trends in more detail:			
Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.		
Please describe the risks in more detail:			

**City of Missoula**  
**Inventory of Programs**  
**Fiscal Year 2024**

**Department:**

**Program Title:**

**Requested Title Change:**  (optional)

**Program Description:**

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

**General Ledger Account:**  **Cost Recovery %:**

**Program Summary Budget:**

Personnel	—
O&M	50,241
Debt	—
Grant	—
Transfers	—
Capital	75,000
Total	125,241

**Associated Revenues:**

Revenue Description:	Fund	Account	
Facilities fees	5311	343034	125,241
			—
			—
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			—
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			—
			—
			—

**Staffing Information:**

FY24  
 (Your FY24 Payroll Template may be a helpful resource.)

**Basic Program Attributes:**

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
<input type="checkbox"/> No	
Please describe the mandate in more detail:	

<b>Service Level Requirement:</b>	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
<input type="checkbox"/> No	
Please indicate who sets the level of service requirement and what that required level of service is:	

<b>Reliance &amp; Interdependencies:</b>	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
<input type="checkbox"/> Low	
If reliance is high, please provide additional information:	

<b>Cost Recovery:</b>	Is a portion of this Program is supported by non-property tax revenue?
<input type="checkbox"/> Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)	

<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan?
<input type="checkbox"/> Yes	
If so, which Strategic Goal?	
Community Design and Livability	
Which Action Items relate to this program?	
Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.	
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	

<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
<input type="checkbox"/> Demand for service is stable	
Please describe the trends in more detail:	

<b>Risk</b>	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
<input type="checkbox"/> Low/No Risk	
Please describe the risks in more detail:	



**City of Missoula**  
**Inventory of Programs**  
**Fiscal Year 2024**

**Department:** Debt Service

**Program Title:** REVENUE BOND DEBT SERVICE

**Requested Title Change:** \_\_\_\_\_ *(optional)*

**Program Description:**

This activity accounts for the repayment of the following 8 waste water revenue bonds: 1) Series 2004C for the Treatment Plant, issued on 03/23/04 in the amount of \$3,023,000 with an interest rate of 2.25% and the final payment will be made on 01/01/24. 2) Series 2005, in the amount of \$1,227,000 with an interest rate of 2.25% and the final payment will be made on 07/01/2025. 3) Series 2009B (Rattlesnake), with an interest rate of 3% and the final payment will be made on 07/01/2030. 4) Series 2015 (Dewatering) issued on 10/14/15 with an interest rate of 2.5% and the final payment will be made on 07/01/2035. 5) Series 2020A issued on 06/30/20, with interest rates between 2% and 5% and the final

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

**General Ledger Account:** 5311 330 490200 **Cost Recovery %** 100.000 %

**Program Summary Budget:**

Personnel	—
O&M	—
Debt	1,657,464
Grant	—
Transfers	—
Capital	—
Total	1,657,464

**Associated Revenues:**

Revenue Description:	Fund	Account	
Facilities fees	5311	343034	1,657,464
			—
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			—
			—
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			—
			—
			—

**Staffing Information:**

(Your FY24 Payroll Template may be a helpful resource.)

FY24  
FTEs 0.00

**Basic Program Attributes:**

**Mandate:** *Is there a third party requirement to provide this program (ie state or federal law, city charter)?*

Yes  Other Requirement

Please describe the mandate in more detail:

**Service Level**

**Requirement:** *Is the level of service requirement set by a third party (ie – permitting agency, bond holders)*

Yes  Bond holders

Please indicate who sets the level of service requirement and what that required level of service is:

**Reliance & Interdependencies:**

*Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?*

Low

*If reliance is high, please provide additional information:*

**Cost Recovery:**

*Is a portion of this Program supported by non-property tax revenue?*

No *( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)*

**Strategic Goal:**

*Is the program specifically identified as an action item in the City's strategic plan?*

*If so, which Strategic Goal?*

*Which Action Items relate to this program?*

*Additional Action Items relate to this program?*

*Additional Action Items relate to this program?*

**Trend (Demand)**

*What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?*

Please describe the trends in more detail:

