

**Department New Request Form  
Fiscal Year 2025**

<b>Program</b>	<b>Central Services</b>	<b>Title of New Request:</b>	<b>Rank:</b> <span style="border: 1px solid black; padding: 2px 10px;">2</span>
<b>Department</b>	- Special Revenue	Increase in BID contributions	
<b>Request Category</b>	<b>Baseline Adjustment</b>		
<b>Request Rating</b>	<b>Urgent</b>		
<b>Department Goal</b>			<b># of FTE's in this request</b> 0.00

**1. How will request assist in achieving Department Goal and benefit the customer**

The increase to BID Contributions each year is to more closely reflect actual BID Assessments received each year. Reflecting a more accurate amount on the City Budget, for what the Downtown BID will pull from this account each year for operations, will help shore up discrepancies.

**2. What specifically is needed to achieve this goal?**

A \$73,000 increase of the 700 Grants and Contributions line item from \$302,000 to \$375,000.

**3. Cost Impact of New Program:**

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2025 Unfunded	FY 2025 Funded	Proposed FY 2026 Ongoing
Ongoing Expenses								
7380.375.470210.700		1	73000		73,000	73,000	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
One-time Expenses								
				—		—	—	
				—		—	—	
				—		—	—	
				—		—	—	
				—		—	—	
Expense Sub-Total				—	73,000	73,000	—	—

**Revenue Offset:**

Account #			Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
7380	N			-	73,000
Revenue Sub-Total				-	73,000

**4. What sort of data will be used to report results and outcomes of request?**

Requested/Proposed Funding Source			
		One-time	Ongoing
Tax or Assessment		-	-
Non-tax		-	73,000
Fund Balance		-	-
Total		-	73,000