

# Fiscal Year 2025

## City Attorney's Office - Prosecution



Budget & Finance Committee

June 26, 2024

# CITY ATTORNEY- PROSECUTION OFFICE

What we do:

1. Prosecute misdemeanor criminal offenses, traffic violations and Missoula Municipal Code violations,
2. Provide services to victims of crime;
3. Provide legal advice and trainings to the Police Department; and
4. Provide legal advice to the Administration and City Council.

# WHO WE ARE

- City Attorney – Prosecution
  - Keithi Worthington
- 3 Senior Deputy City Attorneys
- 3 Deputy City Attorneys
  - 1 Deputy City Attorney position is currently vacant
- Business Manager
- Legal Services Coordinator
- Victim Services Manager
- 2 Victim Witness Coordinators
- 3 Legal Assistants
- Administrative Assistant
- Administrative Support Specialist

# FY2024 ACHIEVEMENTS - PROSECUTION

- Transitioned into a separate office for Prosecution Services
  - Maintained level and quality of work and services
- Successfully implemented and tracked a grant which added an additional victim witness coordinator
- Implemented improved process to communicate with victims of domestic violence and violent crimes
- Complete several recruitments, including hiring a Business Manager
- Maintained case management software

# FY2024 FOCUS AND GOALS - PROSECUTION

- Team Development within our new office
- Implement two specialized prosecution units
  1. Special victim's unit, focusing on domestic violence, sexual assault, assault, and additional violent crimes
  2. DUI and property crimes
- Develop a deferred prosecution program
- Begin the transition to new case management program