**Risk**

*Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.*

Please describe the risks in more detail:

**City of Missoula**  
Inventory of Programs  
Fiscal Year 2024

Department: Debt Service

Program Title: CAPITAL LEASE DEBT SERVICE  
Requested Title Change: \_\_\_\_\_ (optional)

**Program Description:**  
This activity pays for the principal and interest on the following 4 capital lease issuances: 1) Capital Lease #15 - 2017 7 year lease, issued on 04/30/2017 with an interest rate of 1.91% and final payment will be made on 10/31/23. 2) Capital Lease #22 2019/2020 10 year lease, issued on 03/30/2020 with an interest rate of 1.99% and final payment will be made on 10/31/30. 3) Capital Lease #34 - 2021/2022 10 year lease, issued on 05/18/2022 with an interest rate of 3.633% and final payment will be made on 05/18/2032. 4) Capital Lease #37 - 2023 10 year lease, issued on 05/09/23 with an interest rate of 4.1% and final payment will be made on 05/09/2030.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

General Ledger Account: 5311 330 490502 Cost Recovery % 100.000 %

**Program Summary Budget:**

Personnel	—
O&M	—
Debt	133,070
Grant	—
Transfers	—
Capital	—
Total	133,070

**Associated Revenues:**

Revenue Description:	Fund	Account	
Facilities fees	5311	343034	133,070
			—
			—
			—
			—
			—
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			—
			—
			—
			—
			—

**Staffing Information:**

(Your FY24 Payroll Template may be a helpful resource.)

FY24  
FTEs

**Basic Program Attributes:**

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?		
	Yes	Other Requirement	
Please describe the mandate in more detail:			

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)		
	Yes	Bond holders	
Please indicate who sets the level of service requirement and what that required level of service is:			

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?		
	Low	If reliance is high, please provide additional information:	

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?		
	Yes	( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)	

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?		
	If so, which Strategic Goal?		
Which Action Items relate to this program?			
Additional Action Items relate to this program?			
Additional Action Items relate to this program?			

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?		
Please describe the trends in more detail:			

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.		
Please describe the risks in more detail:			

**City of Missoula**  
**Inventory of Programs**  
**Fiscal Year 2024**

Department: Debt Service

Program Title: EKO COMPOST PURCHASE  
 Requested Title Change: \_\_\_\_\_ (optional)

**Program Description:**  
 This activity pays for the principal and interest on the following two revenue bonds: 1) EKO Compost Series A (Purchase of EKO Compost) was issued on 11/18/2016 with in the amount of \$1,766,000 and an interest rate of 2.75%. The final payment will be made on 01/01/2037. 2) EKO Compost Series B (Purchase of Compost Equipment) was issued on 11/18/2016 with in the amount of \$1,262,000 and an interest rate of 2.25%. The final payment will be made on 01/01/2027.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

General Ledger Account: 5311 330 490508 Cost Recovery % 100.000 %

**Program Summary Budget:**

Personnel	—
O&M	—
Debt	271,084
Grant	—
Transfers	—
Capital	—
Total	271,084

**Associated Revenues:**

Revenue Description:	Fund	Account	
Facilities fees	5311	343034	271,084
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

(Your FY24 Payroll Template may be a helpful resource.)

FY24  
FTEs 0.00

**Basic Program Attributes:**

**Mandate:** Is there a third party requirement to provide this program (ie state or federal law, city charter)?  
 Yes       Other Requirement

Please describe the mandate in more detail:

**Service Level**

**Requirement:** Is the level of service requirement set by a third party (ie – permitting agency, bond holders)?  
 Yes       Bond holders

Please indicate who sets the level of service requirement and what that required level of service is:

**Reliance & Interdependencies:**

Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?

Low

If reliance is high, please provide additional information:

**Cost Recovery:**

Is a portion of this Program is supported by non-property tax revenue?

Yes      ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

**Strategic Goal:**

Is the program specifically identified as an action item in the City's strategic plan?

