

COMMUNITY INVESTMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2025 - 2029

Department Listing		New or Update	Required	Delay	Project Title		
1	of 2	Update	Is this project Required?	Can project be delayed?	John Engen Local Government Building Rehabilitation		
Project Rating	Department		Yes	No			
	Central Services						
Urgent	Administration	Is the project APPROVED for Fiscal Year 2025?			FUNDED?		

Summary Description and rationale of project and funding sources:

In 2022 the City and Missoula County created the Missoula Local Government Building Special District (MLGBSD); in January 2023 the MLGBSD received fee title to the Missoula Federal Building. The City and County will now jointly rehabilitate the building to serve as City Hall and County central services. Design work for the project has commenced and will continue through FY 24. Funding for FY 24 design work will probably need to be from the general fund. Staff will explore other potential funding sources for design, and will develop a funding plan for rehabilitation that may include sale of current City properties, federal grants, reappropriation of current leases, limited obligation bonds, leasing, or tax increment financing.

History & Current Status: Impact if Cancelled or Delayed

If cancelled, the City will need to develop an alternative strategy and funding plan to meet space needs, such as expansion and rehabilitation of City Hall, additional leasing, etc. Delay of design would delay rehabilitation. Delay of rehabilitation will delay improved delivery of public services, extend costs for leased space, and delay the City's opportunity to vacate and repurpose the City Hall lot.

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

The project requires extensive coordination with federal agencies, Missoula County, the State Historic Preservation Office, and interested members of the public.

How is this project going to be funded:

Funding Source		Yr. 1. budget	Unappropriated subsequent years			
		FY2025	FY2026	FY2027	FY2028	FY2029
Grant/Donation/Other		493,612	363,749			
Federal/State Grant		1,200,000				
TBD/Private Invest			2,365,135	2,728,884		
Impact Fees		Impact Fees				
Type	Approval	Date	Amount	Amounts		
Comm Srv	Yes	09/22/23	1,100,000			
		\$ 161,698				
		\$ 1,855,310	\$ 2,728,884	\$ 2,728,884	\$ —	\$ —

How is this project going to be spent:

Budgeted Funds	Accounting Code	Prior Year Expenses	FY2025	FY2026	FY2027	FY2028	FY2029
A. Land	4013.390.410240.930.000	-					
B. Buildings		-					
C. Improvements		217,608	1,855,310	2,728,884	2,728,884		
D. Machinery & Equipment		-					
E. Percent for Art?	No	-	—				
Total		217,608	1,855,310	2,728,884	2,728,884	—	—

History of project and amount left yet to expend

Total Funded to date	Exps through FY23	FY24 Exps	Amount yet to expend	Description of history (Optional)
\$1,286,922.00	\$—	\$217,608.00	\$1,069,314.00	

Is this equipment prioritized on an equipment replacement schedule?

No

Is there going to be ongoing Operating and/or Maintenance costs upon completion of the project?

Yes

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Expense Object	Accounting Code		FY2025	FY2026	FY2027	FY2028	FY2029
A Personnel							
B Supplies							
C Purchased Services							
D Fixed Charges							
E Capital Outlay							
F Debt Service							
G (Operational Savings)							
			—	—	—	—	—

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request

Description of additional operating budget impact:

Offset by reduction in utilities at 435 Ryman

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials
John Adams	Central Services	5/2/2024		ja