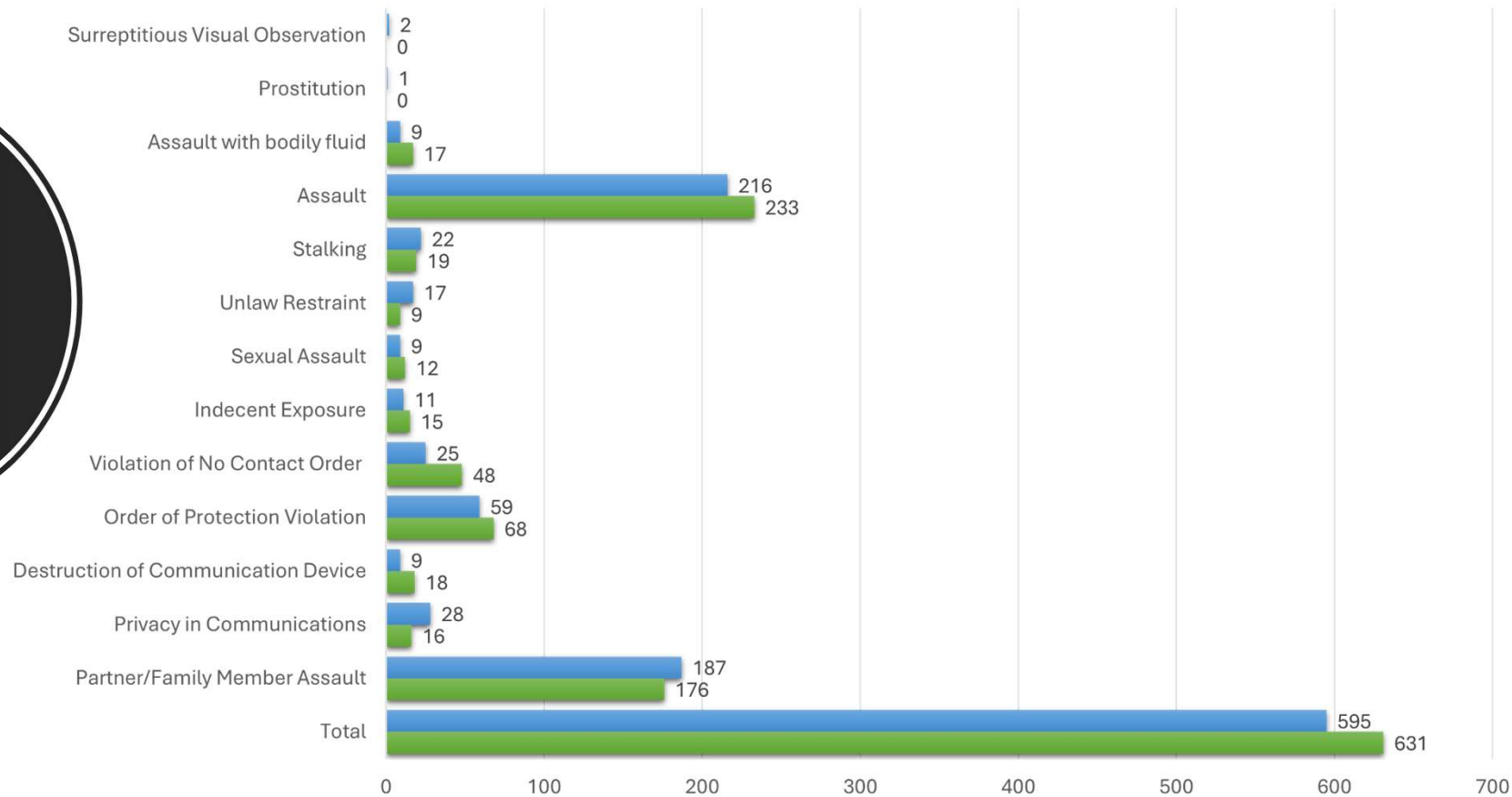
# NEW REQUESTS - VICTIM SERVICES

- Victim witness coordinator – FTE 4th year
  - Was ARPA funded
  - \$69,693 – Salary/Fringe
- Victim witness coordinator – FTE 1st year (grant funded)
  - 20% Local Match already in baseline salary
  - Balance of \$69,284 grant funded
- Maintains current number of FTE in office
- Required to meet statutory obligations to victims (Title 46, Chapter 24, MCA)

## Victim Services

### Victim Services Cases

FY 2024 FY 2023



# Contacts with Victims

- FY24 – 2984
- Number of contacts remain consistent
- Type of contact
  - Initial prior to offender appearance
  - Schedule meetings
  - Updates on hearings
  - Victim Impact Statement
  - Trial Preparation and Advocacy



# NEW REQUEST – CJD CONTRACT

- Missoula County Justice Department recurring contract
  - Supports Crime Victim Advocate's Office
  - Maintains level of service
- Salary/fringe increase (Tax)
  - \$21,786 – Salary and fringe increase