If so, which Strategic Goal?

Which Action Items relate to this program?

Additional Action Items relate to this program?

Additional Action Items relate to this program?

**Trend (Demand)**

What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?

Please describe the trends in more detail:

**Risk**

Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.

Please describe the risks in more detail:

**City of Missoula**  
**Inventory of Programs**  
**Fiscal Year 2024**

**Department:** Public Works, Mobility, & Infrastructure

**Program Title:** MERCHANT SERVICES  
**Requested Title Change:** Wastewater Merchant Services (optional)

**Program Description:**  
Fees associated with credit card processing for customers.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

**General Ledger Account:** 5311 330 510110 **Cost Recovery %** 100.000 %

**Program Summary Budget:**

Personnel	—
O&M	45,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	45,000

**Associated Revenues:**

Revenue Description:	Fund	Account	
Facilities fees	5311	343034	45,000
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

(Your FY24 Payroll Template may be a helpful resource.)

FY24  
FTEs

**Basic Program Attributes:**

**Mandate:** Is there a third party requirement to provide this program (ie state or federal law, city charter)?

No

Please describe the mandate in more detail:

**Service Level**

**Requirement:** Is the level of service requirement set by a third party (ie – permitting agency, bond holders)

No

Please indicate who sets the level of service requirement and what that required level of service is:

**Reliance & Interdependencies:**

Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?

Low

If reliance is high, please provide additional information:

**Cost Recovery:**

Is a portion of this Program is supported by non-property tax revenue?

Yes

( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

**Strategic Goal:**

Is the program specifically identified as an action item in the City's strategic plan?

If so, which Strategic Goal?

Which Action Items relate to this program?

Additional Action Items relate to this program?

Additional Action Items relate to this program?

**Trend (Demand)**

What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?

Demand for service is evolving

Please describe the trends in more detail:

Ever changing. Based on usage

**Risk**

Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.

Low/No Risk

Please describe the risks in more detail:

**City of Missoula**  
Inventory of Programs  
Fiscal Year 2024

Department:	Public Works, Mobility, & Infrastructure
Program Title:	SEWER MAIN REPLACE/UPGRADE
Requested Title Change:	Wastewater Sewer Main Maintenance (optional)
<b>Program Description:</b> Improvements and upgrades for wastewater services.	

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

General Ledger Account:	5325 330 430631	Cost Recovery %	115.525 %
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**Program Summary Budget:**

Personnel	—
O&M	—
Debt	—
Grant	—
Transfers	—
Capital	816,363
Total	816,363

**Associated Revenues:**

Revenue Description:	Fund	Account	
Treatment Fees	5325	343034	943,100
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

	FY24
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(Your FY24 Payroll Template may be a helpful resource.)

**Basic Program Attributes:**

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?		
	No		
Please describe the mandate in more detail:			

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)?		
	Yes Required by State Law		
Please indicate who sets the level of service requirement and what that required level of service is:			
Montana DEQ rules establish service requirements for sewer mains			

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?		
	High		
If reliance is high, please provide additional information:			
High level of disruption if this program were discontinued			

Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?		
	Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)		

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?		
	Yes		
If so, which Strategic Goal?			
Community Design and Livability			
Which Action Items relate to this program?			
Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.			
Additional Action Items relate to this program?			
Additional Action Items relate to this program?			

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?		
	Demand for service is increasing		
Please describe the trends in more detail:			
Increased demand on wastewater facilities			

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.		
	Low/No Risk		
Please describe the risks in more detail:			

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

<b>Department:</b>	Public Works, Mobility, & Infrastructure
<b>Program Title:</b>	ADMINISTRATION
<b>Requested Title Change:</b>	Storm Water Administration <i>(optional)</i>
<b>Program Description:</b>	
This activity is charged for expenditures associated with the general administration of the Stormwater Utility, including transfers to the Streets and Wastewater Divisions for maintenance and/or repair of the stormwater system. Provides support, business and financial management, communication, safety and risk management services, utility billing, and customer service. Ensures our internal and external customers receive high-quality service.	

