

**Department New Request Form
Fiscal Year 2025**

Program	Central Services	Title of New Request:	Rank:	2
Department	City Clerk			
Request Category	New	2024 Potential Elections Costs		
Request Rating	Required			
Department Goal	Organizational Excellence	# of FTE's in this request		0.00

1. How will request assist in achieving Department Goal and benefit the customer

The City may be asked to fund a citizen-initiated ballot measure should the effort to gather signatures for a limitation on plastic use in the city limits be successful. (As the Local Government Study Commission ballot issue failed on June 4, 2024, this has been removed from new requests.)

2. What specifically is needed to achieve this goal?

Missoula County Elections administers the general election and bills the city for a proportionate share of the cost.

3. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2025 Unfunded	FY 2025 Funded	Proposed FY 2026 Ongoing
Ongoing Expenses								
					—	—	—	—
					—	—	—	—
One-time Expenses								
				—		—	—	—
				—		—	—	—
1000.223.419000.350	Plastics Ballot Measure	1	32000	32,000		32,000	—	—
				—		—	—	—
				—		—	—	—
Expense Sub-Total				32,000	—	32,000	—	—

Revenue Offset:

Account #	Revenue Description			Proposed Onetime Revenue	Proposed Ongoing Revenue
				—	—
1000	T	General Fund Tax Levy		32,000	
Revenue Sub-Total				32,000	—

4. What sort of data will be used to report results and outcomes of request?

Requested/Proposed Funding Source

	One-time	Ongoing
Tax or Assessment	32,000	—
Non-tax	—	—
Fund Balance	—	—
Total	32,000	—