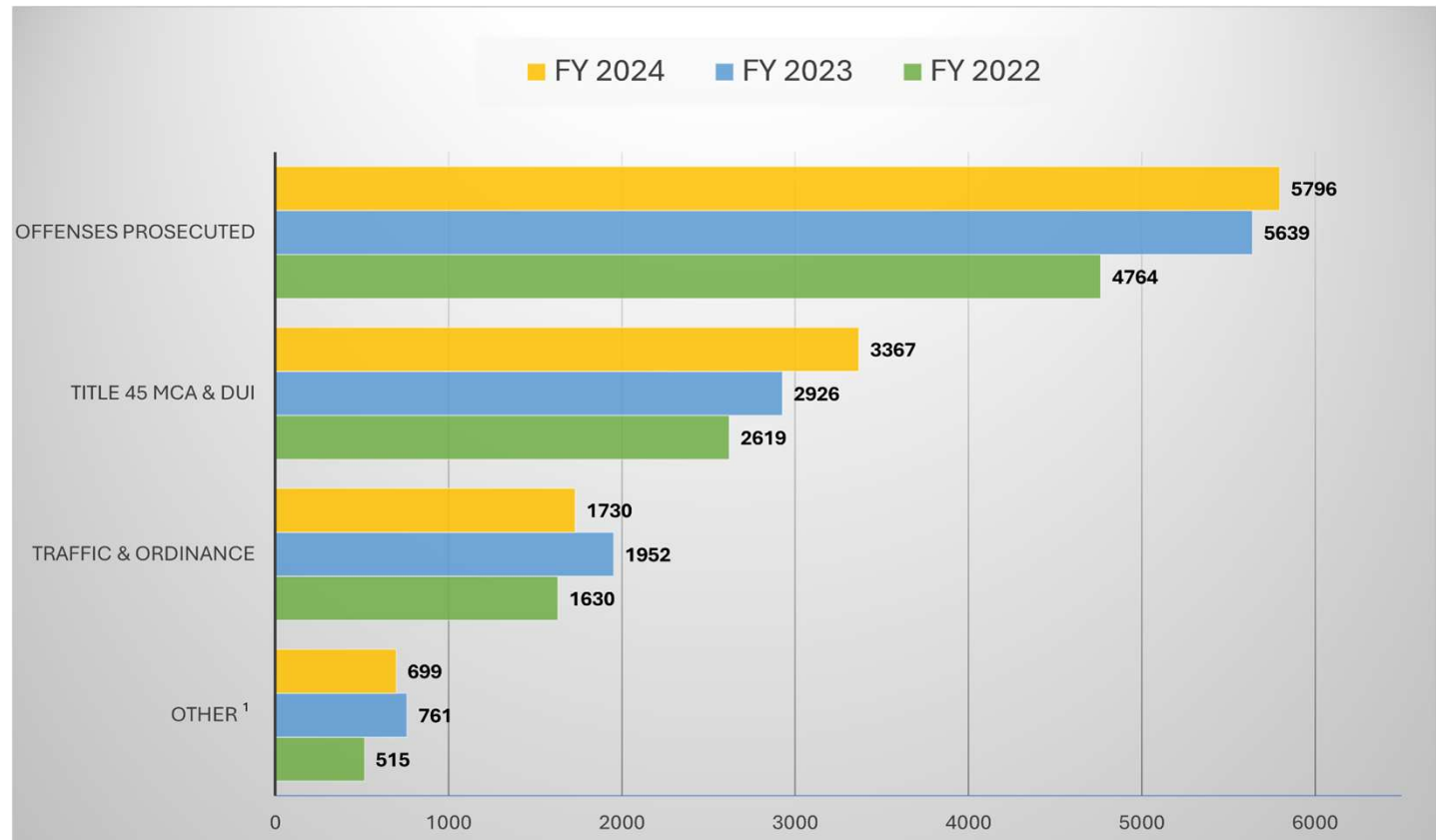
# NEW REQUEST – LEGAL SUPPORT SPECIALIST

- Legal Support Specialist – New FTE Ongoing Costs
  - \$44,708 / salary
  - \$25,190 / fringe
- Legal Support Specialist – One-time Cost
  - \$3,289/ pc, software, supplies

## Additional Misdemeanors

	FY 2022	FY 2023	FY 2024
DUI & associated offenses	404	414	361
Theft & associated offenses	767	785	737
Other Property crimes	411	567	472
Disorderly Conduct	235	295	229
Obstructing	290	373	369
Public Nuisance	2	39	26
Endangering Welfare	33	24	23
	<u>2,142</u>	<u>2,497</u>	<u>2,217</u>