*Is there more than one program within this activity code? If so, please list them here:***Budgetary Data:**

General Ledger Account:	5450 334 430210	Cost Recovery %	100.000 %
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**Program Summary Budget:**

Personnel	581,398
O&M	189,703
Debt	113,448
Grant	—
Transfers	185,700
Capital	—
Total	1,070,249

**Associated Revenues:**

Revenue Description:	Fund	Account	
Stormwater Use fee	5450	345034	1,058,264
Operating Transfers	5450	383000	11,459
State PERS Contrib.	5450	336023	526
			—
			—
			—
			—
			—

**Staffing Information:**

FY24

(Your FY24 Payroll Template may be a helpful resource.)

FTEs 23.00

**Basic Program Attributes:**

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)? No
Please describe the mandate in more detail:	
<b>Service Level Requirement:</b>	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)? No
Please indicate who sets the level of service requirement and what that required level of service is:	
<b>Reliance &amp; Interdependencies:</b>	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? High If reliance is high, please provide additional information: Internal Organizational (City) Dependence
<b>Cost Recovery:</b>	Is a portion of this Program is supported by non-property tax revenue? Yes <i>( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)</i>
<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan? Yes If so, which Strategic Goal? Organizational Excellence and Resilience Which Action Items relate to this program? Increase diversity of applicants in the hiring process to increase diversity of City staff members' lived, educational, and professional experiences
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	
<b>Trend (Demand)</b>	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required? Demand for service is evolving
Please describe the trends in more detail: ever changing market and need	
<b>Risk</b>	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc. Changes in the Operating Environment
Please describe the risks in more detail:	

**City of Missoula****Inventory of Programs****Fiscal Year 2024****Department:****Transfers****Program Title:****STORM DRAINAGE****Requested Title Change:****Storm Water Drainage***(optional)***Program Description:**

This activity is charged for expenditures for stormwater facility parts and materials installed by the Streets Division. This usually consists of dry well cones, grates, and rings. This money is transferred annually to Streets.

*Is there more than one program within this activity code? If so, please list them here:***Budgetary Data:****General Ledger Account:**

5450 334 430235

**Cost Recovery %**

100.000 %

**Program Summary Budget:**

Personnel	—
O&M	—
Debt	—
Grant	—
Transfers	40,000
Capital	—
Total	40,000

**Associated Revenues:**

Revenue Description:	Fund	Account	
StormWater Use Fees	5450	345034	40,000
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

**Staffing Information:**

FY24

(Your FY24 Payroll Template may be a helpful resource.)

FTEs 0.00

**Basic Program Attributes:****Mandate:****Is there a third party requirement to provide this program (ie state or federal law, city charter)?**

No

Please describe the mandate in more detail:

**Service Level****Requirement:****Is the level of service requirement set by a third party (ie – permitting agency, bond holders)?**

No

Please indicate who sets the level of service requirement and what that required level of service is:

**Reliance & Interdependencies:****Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?**

Medium

If reliance is high, please provide additional information:

**Cost Recovery:****Is a portion of this Program is supported by non-property tax revenue?**

Yes ( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

**Strategic Goal:****Is the program specifically identified as an action item in the City's strategic plan?**

Yes

**If so, which Strategic Goal?**

Community Design and Livability

**Which Action Items relate to this program?**

Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.

**Additional Action Items relate to this program?**

Update street maintenance priorities based on use, equity, climate and legal responsibilities.

**Additional Action Items relate to this program?****Trend (Demand)****What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?**

Demand for service is increasing

Please describe the trends in more detail:

Aging infrastructure is increasing and must be replaced, to continue to drain water off the roads and away from properties. Also, many shallow (4-foot) dry wells were installed in the past and they do not last very long, so they must be replaced.

