

**Department New Request Form  
Fiscal Year 2025**

<b>Program</b>	Public Safety	<b>Title of New Request:</b>	Rank: 13
<b>Department</b>	Parks & Recreation		
<b>Request Category</b>	New	Urban Forest Tree Inspector	
<b>Request Rating</b>	Urgent		
<b>Department Goal</b>	Supporting Climate Resiliency and Environmental Health	<b># of FTE's in this request</b>	1.00

**1. How will request assist in achieving Department Goal and benefit the customer**

There are over 40,000 trees in our urban forest (public trees in Right-of-ways, boulevards and developed parks). Missoula's Urban Forest provides tens-of-millions of dollars in economic, climate and environment benefits annually. The Urban forestry program receives some of the highest call volumes in the City. The City is required to investigate every tree-related inquiry and document all tree issues. The City is liable for damage to private property if a public tree fails. There are currently over 600 unanswered customer service requests for tree inspections and tree work. Across town vast swaths of our urban forest are in decline and tree failures are becoming much more common. This is a growing liability for the City and with increasing risk exposure and canopy loss benefits such as clean air, clean water, slowing traffic, urban cooling and much more will also decline. A tree inspector will directly interact with customers, assess tree health, prioritize tree work based on risks and oversee contracting. To date these roles have been shared by City Arborists and the Urban Forester. Funding a Tree Inspector would greatly increase capacity by "freeing-up" hundreds of hours of time for City Arborists and the Urban forester to implement tree work.

**2. What specifically is needed to achieve this goal?**

1.0 FTE staff, benefits, PPE, general supplies, travel/training and on-going certification and licenses.

**3. Cost Impact of New Program:**

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2025 Unfunded	FY 2025 Funded	Proposed FY 2026 Ongoing
<b>Ongoing Expenses</b>								
2513.370.460439.110	Tree Inspector	1	66970		66,970	66,970	—	
2513.370.460439.140	Benefits	1	30755		30,755	30,755	—	
2513.370.460485.220	PPE	1	250		250	250	—	
2513.370.460432.220	Logowear	1	150		150	150	—	
2513.370.460432.344	Phone	1	720		720	720	—	
2513.370.460439.380	Training	1	500		500	500	—	
2513.370.460439.330	License/certification	1	200		200	200	—	
2513.370.460439.220	supplies	1	500		500	500	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
<b>One-time Expenses</b>								
2513.370.469000.220	Computer	1	2500	2,500		2,500	—	
2513.370.469000.220	desk, office supplies	1	1500	1,500		1,500	—	
2513.370.469000.220	TRAQ Training	1	900	900		900	—	
2513.370.469000.220	TRAQ Travel	1	1200	1,200		1,200	—	
2513.370.469000.940	vehicle	1	40000	40,000		40,000	—	
<b>Expense Sub-Total</b>				<b>46,100</b>	<b>100,045</b>	<b>146,145</b>	—	—

**Revenue Offset:**

Account #	Revenue Description			Proposed Onetime Revenue	Proposed Ongoing Revenue
2513	P		Park District	46,100	100,045
<b>Revenue Sub-Total</b>				<b>46,100</b>	<b>100,045</b>

**4. What sort of data will be used to report results and outcomes of request?**

**Requested/Proposed Funding Source**

	One-time	Ongoing
<b>Tax or Assessment</b>	<b>46,100</b>	<b>100,045</b>
<b>Non-tax</b>	-	-
<b>Fund Balance</b>	-	-
<b>Total</b>	<b>46,100</b>	<b>100,045</b>