Workload  
Increases -  
5796 Cases  
Prosecuted

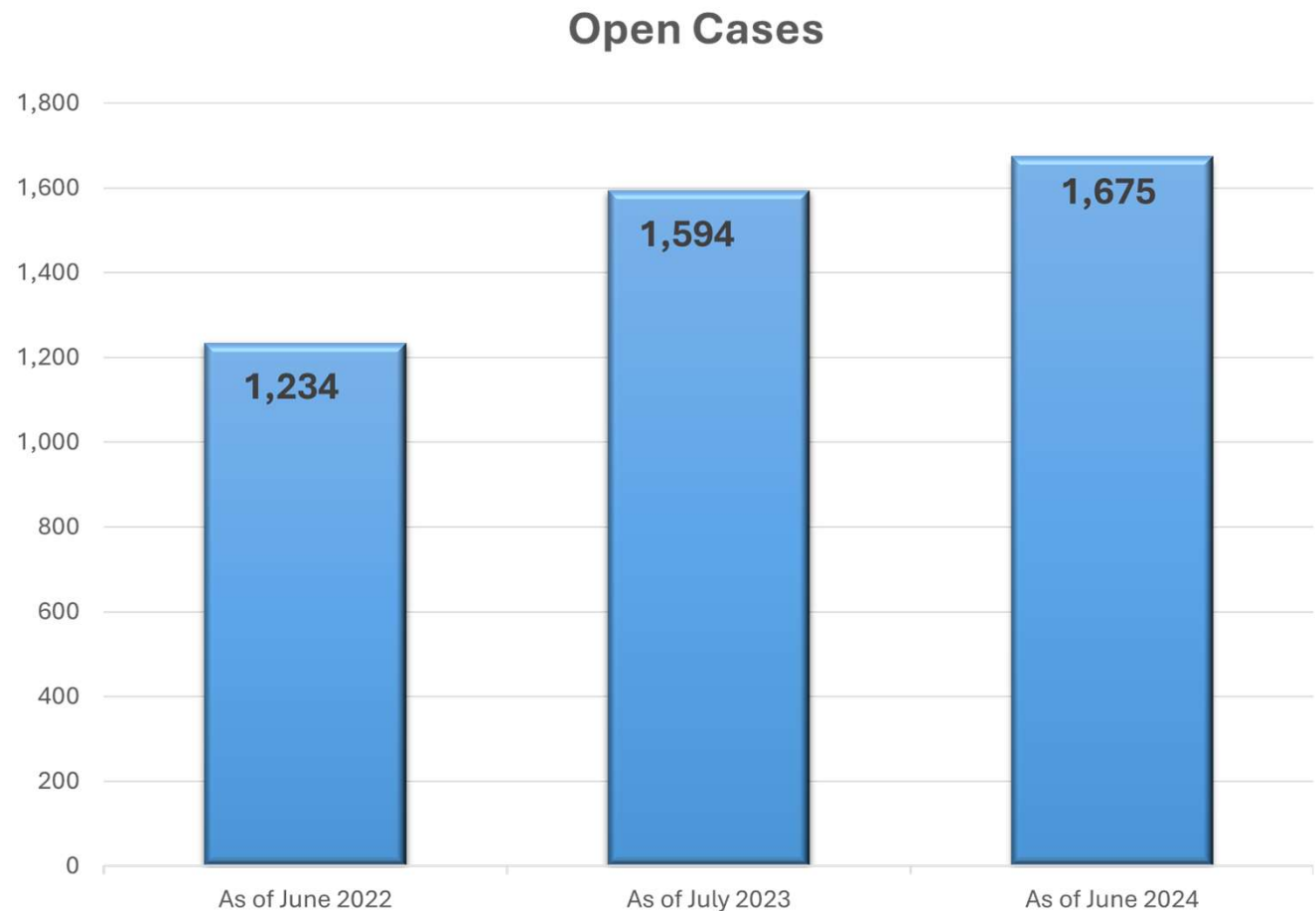


1. Other includes Appeal, Expungement, Restitution, Reinstatement, Revocation

# Prosecutor Caseload

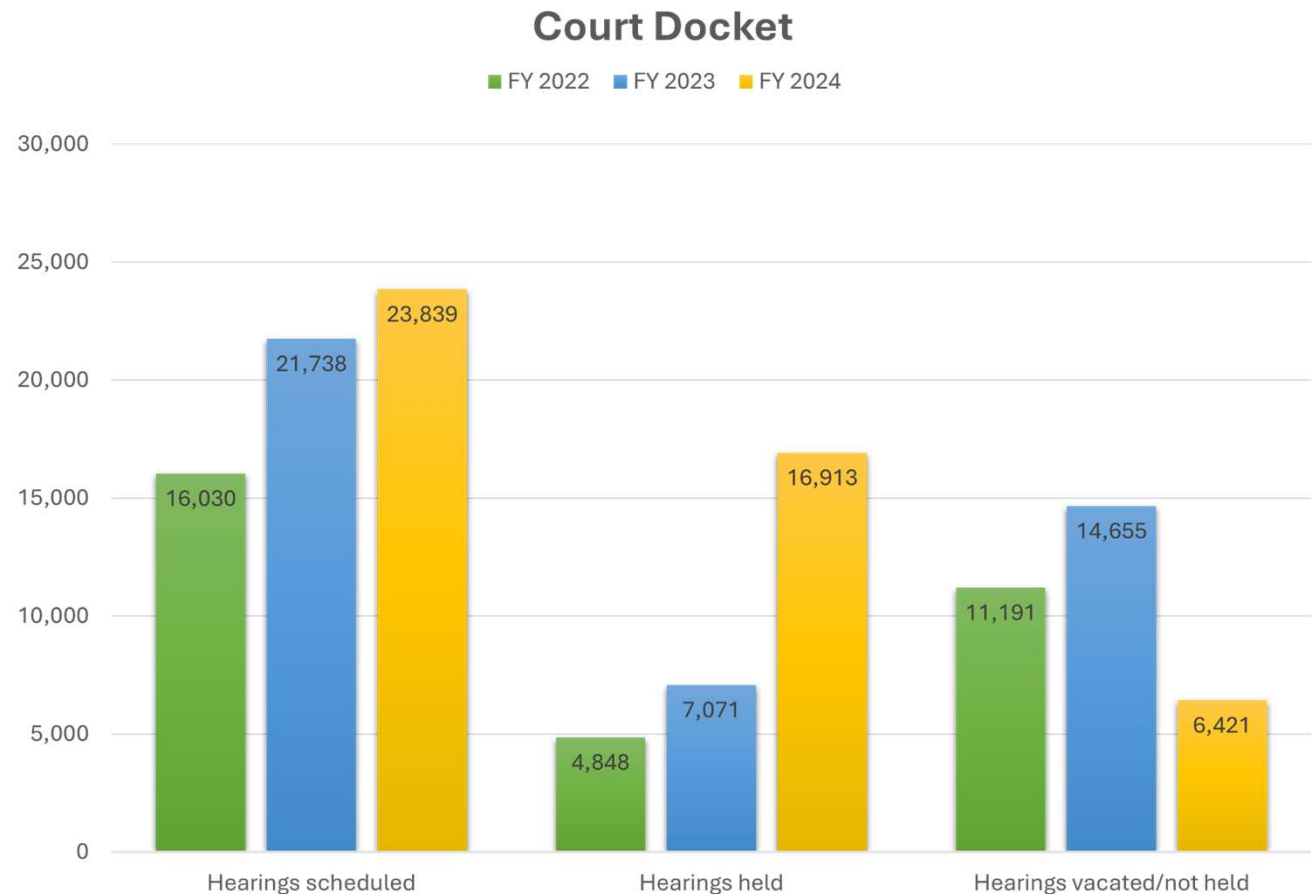
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- Current Average – 280 open cases per prosecutor
- Fluctuates due to new cases and old cases where offender appears on a warrant



# Increase in Hearings

- 23,839 hearings scheduled in FY2024
- 10 % increase in hearings scheduled from FY 2023- FY 2024
- Includes addition of 892 Criminal Docket hearings



# ADDITIONAL WORKLOAD IMPACTS

- Non-Compliance
  - 1101 cases checked by staff
- Walk-in appearances
  - Daily checking of walk-in calendar for victim cases
- Criminal Docket
  - Staff views report in FullCourt program and pulls all data
- Age of Cases:
  - Percentage of cases resolved by 180 days (6 months)
    - DV - 2019, 63.5%, 2023, 49.5%
    - DUI - 2019, 73.9%, 2023, 57.8%
    - Theft – 2019, 55.9%, 2023 – 35.8%

# CIP Update - Case Management Database

- Pine Technologies Inc. continued support of JustWare system (2nd yr)
- Estimated rollout of new system January 2025
- Missoula County signed with Pine Tech
- \$143,800 allocated for procurement
- Anticipated costs
  - Interface with Law Enforcement Records Management System (LERMS)
  - Interface with Law Enforcement Scheduling Software (Work Force)
  - Cloud storage



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# Questions?