**Risk****Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.**

Low/No Risk

Please describe the risks in more detail:

# **City of Missoula**

## **Inventory of Programs**

### **Fiscal Year 2024**

**Department:** Public Works, Mobility, & Infrastructure  
**Program Title:** STORM WATER MAINTENANCE  
**Requested Title Change:** \_\_\_\_\_ *(optional)*

<b>Program Description:</b>
This activity is charged for expenditures associated with the maintenance, construction, reconstruction, improvements, or additions of stormwater assets. These are contracted services for installing new or replacing existing drainage structures and cleaning them (e.g., jetting lines and vacuuming out inlets/dry wells), to ensure they function per design and restore capacity.
Other expenses under this code include fuel, vehicle repair/maintenance, tools, safety gear, sampling equipment, survey/engineering, lab services, dump fees, structural best management practices, field parts/supplies (e.g., pipes, lids, grates, rings), and revegetation/site restoration supplies.

*Is there more than one program within this activity code? If so, please list them here.*

### **Budgetary Data:**

**General Ledger Account:** 5450 334 430246 **Cost Recovery %** 100.000 %

Program Summary Budget:	
Personnel	171,581
O&M	124,384
Debt	—
Grant	—
Transfers	—
Capital	—
Total	295,965

<b>Staffing Information:</b> <i>(Your FY24 Payroll Template may be a helpful resource.)</i>	<b>FY24</b>
	<b>FTEs</b> 6.00

## **Basic Program Attributes:**

<b>Mandate:</b>	Is there a third party requirement to provide this program (ie state or federal law, city charter)?	
	Yes	Required by Federal Law

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
Yes	Permitting Agency

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?  High  If reliance is high, please provide additional information: Internal Organizational (City) Dependence
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**Cost Recovery:** Is a portion of this Program is supported by non-property tax revenue?  
Yes (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

<b>Strategic Goal:</b>	Is the program specifically identified as an action item in the City's strategic plan?
Yes	

**If so, which Strategic Goal?**  
Community Design and Livability  
**Which Action Items relate to this program?**  
Work in partnership with federal, state, tribal and nonprofit agencies to advance ecosystem resiliency and protect resources.

**Additional Action Items relate to this program?**  
Prioritize climate and environmental sustainability projects such as Clark Fork River Access and Restoration; Flynn-Lowney ditch restoration; reforestation of urban centers and addressing aging and failing urban forest; and rehabilitation of Fort Missoula Ponds to wildlife parkland and wetlands.

Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?  Demand for services is increasing.
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Demand for service is increasing  
Please describe the trends in more detail:  
Aging or inadequate infrastructure needs to be replaced and maintained to ensure proper drainage and protect properties

<b>Risk</b>	<b>Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.</b>
	Changes in Program Requirements

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

**Department:** Public Works, Mobility, & Infrastructure

**Program Title:** ENCAMPMENT RESPONSE

**Requested Title Change:** Storm Water Encampment Response *(optional)*

**Program Description:**

Assist in cleaning up urban encampments, protect waterbodies from illicit discharge that could impact water quality. Identification, detection, and elimination of illicit discharges are conditions in the City's MS4 Permit. This budget item also includes structural best management practices (BMPs), personal protective equipment (PPE), tools and/or equipment to protect staff, facilitate cleanup response, and prevent pollution. May also include contracted services to clean up and properly dispose of hazardous waste.

*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

**General Ledger Account:** 5450 334 430890 **Cost Recovery %** 100.000 %

**Program Summary Budget:**

Personnel	—
O&M	49,575
Debt	—
Grant	—
Transfers	—
Capital	—
Total	49,575

**Associated Revenues:**

Revenue Description:	Fund	Account	
Stormwater Use Fees	5450	345034	49,575
			—
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			—
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			—

**Staffing Information:**

	<u>FY24</u>
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(Your FY24 Payroll Template may be a helpful resource.)

<u>FTEs</u>	
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**Basic Program Attributes:**

**Mandate:** *Is there a third party requirement to provide this program (ie state or federal law, city charter)?*

Yes  Required by City Charter

Please describe the mandate in more detail:  
City Ordinance

**Service Level Requirement:** *Is the level of service requirement set by a third party (ie – permitting agency, bond holders)?*

Yes  Required by Federal Law

Please indicate who sets the level of service requirement and what that required level of service is:  
The City is obligated under federal, state, and local law to protect water quality and prevent pollution.

**Reliance & Interdependencies:** *Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?*

Low  If reliance is high, please provide additional information:

**Cost Recovery:** *Is a portion of this Program is supported by non-property tax revenue?*

No *( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)*

**Strategic Goal:** *Is the program specifically identified as an action item in the City's strategic plan?*

Yes  
**If so, which Strategic Goal?**  
Community Safety, Health and Well-Being  
**Which Action Items relate to this program?**  
Continue support for the Missoula Crisis Intervention Team.

**Additional Action Items relate to this program?**

Develop the next phase of the City's approach to addressing homelessness with participation from residents and community partners.

**Additional Action Items relate to this program?**

**Trend (Demand)** *What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?*

Demand for service is evolving

Please describe the trends in more detail:  
As more people are able to find shelter, the need for this service will decrease.

**Risk** *Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.*

Low/No Risk

Please describe the risks in more detail:

**City of Missoula****Inventory of Programs****Fiscal Year 2024**

Department:	Public Works, Mobility, & Infrastructure
Program Title:	FLOOD CONTROL
Requested Title Change:	Storm Water Flood Control

<b>Program Description:</b> This program is to ensure federally accredited and state-recognized flood control facilities function per design and comply with regulations. These tasks include professional services, revegetation/stabilization, repair & maintenance, pump and excavation services, weed abatement/pest control, tree cutting services, and fencing install/repair.
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*Is there more than one program within this activity code? If so, please list them here:*

**Budgetary Data:**

General Ledger Account:	5450 334 431200	Cost Recovery %	75.019 %
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**Program Summary Budget:**

Personnel	—
O&M	96,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	96,000

**Associated Revenues:**

Revenue Description:	Fund	Account	
Stormwater Use Fees	5450	345034	72,018
			—
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**Staffing Information:**

	FY24
(Your FY24 Payroll Template may be a helpful resource.)	FTEs

**Basic Program Attributes:**

<b>Mandate:</b>	<b>Is there a third party requirement to provide this program (ie state or federal law, city charter)?</b>
Yes	Required by Federal Law
Please describe the mandate in more detail: The City manages four levees per U.S. Army Corps of Engineers requirements and one high-hazard dam per Montana Department of Natural Resources and Conservation (DNRC) requirements.	
<b>Service Level Requirement:</b>	<b>Is the level of service requirement set by a third party (ie – permitting agency, bond holders)</b>
Yes	Required by Federal Law
Please indicate who sets the level of service requirement and what that required level of service is: We must ensure the flood control facilities function per design and ensure their long-term stability, to provide flood protection and keep properties out of the regulatory floodplain. These actions include, but are not limited to, removing	
<b>Reliance &amp; Interdependencies:</b>	<b>Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?</b>
High	If reliance is high, please provide additional information: High level of disruption if this program were discontinued
<b>Cost Recovery:</b>	<b>Is a portion of this Program is supported by non-property tax revenue?</b>
Yes	( If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
<b>Strategic Goal:</b>	<b>Is the program specifically identified as an action item in the City's strategic plan?</b>
Yes	If so, which Strategic Goal? Community Design and Livability
<b>Which Action Items relate to this program?</b> Work in partnership with federal, state, tribal and nonprofit agencies to advance ecosystem resiliency and protect resources.	
<b>Additional Action Items relate to this program?</b> Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.	
<b>Additional Action Items relate to this program?</b>	
<b>Trend (Demand)</b>	<b>What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?</b>
Demand for service is evolving	
Please describe the trends in more detail: We addressed deferred maintenance over the past five years. Now, the level of service is stable; however, climate change and extreme storm or flood events have the potential to trigger increased costs for repair and maintenance.	
<b>Risk</b>	<b>Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.</b>
Low/No Risk	
Please describe the risks in more detail:	